

# CITY OF POLSON COMMISSION MEETING

Commission Chambers

January 4, 2016

7:00 p.m.

**ATTENDANCE:** Mayor Heather Knutson, Commissioners Campbell, Donovan, Erickson, Siler, and Southerland, Turner, City Manager Mark Shrives, City Clerk Cora Pritt

**OTHERS PRESENT** (who voluntarily signed in): Todd Coutts, Dennis Duty, Lita Fonda, Terry Gembala, Bonnie Manicke, Lee Manicke, Irene Marchello, Lou Marchello, Johna Morrison, Al Suneson, and Mary Suneson

**CALL TO ORDER: (00:03)** Mayor Knutson called the meeting to order. The Pledge of Allegiance was recited. Roll call was taken.

**APPROVAL OF PROPOSED AGENDA (00:49) - Commissioner Turner motion to approve the proposed agenda. Commissioner Donovan second.** City Commission discussion: none  
Public comment: none **VOTE: 6 ayes 1 abstain Motion carried**

**PRESENTATION TO COMMISSIONER CAMPBELL (01:23)**-Mayor Knutson presented this agenda item. This is Commissioner Campbell's final meeting. Commissioner Campbell served as the City of Polson Water/Sewer Superintendent, and served six years on the Commission. Commissioner Campbell brought a lot of history and information. Commissioner Campbell has done an excellent job in representing the citizens of Ward 1. He always voted what was best for the community. Mayor Knutson commented that she was honored to have served with Commissioner Campbell. Mayor Knutson then asked if there were any Public Comment. Public Comment: **Lita Fonda** thanked Commissioner Campbell for his years of service. Lita commented that Commissioner Campbell was willing to listen to all the facts and in some instances change his mind. Commissioner Campbell has done a tremendous job. **Al Suneson** commented about how Commissioner Campbell was instrumental in getting water to the West Shore area. Commissioner Campbell, then the City of Polson Water/Sewer Superintendent met with Jack Hagley and worked out a deal to be able to drill a well and secure water for the area. Mr. Suneson ended by saying he is exceedingly grateful to Commissioner Campbell. **Bonnie Manicke** commented that when Mayor Mosley hired John Campbell Mayor Mosley referred to him as a favorite son of Polson. John Campbell served 26 years as Water/Sewer Superintendent and served on the City County Planning Board as the Lake County Conservation District appointee as well as the six year as Commissioner. Bonnie thanked Commissioner Campbell for his years of service to the City of Polson. Bonnie ended her comments by stating it had been an honor to know and work with John Campbell. **Commissioner Erickson** commented that Commissioner Campbell had worked hand-in-hand, arm-in-arm to make Polson a better place. Commissioner Campbell has knowledge, integrity, leadership, and vision for Polson. A good perspective of the general population of Polson. **Commissioner Southerland** commented Commissioner Campbell has been a great example. **Commissioner Siler** commented that if Commissioner Campbell hadn't been on the Commission, he didn't think he would have run for election. **Commissioner Turner** thanked Commissioner Campbell for his friendship even though there were times when they didn't agree on a vote. Once the meeting was over, they could shake hands and still be friends. **Commissioner Donovan** commented appreciated Commissioner Campbell's friendship and all the work he has done.

**Mayor Knutson** recalled that when she was campaigning for election, the comment was made by Commissioner Campbell that he wondered if Heather really liked him. Mayor Knutson commented that she really liked him and has a deep respect for him. Mayor Knutson then presented Commissioner Campbell with a plaque and his name plate. **Commissioner Campbell** commented that it has been exciting serving on the Commission. He has no regrets and he thanked everyone. Commissioner

Campbell ended his comments by saying that the Commission has been a great group of people to work with.

**OATH OF OFFICE FOR ELECTED OFFICIALS (14:42)-WARD 1 TODD COUTTS, WARD 2 STEPHEN TURNER, WARD 3 IAN DONOVAN.** Mayor Knutson administered the Oath of Office for each newly elected Commissioner. Mayor Knutson welcomed first time Commissioner Todd Coutts to the Commission.

**PUBLIC COMMENT ON SIGNIFICANT MATTERS TO THE PUBLIC **NOT** ON THE AGENDA ( 17:44)-none** Mayor Knutson commented on the recent passing of former Councilman and Mayor Richard Siebert. Mr. Siebert served the City during the 1980's. Mayor Knutson offered the City's condolences to Mr. Siebert's family.

**CONSENT AGENDA (18:46)-(a).** December 17-30, 2015 claims, (b). City Commission meeting Minutes December 21, 2015. (c.) Approve Final Plat for Barsness-Gallaher 2-lot minor subdivision. **Commissioner Southerland motion to approve the consent agenda. Commissioner Erickson second.** Commission comment: none Public Comment: none. **VOTE: Unanimous Motion carried**

**CITY MANAGER COMMENTS (19:44)**-City Manager Shrives commented that the Commissioners were given a draft copy of the Polson Growth Policy for review. There will be a public hearing January 26<sup>th</sup> on the Growth Policy. The Planning Department will be bringing a recommendation either the first or second meeting of February to the Commission for adoption of the updated Growth Policy. A 2016 calendar was distributed with the Commission meetings highlighted in yellow. Reminder of the Montana Municipal Interlocal Agency training that Polson is hosting. The training will be February 2, 2016. The Executive Forum in Bozeman, MT will be March 2-4, 2016. City Manager Shrives discussed the possibility of having a Strategic Planning Session with the Commission, and City Department heads on Saturday, February 27, 2016. The Local Government Center would facilitate the session. The Local Government Center would then draft a report, then do a final presentation on the report to the Commission. The Commission agreed they would be interested in doing this. For the final item, Parks Director Karen Sargeant addressed the need for the newly elected Commissioners to complete the ICS 100 & 200 training and obtain certification. This certification is valuable should the City of Polson ever experience a disaster and file for FEMA funding.

**NOMINATE AND ELECT NEW CITY COMMISSIONER CHAIRMAN (29:06)**-Commissioner Siler motioned to nominate Commissioner Turner as the City Commissioner Chairman. **Commissioner Southerland second.** Commission discussion: none Public comment: none **VOTE: 6 ayes 1 abstain**

**CITY COMMISSION TO APPOINT 2 CITY/COUNTY PLANNING BOARD (CCPB) MEMBERS: ONE MEMBER SHALL BE "OFFICIAL" MEMBER APOINTED BY CITY COMMISSION; ONE MEMBER SHALL BE "CITIZEN" MEMBER APPOINTED BY MAYOR (30:21)**-City Manager Mark Shrives presented this agenda item. There were three applications. Mike Lies is a renewal, Lou Marchello and Mark Evertz were the other two applicants. **Commissioner Turner motion to appoint Lou Marchello as the "Official" member. Commissioner Erickson second.** Commission discussion: none Public comment: **Lou Marchello** commented that he has lived in Polson 45 years and is very honored and pleased to serve on the Board. **VOTE: Unanimous Motion carried Mayor Knutson appointed Mike Lies as the "Citizen" member of the CCPB.**

**APPOINT THE FOLLOWING TO THE POLSON GOLF BOARD; 1 WARD 2, 1 WARD 3, 2 CITIZENS AT LARGE. EACH APPOINTMENT SHALL BE A TWO YEAR TERM (33:33)** City Manager Shrives presented this agenda item. This is fairly straight forward. The Golf Board has four vacancies and the City received four applications. **Commissioner Southerland motion to approve the following board appointment: Mr. Bill Boettcher, Ward 2 to a 2 year term, Mr. Peter Walther, Ward 3, to a 2 year term, Mr. David Cottington to a 2 year term as Citizen at Large, and Mr. Ty**

**Weingart to a 2 year term as Citizen at Large. Commissioner Siler second.** Commission discussion: none Public comment: none **VOTE: Unanimous Motion carried**

**APPOINT 2 CITIZENS AT LARGE TO THE POLSON REDEVELOPMENT AGENCY. THIS APPOINTMENT SHALL BE A FOUR YEAR TERM** (-City Manager Shrives presented this agenda item. The City received 4 applications: Lou Marchello, Lisa Kinyon, Mark Johnston, and Mark Evertz. Lou Marchello and Lisa Kinyon were renewal applications. Polson Redevelopment Agency Ken Avison is expecting to receive a letter of resignation from current board member Jules Clavadetscher due to health reasons. The PRA has two positions with a possible third position. The City will wait until the letter of resignation has been received to fill that vacancy. **Commissioner Siler motion to appoint Lou Marchello and Mark Johnston to the Polson Redevelopment Agency for a term of four years; January 1, 2016 to December 31, 2019. Commissioner Donovan second.** Commission discussion: none Public Comment: **Mark Johnston** commented that he would be willing to wait for the potential vacancy. **Commissioner Siler amended his motion to appoint Lou Marchello and Lisa Kinyon to the Polson Redevelopment Agency. Commissioner Donovan amended his second.** Commission discussion: none Public comment: none **VOTE: Unanimous Motion carried**

**APPOINT 1 CITIZEN AT LARGE TO THE POLSON AIRPORT BOARD. THIS SHALL BE A THREE YEAR TERM (39:14)**- City Manager Shrives presented this agenda item. The City of Polson appoints one City Representative to be on the Polson Airport Board. There was one vacancy, and the City received one application from Bruce Agrella. **Commissioner Donovan motion to approve the appointment of Bruce Agrella as the City of Polson representative to the Polson Airport Board for a three year term; January 1, 2016 to December 31, 2018. Commissioner Turner second.** Commission discussion: none Public comment: none **VOTE: Unanimous Motion carried**

**APPOINT A CITY OF POLSON REPRESENTATIVE TO THE SOLID WASTE MANAGEMENT BOARD (40:38)**-City Manager Shrives presented this agenda item. This appointment was a surprise. Mark Evertz agreed to be the citizen appointed to this board. **Commissioner Turner motion to appoint Mark Evertz as the City of Polson representative to the Board of Directors Lake County Solid Waste Management District for a term of 3 years; January 1, 2016 to December 31, 2018. Commissioner Southerland second.** Commission discussion: none Public comment: none **VOTE: Unanimous Motion carried**

**APPROVE BUDGETARY AUTHORITY RESOLUTION NO. 2016-001.(42:15)** City Manager Shrives presented this agenda item. This Resolution ties in with the Community Development Block Grant start up. **Commissioner Siler motion to approve Resolution No. 2016-001 authorizing the appropriation of CDBG funds in the amount of \$450,000.00. Commissioner Southerland second.** Commission discussion: none Public comment: none **VOTE: Unanimous motion carried**

**(44:36)** Mayor Knutson asked the Commission if there were any items that needed full minutes or will action minutes suffice. The Commission commented that action minutes would suffice.

**Adjourn. (44:54) Commissioner Southerland motion to adjourn. Commissioner Donovan second.** Commission discussion: none Public Comment: none **VOTE: Unanimous Motion carried.**

**ADJOURN: 8:45 p.m.**

ATTEST: \_\_\_\_\_

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**Heather Knutson, Mayor**

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**Cora E. Pritt, City Clerk**