

CITY OF POLSON COMMISSION MEETING

Commission Chambers

July 6, 2016

7:00 p.m.

ATTENDANCE: Mayor Knutson, Commissioners Coutts, Donovan, Erickson, Siler, Southerland and Turner, City Manager Mark Shrives, and City Clerk Cora Pritt

OTHERS PRESENT (who voluntarily signed in): Lita Fonda, Gabe Johnson, Mark Johnston, Bonnie Manicke, Lee Manicke, Tony Petersen, and Tony Porrazzo

CALL TO ORDER: (00:00) Mayor Knutson called the meeting to order. The Pledge of Allegiance was recited. Roll call was taken.

APPROVAL OF PROPOSED AGENDA (00:43) –Mayor Knutson proposed a change to the agenda prior to approval and that is to remove Agenda Item #9. **Commissioner Turner motion to approve the proposed agenda without Agenda Item #9. Commissioner Donovan second.** Commission discussion: none Public comment: none **VOTE: Unanimous Motion carried**

PUBLIC COMMENT ON SIGNIFICANT MATTERS TO THE PUBLIC **NOT ON THE AGENDA (01:40)**-Bonnie Manicke-Ward II commented that on behalf of the Neighborhood Watch she thanked the Polson Fire Department for their swift response in extinguishing the two grass fires on Hillcrest and then later returning to extinguish the hot spots that rekindled.

CONSENT AGENDA (03:11)-(a). June 18-30, 2016 claims (b). City Commission Meeting minutes written summary June 20, 2016, (c). City Commission electronic meeting minutes June 20, 2016 (d). City of Polson Liquor License for Fiscal Year 2016-17. **Commissioner Southerland motion to approve the Consent Agenda. Commissioner Siler second.** Commission discussion: Commissioner Siler asked what the \$7,000.00 claim for the Fire Department was for. City Manager Shrives replied it was for repair on the Ladder truck. Commissioner Erickson asked about the \$11,000.00 claim to the Drug Task Force. City Manager Shrives replied that the Drug Task Force receives money, then pays the money back. This is how the program operates. Public comment: none **VOTE: Unanimous Motion carried**

CITY MANAGER COMMENTS (06:08)-City Manager Shrives commented on the following: the July 3rd Concert in Sacajawea Park went well. One thing the City is going to do is keep track of the amount of time and cost the City is investing in the Special Events. There may be a higher, non-refundable deposit next year. There will be a Commission Workshop on the 7th at City Hall at 12:30.

REIMBURSEMENT REQUEST- (09:12)-City Manager Shrives presented this agenda item. City Engineer Shari Johnson, Dennis Duty, Mike Maddy, and City Manager Shrives met for a second time to discuss the request. There were two letters mailed to Cougar Ridge Development from the City. The first letter was to validate, the second letter was appropriations. Mike Maddy commented that the costs incurred should be paid in full. The attorney fees should be paid in full since the City requested Cougar Ridge Development retain an attorney, the engineer fees are exact and the interest is due to the City taking 13 months to pay the invoice. Following much discussion, **Commissioner Siler motion to pay Cougar Ridge Development \$60,611.83 as full payment for Water & Sewer work completed on Ridgewater on behalf of the City in June 2015. Commissioner Coutts second.** Commission discussion: Commissioner Turner commented that there are certain parts of this that are just part of doing business and there needs to be a little give and take. Mr. Maddy commented that there has already been a

good deal of giving on Cougar Ridge's side. Commissioner Turner commented that there needed to be a couple of conditions to the easement of water/sewer the easement needs to be dedicated to the City. Mr. Maddy commented that the City already owns those lines. Following a discussion on the payment amount of the invoice Commissioner Turner suggested that the difference be divided and the City will pay half the difference amount. **Commissioner Siler motion to amend the motion to pay \$58,100.80 Commissioner Coutts second.** Commission discussion: Commissioner Turner commented that in the future if there is ever a situation like this, please come talk to someone at City Hall. Public comment: none. **VOTE: Unanimous Motion carried.**

CONFEDERATED SALISH & KOOTENAI PUBLIC AUTHORITY LETTER OF

ACKNOWLEDGEMENT (47:22) -This agenda item was presented by Gabe Johnson, CSKT Roads Program Manager. This is to approve the Memorandum of Understanding (MOU) with the Confederated Salish & Kootenai Tribes. In 2006 the Bureau of Indian Affairs required an inventory of all public roads on Indian Reservations. The MOU is strictly an inventory of the roadways within the City of Polson city limits. This is part of a Federal Highway program that CSKT has with the Federal Government. The Tribe receives federal monies to do work on the roadways within the Reservation. City Manager Shrives commented that there was a meeting between himself, City Streets Superintendent Terry Gembala, and Mr. Johnson. The inventory list of roadways has been reviewed. Commissioner Southerland commented that there are three roadways that are in Mission Bay Subdivision that are private roadways and need to be removed from the list, Tundra Swan, Desmet Landing, and Crecent Landing. Mayor Knutson commented that Hawk Drive and Eagle Drive are the only City maintained roadways in Mission Bay Subdivision that should be listed. Mr. Johnson commented that this inventory could be a potential source of funding for future City projects. **Commissioner Turner motion to sign the Confederated Salish & Kootenai Public Authority Letter of Acknowledgement with the list of streets to be confirmed by the City staff prior to submitting. Commissioner Southerland second.** Commission discussion: none Public comment: City Streets Superintendent Terry Gembala commented that the City has submitted proposals to the Tribe on several projects but have not received any funding. Mr. Gembala commented that he reviewed the maps 2-3 days and regretted that he missed the three streets in Mission Bay. Lee Manicke-Ward II commented that the Polson Development Code has four street categories. Mr. Johnson has nine categories, three are not applicable. Mr. Johnson's categories have no criteria or what qualifies as residential. Be careful that you are compatible with back and forth so that the City doesn't get into trouble in the future. They have to build to Federal Standards and the City streets will be a problem. The City streets have not been classified. There are only two arterial streets; U.S. Highway 93 and MT Hwy 35. Get the CSKT criteria for a residential street and look at how they compare with the Development Code. **VOTE: Unanimous Motion carried**

APPROVE STRATEGIC PLAN (01:02:51)-City Manager Shrives presented this agenda item. This is a working document and the City staff is asking for approval of this plan. This document does not include any funding for the projects being listed. The document will be reviewed and updated as required. The City Department Heads reviewed the document and was discussed during three staff meetings. Some of the proposed projects will be one to two years out. **Commissioner Siler motion to approve the Strategic Plan. Commissioner Coutts second.** Commission discussion: Mayor Knutson thanked everyone for all their hard work including attending the workshop in February on a Saturday. **VOTE: Unanimous Motion carried**

(01:07:17) Mayor Knutson asked if the Commission wanted full minutes or action minutes. The Commission determined that action minutes would suffice.

Adjourn. (01:07:39) Commissioner Siler motion to adjourn. Commissioner Southerland second. Commission discussion: none Public Comment: none **VOTE: Unanimous Motion carried.**
ADJOURN: 8:36 p.m.

ATTEST: _____

Mayor Heather Knutson

Cora E. Pritt, City Clerk