

CITY OF POLSON COMMISSION AGENDA

COMMISSION CHAMBERS

August 3, 2015

7:00 P.M.

1. CALL TO ORDER

Mayor Knutson

2. PLEDGE OF ALLEGIANCE

Mayor Knutson

3. APPROVAL OF PROPOSED AGENDA

Mayor Knutson

4. PUBLIC COMMENT ON SIGNIFICANT MATTERS TO THE PUBLIC **NOT ON THE AGENDA (address items to the Chair. Commission takes no action on items discussed**

5. CONSENT AGENDA

- a. Additional June 2015 claims
- b. July 15-31, 2015 claims
- c. City Commission Meeting Minutes July 20, 2015
- d. Approve City Liquor License for Mackenzie River Company & Walgreens

6. CITY MANAGER COMMENTS

City Manager Mark Shrives

NEW BUSINESS

7. APPOINTMENT OF NEW CITY JUDGE

City Manager Mark Shrives

8. RIDGEWATER SUBDIVISION PHASE 5 SUBDIVISION IMPROVEMENT AGREEMENT

City Manager Mark Shrives

9. WASTE WATER TREATMENT PROJECT BUDGET UPDATE

Kevin Johnson

10. ADJOURN

For doc #s from 121423 to 121563

5a.

Fund	Department Name (Account)	Vendor #/Name	Description	Amount
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	1879 THE UPS STORE	FACILITIES-MISC SHIP	136.22
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	000150 PETTY CASH FUND	FACILITIES-MISC PURC	61.15
1000 General All-Purpose Fund	420140 Crime Control and	1879 THE UPS STORE	POLICE-SHIPMENT	10.79
1000 General All-Purpose Fund	420140 Crime Control and	4261 COLLISION CRAFT	POLICE-FORD EXPLR RE	7,226.82
1000 General All-Purpose Fund	420140 Crime Control and	000085 SOUTHSORE VETERINARY	POLICE-ANIMAL IMPOUN	366.00
1000 General All-Purpose Fund	430240 Road and Street	000034 WESTERN BUILDING CENTER	STREETS-SAFETY GLASS	9.52
1000 General All-Purpose Fund	430240 Road and Street	000034 WESTERN BUILDING CENTER	STREETS-DUCT TAPE, S	14.38
1000 General All-Purpose Fund	460430 Parks	000026 POLSON AUTO PARTS, INC.	PARKS-NAPA BATTERY	214.57
1000 General All-Purpose Fund	460430 Parks	000034 WESTERN BUILDING CENTER	PARKS-SELECT WOOD	7.24
1000 General All-Purpose Fund	460430 Parks	000034 WESTERN BUILDING CENTER	PARKS-COUPPING, ADAP	6.96
Total for Fund:				8,053.65
2020 Police Municipal Services	420140 Crime Control and	000150 PETTY CASH FUND	POLICE-MISC PURCHASE	12.00
2020 Police Municipal Services	420140 Crime Control and	000150 PETTY CASH FUND	POLICE-MISC PURCHASE	22.00
Total for Fund:				34.00
2310 Tax Increment District	470110 Administration	1879 THE UPS STORE	PRA-MAILING	541.16
Total for Fund:				541.16
2820 Gas Apportionment Tax	430240 Road and Street	000046 BEACON TIRE CENTER	STREETS-TIRE REPAIR	11.00
2820 Gas Apportionment Tax	430240 Road and Street	000046 BEACON TIRE CENTER	STREETS-TIRE REPAIR	11.00
Total for Fund:				22.00
5010 Golf Fund	460446 Golf Course -	4364 FASTENERS INC.	GOLF MAINT-LOCTITE G	13.44
5010 Golf Fund	460446 Golf Course -	4046 BIOLYNCEUS BIOLOGICAL	GOLF MAINT-PROBIOTIC	1,586.46
5010 Golf Fund	460446 Golf Course -	000034 WESTERN BUILDING CENTER	GOLF MAINT-BALLCOCK,	38.55
5010 Golf Fund	460447 Golf Course - Pro Shop	3866 OFFICE MAX CONTRACT INC.	GOLF PRO-OFFICE SUPP	38.77
5010 Golf Fund	460447 Golf Course - Pro Shop	3866 OFFICE MAX CONTRACT INC.	GOLF PRO-OFFICE SUPP	31.94
5010 Golf Fund	460447 Golf Course - Pro Shop	3866 OFFICE MAX CONTRACT INC.	GOLF PRO-OFFICE SUPP	20.78
5010 Golf Fund	460447 Golf Course - Pro Shop	4664 CHARTER COMMUNICATIONS	GOLF PRO-INTERNET	140.89
5010 Golf Fund	460447 Golf Course - Pro Shop	1925 VALLEY BUSINESS SYTEMS	GOLF PRO-SUPPLIES	15.00
5010 Golf Fund	460447 Golf Course - Pro Shop	000316 WALLACES GOLF SHOP	GOLF PRO-PEDESTAL FA	29.76
5010 Golf Fund	460450 Golf Course Restaurant	000316 WALLACES GOLF SHOP	GOLF REST-ASST SNACK	34.98
Total for Fund:				1,950.57
5210 Water Fund	430530 Source of Supply and	000150 PETTY CASH FUND	WATER-MISC PURCHASE	16.95
5210 Water Fund	430550 Transmission and	4820 M RICHARD GEBHARDT	WATER-DOWNTOWN LOOP	50.00
5210 Water Fund	430550 Transmission and	000026 POLSON AUTO PARTS, INC.	WATER-RATCHET SET, F	83.04
5210 Water Fund	430550 Transmission and	2179 JACKSON, MURDO & GRANT,	WATER-DNRC WTR REV B	14,100.00
5210 Water Fund	430570 Customer Accounting and	000150 PETTY CASH FUND	WATER-MISC PURCHASE	11.50
Total for Fund:				14,261.49
5310 Sewer Fund	430630 Collection and	000026 POLSON AUTO PARTS, INC.	SEWER-VARIETY SETS	73.66
5310 Sewer Fund	430640 Treatment and Disposal	4820 M RICHARD GEBHARDT	SEWER-SEWER TRTMNT R	495.00
5310 Sewer Fund	430640 Treatment and Disposal	2183 DOWL HRM ENGINEERING	SEWER-TASK ORDER #4	12,050.00
5310 Sewer Fund	430640 Treatment and Disposal	2183 DOWL HRM ENGINEERING	SEWER-TASK ORDER #5	22,032.50

07/30/15
14:34:47

City of Polson
Claim Details by Fund, Account
For the Accounting Period: 6/15

Page: 2 of 3
Report ID: AP100Z

For doc #s from 121423 to 121563

Fund	Department Name (Account)	Vendor #/Name	Description	Amount
5310 Sewer Fund	430640 Treatment and Disposal	4769 XYLEM DEWATERING	SEWER-RENTAL 6/5-17/	342.00
5310 Sewer Fund	430670 Customer Accounting and	000150 PETTY CASH FUND	SEWER-MISC PURCHASE	11.50
			Total for Fund:	35,004.66
			Total:	59,867.53

07/30/15
14:36:30

City of Polson
Claim Details by Fund, Account
For the Accounting Period: 7/15

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Report ID: AP100Z

For doc #s from 121436 to 121567

56.

Fund	Department Name (Account)	Vendor #/Name	Description	Amount
1000 General All-Purpose Fund	214550 Deposits Payable -	999999 POLSON BUSINESS COMMUNITY	FACILITIES-CLEAN DEP	100.00
1000 General All-Purpose Fund	214550 Deposits Payable -	999999 THE PORT POLSON SHOWBOAT	FACILITIES-CLEAN DEP	100.00
1000 General All-Purpose Fund	214550 Deposits Payable -	999999 FLATHEAD LAKE 3 ON 3	FACILITIES-CLEAN DEP	100.00
1000 General All-Purpose Fund	410360 Municipal Court	4920 OFFICE DEPOT, INC	COURT-SHARED OFFICE	11.99
1000 General All-Purpose Fund	410360 Municipal Court	000010 CENTURYLINK	COURT-SHARED FAX MAC	22.80
1000 General All-Purpose Fund	410360 Municipal Court	4880 ACCESS MONTANA	COURT-INTERNET SERVI	15.00
1000 General All-Purpose Fund	410400 Administrative Services	4880 ACCESS MONTANA	ADMIN.-INTERNET SERV	15.00
1000 General All-Purpose Fund	410400 Administrative Services	000046 BEACON TIRE CENTER	ADMIN-2009 SUBARU MA	47.95
1000 General All-Purpose Fund	410500 Financial Services	4605 THIRD EYE TECHNOLOGIES,	FINANCE-TRANSFER CIT	6.25
1000 General All-Purpose Fund	410500 Financial Services	4880 ACCESS MONTANA	FINANCE-INTERNET SER	15.00
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	000414 BROWN'S JEWELRY STORE	FACILITIES-FAIRCHILD	95.00
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	4924 PITNEY BOWES	FACILITIES-MAIL MACH	90.27
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	4605 THIRD EYE TECHNOLOGIES,	FACILITIES-SET UP NE	112.50
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	000011 MISSION VALLEY POWER	FACILITIES-CITY HALL	213.26
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	000011 MISSION VALLEY POWER	FACILITIES-FIRE HALL	139.09
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	000011 MISSION VALLEY POWER	FACILITIES-HVAC SYST	257.24
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	4920 OFFICE DEPOT, INC	FACILITIES-BREAKROOM	17.98
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	4920 OFFICE DEPOT, INC	FACILITIES-PAPER	137.97
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	4920 OFFICE DEPOT, INC	FACILITIES-ORDER DIS	-45.99
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	2943 CLICK HERE DESIGNS	FACILITIES-MAINTENAN	41.25
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	2943 CLICK HERE DESIGNS	FACILITIES-ADDT'L EM	10.00
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	2943 CLICK HERE DESIGNS	FACILITIES-ADDT'L EM	10.00
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	2943 CLICK HERE DESIGNS	FACILITIES-ADDT'L EM	10.00
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	2943 CLICK HERE DESIGNS	FACILITIES-WEB HOSTI	22.50
1000 General All-Purpose Fund	420140 Crime Control and	3857 STANFORD POLICE &	POLICE-UNIFORM P91-6	269.38
1000 General All-Purpose Fund	420140 Crime Control and	4605 THIRD EYE TECHNOLOGIES,	POLICE-DETECTIVE EMA	50.00
1000 General All-Purpose Fund	420140 Crime Control and	4920 OFFICE DEPOT, INC	POLICE-VARIETY OFFIC	153.67
1000 General All-Purpose Fund	420140 Crime Control and	4920 OFFICE DEPOT, INC	POLICE-VARIETY OFFIC	143.98
1000 General All-Purpose Fund	420140 Crime Control and	4920 OFFICE DEPOT, INC	POLICE-WIRELESS KEYB	19.99
1000 General All-Purpose Fund	420140 Crime Control and	4920 OFFICE DEPOT, INC	POLICE-PROFIT WIRELE	26.99
1000 General All-Purpose Fund	420140 Crime Control and	4920 OFFICE DEPOT, INC	POLICE-CDR DIS	57.98
1000 General All-Purpose Fund	420140 Crime Control and	4920 OFFICE DEPOT, INC	POLICE-BAGS	31.59
1000 General All-Purpose Fund	420140 Crime Control and	000011 MISSION VALLEY POWER	POLICE-STORAGE SHED	31.61
1000 General All-Purpose Fund	420140 Crime Control and	4788 G. W., INC	POLICE-HOLSTERS	158.34
1000 General All-Purpose Fund	420140 Crime Control and	000666 WESTERN POLICE SUPPLY	POLICE-CAPTAIN INSIG	29.85
1000 General All-Purpose Fund	420140 Crime Control and	2074 VERIZON WIRELESS	POLICE-CELL PHONE SE	312.29
1000 General All-Purpose Fund	420140 Crime Control and	4920 OFFICE DEPOT, INC	POLICE-SHARED OFFICE	11.98
1000 General All-Purpose Fund	420140 Crime Control and	4920 OFFICE DEPOT, INC	POLICE-DETECTV OFFIC	13.14
1000 General All-Purpose Fund	420140 Crime Control and	000080 FLATHEAD NEWSPAPER GROUP	POLICE-AD FOR PROB O	427.31
1000 General All-Purpose Fund	420140 Crime Control and	000010 CENTURYLINK	POLICE-SHARED FAX MA	22.80
1000 General All-Purpose Fund	420140 Crime Control and	4880 ACCESS MONTANA	POLICE-INTERNET SERV	15.00
1000 General All-Purpose Fund	420140 Crime Control and	4880 ACCESS MONTANA	POLICE-AUG DEDICATED	57.94
1000 General All-Purpose Fund	420400 Fire Protection and	3256 CLINT COTTLE	FIRE-BOOTS	359.99
1000 General All-Purpose Fund	420400 Fire Protection and	001541 L.N. CURTIS & SONS	FIRE-UNIFORM & LABEL	1,140.00
1000 General All-Purpose Fund	420400 Fire Protection and	000724 COSNER COMTECH	FIRE-MOTOROLA RADIO	1,800.00
1000 General All-Purpose Fund	420400 Fire Protection and	4208 MAHUGH FIRE & SAFETY, LLC	FIRE-UNIFORM & ACCES	187.00
1000 General All-Purpose Fund	420400 Fire Protection and	000026 POLSON AUTO PARTS, INC.	FIRE-OIL DRY	164.75
1000 General All-Purpose Fund	420400 Fire Protection and	000026 POLSON AUTO PARTS, INC.	FIRE-BLASTER PENETRA	6.11
1000 General All-Purpose Fund	420400 Fire Protection and	000026 POLSON AUTO PARTS, INC.	FIRE-NO TOUCH TIRE C	10.66
1000 General All-Purpose Fund	420400 Fire Protection and	000026 POLSON AUTO PARTS, INC.	FIRE-CABLE TIE	19.25
1000 General All-Purpose Fund	420400 Fire Protection and	000026 POLSON AUTO PARTS, INC.	FIRE-BOOS PAC	159.00
1000 General All-Purpose Fund	420400 Fire Protection and	000010 CENTURYLINK	FIRE-TELEPHONE SERVI	41.58

For doc #s from 121436 to 121567

Fund	Department Name (Account)	Vendor #/Name	Description	Amount
1000 General All-Purpose Fund	420400 Fire Protection and	4880 ACCESS MONTANA	FIRE-INTERNET SERVIC	15.00
1000 General All-Purpose Fund	420540 Land Use	000005 POSTMASTER	PLANNING-CERTIFIED L	41.12
1000 General All-Purpose Fund	420540 Land Use	000150 PETTY CASH FUND	PLANNING-POSTAGE REI	1.60
1000 General All-Purpose Fund	420540 Land Use	2651 MISSOULIAN	PLANNING-AD FOR PLAN	140.75
1000 General All-Purpose Fund	420540 Land Use	4880 ACCESS MONTANA	PLANNING-INTERNET SE	15.00
1000 General All-Purpose Fund	430240 Road and Street	000011 MISSION VALLEY POWER	STREETS-CITY SHOP	118.88
1000 General All-Purpose Fund	430240 Road and Street	4730 PIERCE CHEVROLET CHRYSLER	STREETS-MAT KIT	106.00
1000 General All-Purpose Fund	430240 Road and Street	2707 CALIFORNIA CONTRACTORS	STREETS-RECIP BLADES	99.80
1000 General All-Purpose Fund	430240 Road and Street	000034 WESTERN BUILDING CENTER	STREETS-FLAT BAR	5.49
1000 General All-Purpose Fund	430240 Road and Street	2547 TREASURE STATE CONCRETE	STREETS-3/8 CHIPS	94.89
1000 General All-Purpose Fund	430240 Road and Street	2547 TREASURE STATE CONCRETE	STREETS-3/8 CHIPS	559.75
1000 General All-Purpose Fund	430240 Road and Street	2547 TREASURE STATE CONCRETE	STREETS-3/8 CHIPS	214.01
1000 General All-Purpose Fund	430240 Road and Street	4880 ACCESS MONTANA	STREETS-AUGUST SATEL	28.97
1000 General All-Purpose Fund	460430 Parks	000048 MIDLAND IMPLEMENT CO.	PARKS-REPAIR ON MOWE	139.22
1000 General All-Purpose Fund	460430 Parks	000011 MISSION VALLEY POWER	PARKS-CITY PARKS	423.13
1000 General All-Purpose Fund	460430 Parks	000011 MISSION VALLEY POWER	PARKS-KERR DAM/BB FI	2.03
1000 General All-Purpose Fund	460430 Parks	000011 MISSION VALLEY POWER	PARKS-SACAJAWEA PARK	9.07
1000 General All-Purpose Fund	460430 Parks	000011 MISSION VALLEY POWER	PARKS-1ST ST E WTR S	45.75
1000 General All-Purpose Fund	460430 Parks	000026 POLSON AUTO PARTS, INC.	PARKS-ASSORTED PRODU	12.98
1000 General All-Purpose Fund	460430 Parks	000026 POLSON AUTO PARTS, INC.	PARKS-ASSORTED PRODU	29.58
1000 General All-Purpose Fund	460430 Parks	000026 POLSON AUTO PARTS, INC.	PARKS-AIR & OIL FILT	78.40
1000 General All-Purpose Fund	460430 Parks	000034 WESTERN BUILDING CENTER	PARKS-DOG PARK BENCH	168.00
1000 General All-Purpose Fund	460430 Parks	000034 WESTERN BUILDING CENTER	PARKS-TANK LEVER	13.78
1000 General All-Purpose Fund	460430 Parks	000034 WESTERN BUILDING CENTER	PARKS-CLAMP	5.96
1000 General All-Purpose Fund	460430 Parks	000034 WESTERN BUILDING CENTER	PARKS-VARIETY PARTS	12.86
1000 General All-Purpose Fund	460430 Parks	000034 WESTERN BUILDING CENTER	PARKS-GFCI TAMPER	33.98
1000 General All-Purpose Fund	460430 Parks	4880 ACCESS MONTANA	PARKS-INTERNET SERVI	15.00
1000 General All-Purpose Fund	460430 Parks	4880 ACCESS MONTANA	PARKS-AUGUST SATELIT	28.97
1000 General All-Purpose Fund	460430 Parks	000046 BEACON TIRE CENTER	PARKS-TIRE REPAIR	11.00
1000 General All-Purpose Fund	460430 Parks	000046 BEACON TIRE CENTER	PARKS-1 20X10X10 TUR	70.00
Total for Fund:				9,808.21
2020 Police Municipal Services	420140 Crime Control and	000726 ROCKY MOUNTAIN INFO	POLICE-BOOTH MEMBERS	50.00
2020 Police Municipal Services	420140 Crime Control and	001635 SIRCHIE FINGER PRINT	POLICE-EVIDENCE TAPE	50.42
2020 Police Municipal Services	420140 Crime Control and	000150 PETTY CASH FUND	POLICE-MISC PURCHASE	11.90
2020 Police Municipal Services	420140 Crime Control and	4608 MARTEL ELECTRONICS, INC.	POLICE-TRANSMITTER S	61.00
Total for Fund:				173.32
2394 Building Code Enforcement	420500 Protective Inspections	4880 ACCESS MONTANA	BUILDING-INTERNET SE	15.00
Total for Fund:				15.00
2395 Tree Fund	480150 Tree Conservation	4611 ALL TREE SERVICES, LLC	STREETS-TREE REMOVAL	1,200.00
Total for Fund:				1,200.00
2401 Light Maintenance	430263 Street Lighting	000011 MISSION VALLEY POWER	FACILITIES-ST LGHT 0	1,360.28
Total for Fund:				1,360.28

For doc #s from 121436 to 121567

Fund	Department Name (Account)	Vendor #/Name	Description	Amount
2402 Light Maintenance	430263 Street Lighting	000011 MISSION VALLEY POWER	FACILITIES-ST LGHT 0	754.40
Total for Fund:				754.40
2820 Gas Apportionment Tax	430240 Road and Street	1860 PIONEER RESEARCH	STREETS-ENVIRO PRO	1,548.75
2820 Gas Apportionment Tax	430240 Road and Street	4426 ISTATE TRUCK CENTER	STREETS-RECIRC FILTE	19.00
2820 Gas Apportionment Tax	430240 Road and Street	4426 ISTATE TRUCK CENTER	STREETS-AIR FILTER	40.92
2820 Gas Apportionment Tax	430240 Road and Street	000026 POLSON AUTO PARTS, INC.	STREETS-DIESL EXST,	41.86
2820 Gas Apportionment Tax	430240 Road and Street	4849 JOHN DEERE FINANCIAL	STREETS-BRUSHCUTTER,	251.94
2820 Gas Apportionment Tax	430240 Road and Street	4849 JOHN DEERE FINANCIAL	STREETS-JE WELD COLD	5.69
2820 Gas Apportionment Tax	430240 Road and Street	4849 JOHN DEERE FINANCIAL	STREETS-2" DROP BALL	24.99
2820 Gas Apportionment Tax	430240 Road and Street	2547 TREASURE STATE CONCRETE	STREETS-CRS-2	213.00
2820 Gas Apportionment Tax	430240 Road and Street	2547 TREASURE STATE CONCRETE	STREETS-CRS-2	2,747.70
2820 Gas Apportionment Tax	430240 Road and Street	2547 TREASURE STATE CONCRETE	STREETS-CRS-2	915.90
2820 Gas Apportionment Tax	430240 Road and Street	000046 BEACON TIRE CENTER	STREETS-SWEEPER MAIN	1,441.32
2820 Gas Apportionment Tax	430240 Road and Street	000046 BEACON TIRE CENTER	STREETS-WATER TENDER	1,496.20
Total for Fund:				8,747.27
5010 Golf Fund	460446 Golf Course -	000046 BEACON TIRE CENTER	GOLF MAINT-TURF TRAK	88.75
5010 Golf Fund	460446 Golf Course -	000046 BEACON TIRE CENTER	GOLF MAINT-TURF TRAK	91.70
5010 Golf Fund	460446 Golf Course -	1864 CHS/MOUNTAIN WEST	GOLF MAINT-FUEL	834.35
5010 Golf Fund	460446 Golf Course -	4416 NORTHWEST FUEL SYSTEMS,	GOLF MAINT-GAUGE STI	36.94
5010 Golf Fund	460446 Golf Course -	4856 PRESTIGE FLAG	GOLF MAINT-USA FLAGS	330.44
5010 Golf Fund	460446 Golf Course -	4925 TURFLINE, INC	GOLF MAINT-GROUNDS M	628.26
5010 Golf Fund	460446 Golf Course -	000011 MISSION VALLEY POWER	GOLF MAINT-GOLF SHED	337.29
5010 Golf Fund	460446 Golf Course -	000011 MISSION VALLEY POWER	GOLF MAINT-25 HP PUM	102.01
5010 Golf Fund	460446 Golf Course -	000011 MISSION VALLEY POWER	GOLF MAINT-60 HP PUM	553.06
5010 Golf Fund	460446 Golf Course -	000011 MISSION VALLEY POWER	GOLF MAINT-155 HP PU	1,097.97
5010 Golf Fund	460446 Golf Course -	000011 MISSION VALLEY POWER	GOLF MAINT-BAYVIEW P	1,533.04
5010 Golf Fund	460446 Golf Course -	2323 R & R PRODUCTS, INC.	GOLF MAINT-ASST PROD	188.93
5010 Golf Fund	460446 Golf Course -	000026 POLSON AUTO PARTS, INC.	GOLF MAINT-ASSORTED	-21.10
5010 Golf Fund	460446 Golf Course -	000026 POLSON AUTO PARTS, INC.	GOLF MAINT-HY OIL FL	459.00
5010 Golf Fund	460446 Golf Course -	000026 POLSON AUTO PARTS, INC.	GOLF MAINT-FILTERS	66.90
5010 Golf Fund	460446 Golf Course -	000048 MIDLAND IMPLEMENT CO.	GOLF MAINT-EASTMAN P	199.15
5010 Golf Fund	460446 Golf Course -	000034 WESTERN BUILDING CENTER	GOLF MAINT-#2 PINE	3.02
5010 Golf Fund	460446 Golf Course -	1864 CHS/MOUNTAIN WEST	GOLF MAINT-FUEL	700.82
5010 Golf Fund	460446 Golf Course -	1864 CHS/MOUNTAIN WEST	GOLF MAINT-FUEL	522.29
5010 Golf Fund	460446 Golf Course -	000010 CENTURYLINK	GOLF MAINT-TELEPHONE	151.28
5010 Golf Fund	460446 Golf Course -	4880 ACCESS MONTANA	GOLF MAINT-SATELITE	77.94
5010 Golf Fund	460447 Golf Course - Pro Shop	000011 MISSION VALLEY POWER	GOLF PRO-PRO SHOP/ST	223.32
5010 Golf Fund	460447 Golf Course - Pro Shop	3866 OFFICE MAX CONTRACT INC.	GOLF PRO-PPR CLIPS,	25.79
5010 Golf Fund	460447 Golf Course - Pro Shop	3866 OFFICE MAX CONTRACT INC.	GOLF PRO-PRODUCT RET	-31.94
5010 Golf Fund	460447 Golf Course - Pro Shop	3866 OFFICE MAX CONTRACT INC.	GOLF PRO-ECLIPSE BIG	31.94
5010 Golf Fund	460447 Golf Course - Pro Shop	3866 OFFICE MAX CONTRACT INC.	GOLF PRO-ASSORTED PR	179.93
5010 Golf Fund	460447 Golf Course - Pro Shop	4026 PACIFIC NORTHWEST SECTION	GOLF PRO-GOLF ANNUAL	200.00
5010 Golf Fund	460447 Golf Course - Pro Shop	000010 CENTURYLINK	GOLF PRO-SHARED TELE	199.91
5010 Golf Fund	460448 Golf Course - Carts	1864 CHS/MOUNTAIN WEST	GOLF PRO-FUEL	508.52
5010 Golf Fund	460448 Golf Course - Carts	1864 CHS/MOUNTAIN WEST	GOLF PRO-FUEL	316.06
5010 Golf Fund	460448 Golf Course - Carts	000046 BEACON TIRE CENTER	GOLF MAINT-TUBES INS	21.00
5010 Golf Fund	460450 Golf Course Restaurant	3233 FOOD SERVICES OF AMERICA	GOLF REST-FOOD SUPPL	649.30
5010 Golf Fund	460450 Golf Course Restaurant	3233 FOOD SERVICES OF AMERICA	GOLF REST-KITCHEN SU	135.42

For doc #s from 121436 to 121567

Fund	Department Name (Account)	Vendor #/Name	Description	Amount
5010 Golf Fund	460450 Golf Course Restaurant	4905 GEORGE'S DISTRIBUTING INC	GOLF REST-ASST GEERS	286.88
5010 Golf Fund	460450 Golf Course Restaurant	4754 PEPSI-COLA BOTTLING OF	GOLF REST-ASST BEVER	207.65
5010 Golf Fund	460450 Golf Course Restaurant	3447 SUMMIT BEVERAGE	GOLF REST-ASST BEERS	1,515.07
5010 Golf Fund	460450 Golf Course Restaurant	3447 SUMMIT BEVERAGE	GOLF REST-RENT JOCKE	360.00
5010 Golf Fund	460450 Golf Course Restaurant	3427 ZIP BEVERAGE	GOLF REST-ASST BEERS	264.50
5010 Golf Fund	460450 Golf Course Restaurant	000316 WALLACES GOLF SHOP	GOLF REST-SNACKS	211.63
5010 Golf Fund	460450 Golf Course Restaurant	3233 FOOD SERVICES OF AMERICA	GOLF REST-FOOD SUPPL	51.28
5010 Golf Fund	460450 Golf Course Restaurant	3233 FOOD SERVICES OF AMERICA	GOLF REST-FOOD SUPPL	679.26
5010 Golf Fund	460450 Golf Course Restaurant	3233 FOOD SERVICES OF AMERICA	GOLF REST-KITCHEN SU	83.02
5010 Golf Fund	460450 Golf Course Restaurant	3427 ZIP BEVERAGE	GOLF REST-BEERS	104.00
5010 Golf Fund	460450 Golf Course Restaurant	3427 ZIP BEVERAGE	GOLF REST-BALANCAE O	300.00
5010 Golf Fund	460450 Golf Course Restaurant	3233 FOOD SERVICES OF AMERICA	GOLF REST-FOOD SUPPL	1,416.83
5010 Golf Fund	460450 Golf Course Restaurant	3233 FOOD SERVICES OF AMERICA	GOLF REST-KITCHEN SU	99.98
5010 Golf Fund	460450 Golf Course Restaurant	3447 SUMMIT BEVERAGE	GOLF REST-ASST BEERS	1,509.39
5010 Golf Fund	460450 Golf Course Restaurant	3447 SUMMIT BEVERAGE	GOLF REST-PRODUCT RE	-90.00
5010 Golf Fund	460450 Golf Course Restaurant	3233 FOOD SERVICES OF AMERICA	GOLF REST-FOOD SUPPL	411.82
5010 Golf Fund	460450 Golf Course Restaurant	4905 GEORGE'S DISTRIBUTING INC	GOLF REST-ASST WINES	143.37
5010 Golf Fund	460450 Golf Course Restaurant	4754 PEPSI-COLA BOTTLING OF	GOLF REST-ASST BEVER	246.30
5010 Golf Fund	460450 Golf Course Restaurant	4480 SYSCO MONTANA, INC.	GOLF REST-FOOD SUPPL	834.14
5010 Golf Fund	460450 Golf Course Restaurant	4480 SYSCO MONTANA, INC.	GOLF REST-KITCHEN SU	101.60
5010 Golf Fund	460450 Golf Course Restaurant	4480 SYSCO MONTANA, INC.	GOLF REST-FOOD SUPPL	347.55
5010 Golf Fund	460450 Golf Course Restaurant	4480 SYSCO MONTANA, INC.	GOLF REST-KITCHEN SU	49.40
5010 Golf Fund	460450 Golf Course Restaurant	3427 ZIP BEVERAGE	GOLF REST-ASST BEERS	879.52
5010 Golf Fund	460450 Golf Course Restaurant	3447 SUMMIT BEVERAGE	GOLF REST-ASST BEER	411.00
5010 Golf Fund	460450 Golf Course Restaurant	3447 SUMMIT BEVERAGE	GOLF REST-ASST BEER	1,080.00
5010 Golf Fund	460450 Golf Course Restaurant	3233 FOOD SERVICES OF AMERICA	GOLF REST-FOOD SUPPL	595.92
5010 Golf Fund	460450 Golf Course Restaurant	3233 FOOD SERVICES OF AMERICA	GOLF REST-KITCHEN SU	118.49
5010 Golf Fund	460460 G. C. Restaurant O & M	000011 MISSION VALLEY POWER	GOLF REST-T10204 MET	505.51
5010 Golf Fund	460460 G. C. Restaurant O & M	999999 JIMNI	GOLF REST-ENTERTAINM	400.00
5010 Golf Fund	460460 G. C. Restaurant O & M	000010 CENTURYLINK	GOLF REST-SHARED TEL	155.42
Total for Fund:				23,720.82
5210 Water Fund	430500 Water Utilities	4880 ACCESS MONTANA	WATER-INTERNET SERVI	15.00
5210 Water Fund	430500 Water Utilities	4880 ACCESS MONTANA	WATER-SHARED SATELIT	38.97
5210 Water Fund	430530 Source of Supply and	000011 MISSION VALLEY POWER	WATER-WELLS, BOOSTER	4,289.54
5210 Water Fund	430530 Source of Supply and	000011 MISSION VALLEY POWER	WATER-RIVERSIDE LIFT	12.14
5210 Water Fund	430530 Source of Supply and	000011 MISSION VALLEY POWER	WATER-RIVERSIDE REST	13.80
5210 Water Fund	430530 Source of Supply and	000011 MISSION VALLEY POWER	WATER-WELLS 6 & 7	1,502.36
5210 Water Fund	430550 Transmission and	4926 ORBITAL COMPUTERS	WATER-ORBITAL COMPUT	6,464.00
5210 Water Fund	430550 Transmission and	3177 POWER SERVICE OF MONTANA,	WATER-FILTER ELEMENT	128.36
5210 Water Fund	430550 Transmission and	001161 JENSEN BACKHOE INC.	WATER-REPAIR MAIN 14	1,237.50
5210 Water Fund	430550 Transmission and	000010 CENTURYLINK	WATER-TELEPHONE SERV	215.45
Total for Fund:				13,917.12
5310 Sewer Fund	430600 Sewer Utilities	4880 ACCESS MONTANA	SEWER-INTERNET SERVI	15.00
5310 Sewer Fund	430600 Sewer Utilities	4880 ACCESS MONTANA	SEWER-AUGUST SATELIT	38.97
5310 Sewer Fund	430630 Collection and	3177 POWER SERVICE OF MONTANA,	SEWER-SYN SYDROCARBO	689.29
5310 Sewer Fund	430630 Collection and	000011 MISSION VALLEY POWER	SEWER-PUMP/LIFT STAT	3,760.93
5310 Sewer Fund	430630 Collection and	4006 HD SUPPLY WATERWORKS,	SEWER-8" SEWER PLUG	72.28
5310 Sewer Fund	430630 Collection and	000026 POLSON AUTO PARTS, INC.	SEWER-SERPENTINE BEL	19.02

07/30/15
14:36:30

City of Polson
Claim Details by Fund, Account
For the Accounting Period: 7/15

Page: 5 of 6
Report ID: AP100Z

For doc #s from 121436 to 121567

Fund	Department Name (Account)	Vendor #/Name	Description	Amount
5310 Sewer Fund	430630 Collection and	000010 CENTURYLINK	SEWER-TELEPHONE SERV	106.24
5310 Sewer Fund	430630 Collection and	000010 CENTURYLINK	SEWER-TELEPHONE SERV	172.54
5310 Sewer Fund	430630 Collection and	2547 TREASURE STATE CONCRETE	SEWER-SEALANT ROLL	57.60
			Total for Fund:	4,931.87
			Total:	64,628.29

City of Polson
Fund Summary for Claims
For the Accounting Period: 7/15

Fund/Account	Amount
1000 General All-Purpose Fund	
101000	\$9,808.21
2020 Police Municipal Services Levy	
101000	\$173.32
2394 Building Code Enforcement	
101000	\$15.00
2395 Tree Fund	
101000	\$1,200.00
2401 Light Maintenance District #19	
101000	\$1,360.28
2402 Light Maintenance District #20	
101000	\$754.40
2820 Gas Apportionment Tax Fund	
101000	\$8,747.27
5010 Golf Fund	
101000	\$23,720.82
5210 Water Fund	
101000	\$13,917.12
5310 Sewer Fund	
101000	\$4,931.87
Total:	\$64,628.29

CITY OF POLSON CITY COMMISSION MEETING

5c.

Commission Chambers

July 20, 2015

7:00 p.m.

ATTENDANCE: Mayor Heather Knutson, Commissioners Campbell, Donovan, Erickson, Siler, and Southerland. City Manager Mark Shrives, City Clerk Cora Pritt

ABSENT: Commissioner Turner

OTHERS PRESENT (who voluntarily signed in): Alex Burkhalter, Carol Daniels, Peter Daniels, Elsa Duford, Lita Fonda, Joan Hart, Bonnie Manicke, Donna Olson, Doug Olson, and Tony Porrazzo

CALL TO ORDER: (00:01) Mayor Knutson called the meeting to order. The Pledge of Allegiance was recited. Roll call was taken.

APPROVAL OF PROPOSED AGENDA (00:55) - Commissioner Erickson motion to approve the proposed agenda. Commissioner Southerland second. City Commission discussion: none Public comment: none **VOTE: Unanimous Motion carried**

PUBLIC COMMENT ON SIGNIFICANT MATTERS TO THE PUBLIC NOT ON THE AGENDA (1:28)-none

CONSENT AGENDA (01:48) - (a). Additional June 2015 Claims (b). July 1-14, 2015 Claims, (c) City Commission Meeting Minutes July 6, 2015, **Commissioner Campbell motion to approve the Consent Agenda. Commissioner Erickson second.** City Commission discussion: none Public Comment: **Elsa Duford** questioned the two Ridgewater agenda items from the July 6, 2015 meeting. One project had 49 Conditions of Approval, and one had 47 Conditions of Approval. Elsa questioned why the difference. Mayor Knutson replied that she would look into the reason and get back with Elsa during the week. **VOTE: Unanimous Motion carried**

CITY MANAGER COMMENTS (05:15) – City Manager Shrives commented that he would be following up with the County Commissioners on their status of the Polson Development Code review. The Golf Car Storage project construction has begun. There was a problem that came up in the discovery of buried asphalt and other debris. This stopped work for a time until a solution could be found. The option to dig down was going to cost approximately \$60-70,000.00. The option to build up by compaction was looked at. This change order costs \$30,000.00. Commissioner Southerland asked about the status of the test well. City Manager Shrives answered that drilling had started. Water was located at 270 feet producing 300 gallons per minute. Mayor Knutson asked about the Polson Development Code Re-write status and what the possible questions the County Commissioners might have. Commissioner Erickson asked what the timeline is. City Manager Shrives stated he would be speaking with Dave DeGrandpre about the timeline and the County Commissioners about the questions and concerns they have.

APPROVE FIRST CITIZEN'S BANK SPECIAL USE PERMIT #SUP15-05 (12:54)-Contract Planner Erica Wirtala presented this agenda item. This is new development in the Highway Commercial District. This is a drive-thru ATM, 625 ft building with no employee. It will be a 24/7 access stand-alone drive-thru. Located Lot 5C in the Ridgewater subdivision. There was a site review meeting with the City Staff on June 1, 2015. This project will be subject to strict HOA rules, no parking spots, no water/sewer but there will be irrigation factored in. Staff recommends approval of this Special Use Permit.

Commissioner Siler questioned the penciled in Condition #17. Erica Wirtala answered that the City County Planning Board had discussed placing an additional Condition but decided not to. So, there is no Condition #17. Commissioner Erickson asked who would be in charge of the landscaping. Erica Wirtala answered that the bank would be responsible for landscaping. **Commissioner Southerland motion to approve the SUP request for an ATM facility on behalf of First Citizen's Bank along with the Conditions of Approval as described in the attached staff report. Commissioner Siler second.** City Commission discussion: none Public comment: none **VOTE: Unanimous Motion carried**

SPECIAL PRESENTATION JUDGE OLSON (22:15) -Mayor Knutson presented Judge Olson with a plaque in honor of his service to the City of Polson and the citizens of Polson. Judge Olson is retiring July 31, 2015 after 12 years of service. Judge Olson thanked the Mayor and commented that it had been an honor to serve the Community of Polson. Judge Olson further stated that he could not have done the job without Court Clerk Joan Hart.

SPECIAL PRESENTATION TO JOHN FAIRCHILD (24:20) -Mayor Knutson presented John Fairchild with a plaque to commemorate his 23 years of service to the Polson Police Department, Polson Fire Department and the Community of Polson. John Fairchild stated that it had been an honor and he loved serving the citizens of Polson.

APPROVAL OF PROPOSAL FOR ON DEMAND, AS NEEDED CONSTRUCTION SERVICES (25:48) -City Manager Shrives presented this agenda item. There had been a discussion with the department heads about retaining someone to do excavation projects on an "as needed" basis. So a Request for Proposal was published. There needed to be fixed costs and various pieces of equipment. One proposal was received from Jensen Backhoe Inc. Commissioner Southerland asked if Jensen had enough equipment. City Manager Shrives answered yes. **Commissioner Donovan motion to award the on demand, as needed construction services contract to Jensen Backhoe. Commissioner Campbell second.** City Commission discussion: Commissioner Campbell commented that the fees were reasonable. Commissioner Donovan commented that Jensen Backhoe had recently done a job for him and they did a great job. Public Comment: **Peter Daniels** commented that there needs to be a time expiration date placed on the approval. Mayor Knutson commented that she liked that idea. City Manager Shrives pointed out that the contract is a one-year contract. **Mayor Knutson made an amendment to the motion to include the statement "a one year contract with a one year renewal option."** **VOTE: Unanimous Motion carried**

AWARD HEADWORKS EQUIPMENT PROCUREMENT FOR WASTE WATER PROJECT (32:03) -City Manager Shrives presented this agenda item. This is the next step in the Waste Water Treatment project. The Request for Proposal for the headworks equipment was published. Once a vendor is selected then that vendor will move forward with the design of the headworks. After visiting several sites in Colorado, there were changes made to the requirements. The City of Polson will have 2 screens instead of 3. This will be savings to the project. Once a vendor has been selected then a payment of 10% will be made to that vendor. When the shop drawing step has begun a second payment of 20% will be made. There will be no additional payments until construction begins. Staff recommends the award of the Headworks equipment go to Huber Technologies Inc. **Commissioner Siler motion to award the Headworks equipment contract to Huber Technologies Inc. in an amount of \$328,501.00 and to authorize the City Manager to sign all required documents after Project Engineer review and City Attorney concurrence. Commissioner Southerland second.** City Commission discussion: none Public comment: none **VOTE: Unanimous Motion carried** City Manager Shrives commented that at the August 3, 2015 Commission meeting DOWL/HKM engineer Kevin Johnson will be giving a budget update on the Waste Water project.

AFFORDABLE HOUSING-INTRODUCTION AND DISCUSSION WITH DEVELOPER OF a PROPOSED PROJECT (42:20) -Alex Burkhalter presented this agenda item. City Manager Shrives introduced Alex Burkhalter and gave a little introduction. Mr. Burkhalter had come to City Manager Shrives with a proposed development of affordable housing. City Manager Shrives suggested that Mr. Burkhalter give a presentation to the Commission. This would be an affordable rental development for persons with low income but would not be a H.U.D. based project. This is a federal program with housing tax credits. The Montana Board of Housing oversees this project. There is a proposed 36 unit development for Polson. 26 units would be 2 bedroom and 10 units 3 bedroom. There would be one floor unit that is completely handicap accessible. Mr. Burkhalter is currently looking for a 3 acre location in Polson to consider for development. Once a location has been secured then Mr. Burkhalter will return to the Commission to give an update on the project. There will be restricted covenants for the tenants to follow. Commissioner Erickson asked what the criteria is for the site. Mr. Burkhalter answered that the site be located in close proximity to schools, shopping, have access to sidewalks or trails and public transportation, relatively flat and decent soil, good location and visibility, near collector. This will be a two story building. A similar project was built in Polson in 2002, Sunnyslope Vista Apartments. A senior housing development. Public comment: **Lee Manicke**, "Alex are these properties on the real estate tax role or are they tax exempt? Alex Burkhalter, "That's a good question. They can receive a property tax exemption. It's a statutory exemption. We would be seeking that." Lee Manicke, "The reason I asked that, when this Sunnyslope Vista was brought on, I was on the Planning Board. The Planning Board, at that time, was assured that they would be on the tax role. The best I can tell now that half of it or part of it is on the actual role and part of it is not. You've got a lot of non-taxable property in Polson; churches, schools, government agencies, hospitals, tribal. I'd really caution you to be real careful about taking property off of the tax role for 45 years. You got people that are not just affordable housing but low income people that are paying taxes to subsidize somebody in affordable housing on a tax role. I am in favor of affordable housing but I think it needs to be on the tax role. If you do that, I think you should make some condition in that to put it on, state it stays on the tax role. Otherwise Alex I think you should go back to the drawing board and see if you can't bring us a program back where it would be on the tax role.

(01:09:30) Mayor Knutson asked the Commission if there were any items that needed full minutes or will action minutes suffice. The general consensus was all to be Action Minutes.

Adjourn. (01:09:50) Commissioner Siler motion to adjourn. Commissioner Southerland second. Commission discussion: none Public Comment: none VOTE: Unanimous Motion carried.

ADJOURN: 8:10 p.m.

Heather Knutson, Mayor

ATTEST: _____
Cora E. Pritt, City Clerk

5 d.

LIQUOR LICENSE APPLICATIONS
FY 2015-2016 AS OF JULY 1, 2015

<u>NAME OF ESTABLISHMENT</u>	<u>AMOUNT</u>	<u>DATE PAID</u>	<u>RECEIPT #</u>	<u>LIC #</u>
ALL BEVERAGE				
❖ CHINA GATE RESTAURANT	\$225	06/06/15	12508-122	1038
❖ SPORTSPAGE LOUNGE	\$225	06/30/15	12526-45	1051
❖ THE SALISH/FIESTA EN JAL	\$225	06/27/15	12497-7	1050
❖ VINE & TAP, LLC	\$225	07/02/15	12529-2	1057
❖ LAKE BAR & CASINO	\$225	06/30/15	12526-46	1043
❖ SWANEE'S BAR & GRILL	\$225	06/11/15	12513-222	1053
❖ MACKENZIE RIVER CO	\$225	07/30/15	12554-2	1060
NON-PROFIT / ALL BEVERAGE				
❖ ELKS CLUB	\$225	06/29/15	12526-25	1041
❖ VFW	\$218.95	05/29/15	12499-1	1055
BEER AND WINE				
❖				
❖ PIER 93	\$200	06/27/15	12497-6	1046
❖ POLSON BAY GROCERY	\$200	06/30/15	12526-33	1048
❖ SAFEWAY STORE	\$200	06/19/15	12521-26	1049
❖ SUPER ONE FOODS	\$200	06/29/15	12499-2	1052
❖ TOWN PUMP OF POLSON	\$200	06/12/15	12515-75	1054
❖ THE COVE DELI & PIZZA	\$200	06/16/15	12518-4	1039
❖ WAL-MART	\$200	06/16/15	12518-1	1056
❖ BIG CHEESE(Betty's & Stageline)	\$200	06/26/15	12525-10	1037
❖ OLD WORLD DELI	\$200	06-26-15	12525-35	1045
❖ DRIFTWOOD FAMILY REST.	\$200	06/30/15	12526-33	1040
❖ 4B'S RESTAURANT	\$200	06/12/15	12515-3	1036
❖ D BERARDINIS WINERY	\$200	06/17/15	12518-67	1058
❖ WALGREENS #16084	\$200	07/27/15	12552-1	1059
BEER				
❖ MAIN STREET MARKET	\$100	06/02/15	12504-28	1044
❖ PIZZA HUT	\$100	06/02/15	12504-1	1047
❖ GLACIER BREWING COMPANY	\$100	06/16/15	12518-56	1042
WINE				
❖				

CITY OF POLSON

CITY COMMISSION AGENDA ITEM SUMMARY

Agenda Item Number: 7 **(MOTION) Appointment of City Judge.**
Meeting Date: August 3, 2015
Staff Contact: Mark Shrives

AGENDA ITEM SUMMARY: City Commission appointment of City Judge to replace current City Judge Doug Olson, who is retiring.

BACKGROUND: In Accordance with the City Charter, the City Commission appoints the City Judge.

ANALYSIS: Applications of interest were solicited and the City received three applications to fill the City Judge position. Applications were received from Dennis Devries, Kenneth Pitt, and Michael (Mick) Holien. Mr. Pitt was unable to participate in the interview process due to an out of town vacation, and subsequently withdrew his application.

The remaining applicants were interviewed by a panel that consisted of City Manager Mark Shrives, City Commissioner Jill Southerland, Chief of Police Wade Nash and Assistant City Attorney Josh Morigeau.

FINANCIAL CONSIDERATIONS: None.

STAFF RECOMMENDATION: The Committee recommends appointment of Dennis Devries to a four year term as the City of Polson City Judge.

SUGGESTED MOTION: I MAKE A MOTION TO APPOINT DENNIS DEVRIES AS THE CITY OF POLSON CITY JUDGE. TERM OF APPOINTMENT TO BE FOUR YEARS. CITY MANAGER TO NEGOTIATE AND FINALIZE EMPLOYMENT AGREEMENT.

ATTACHMENTS:

CITY OF POLSON

CITY COMMISSION AGENDA ITEM SUMMARY

Agenda Item Number: 8 (MOTION) Approve Subdivision Improvement Agreement for Cougar Ridge Development LLC

Meeting Date: August 3, 2015

Staff Contact: Mark Shrives

AGENDA ITEM SUMMARY: Approval by City Commission of Subdivision Improvement Agreement (SIA) for Phase 5 of Ridgewater Development.

BACKGROUND: The City was previously holding an SIA for phases 5 and 6 of the Ridgewater Development. These funds were being held until completions of required public improvements were completed. During the City inspection of Phase 5 and 6 it was determined all improvement shad been completed for phase 6, but due to ongoing construction, all of the improvements for phase 5 had not been completed.

ANALYSIS: Based on remaining improvements to be completed, it was determined that the value of remaining improvements are \$36,150. The City subdivision regulations require that a financial security of 125% of the estimated cost be provided, making the total amount \$45,187. That amount has been provided and is in a Bank Controlled Account at Glacier Bank.

FINANCIAL CONSIDERATIONS: \$45,187 is being held in a Bank Controlled Account

STAFF RECOMMENDATION: Approve Sub Division Improvement Agreement

SUGGESTED MOTION: *I MOVE TO APPROVE THE ATTACHED SUBDIVISION IMPROVEMENT AGREEMENT.*

ATTACHMENTS:

Subdivision Improvement Agreement



TO: City of Polson

FROM: Glacier Bank
PO Box 27, Kalispell, MT 59903

RE: Cougar Ridge Development, L.L.C.
Bank Controlled Account

ISSUE DATE: July 28, 2015
EXPIRATION DATE: July 1, 2016

Dear Sirs:

At the request of Cougar Ridge Development, L.L.C., we hereby establish a Bank Controlled Account here at Glacier Bank in an amount of Forty Five Thousand One Hundred Eighty Seven and 50/100 Dollars (\$45,187.50). Should Cougar Ridge Development, L.L.C. fail to complete the required improvements, the Bank shall immediately make the funds in the Bank Controlled Account available to the City of Polson for completing these improvements, if presented at this office on or before July 1, 2016.

The funds in this Bank Controlled Account are to be held in trust until released by the City of Polson and may not be used or pledged by the sub divider, Cougar Ridge Development, L.L.C. as security for any other obligations.

Any monies drawn by you under this Bank Controlled Account shall be accompanied by a letter executed by an authorized official (or one describing himself or herself therein as an authorized official) of the City of Polson stating as follows:

RE: Glacier Bank
Bank Controlled Account
Dated: (date submitted)

City of Polson hereby draws the amount of \$ it is certified that the amount drawn is due and payable as required by the Subdivision Improvement Agreement between City of Polson and such draft supporting documents shall be presented at the office Glacier Bank, PO Box 27, Kalispell, MT 59903. Attn: Brian Cullins.

GLACIER BANK

Brian Cullins
Vice President

RECEIVED
JUL 30 2015
BY:

SUBDIVISION IMPROVEMENT AGREEMENT

THIS AGREEMENT, made and entered into this ___ day of _____, 2015, by and between the BOARD OF COMMISSIONERS of the City of Polson, Montana, Party of the first part and hereinafter referred to as the CITY, and

Cougar Ridge Development, L.L.C., a Limited Liability Company
Located at _50230 U.S. Hwy 93, Polson, Mt 59860_

Party of the second part and hereinafter referred to as DEVELOPER.

WITNESSETH:

THAT WHEREAS, the Developer is the owner and developer of a subdivision known as ___Ridgewater Subdivision, Whitewater Place improvements_

Located at _Ridgewater Subdivision, Ridgewater Drive & Whitewater Place, Polson, Mt__

And,

WHEREAS, the City has conditioned its approval of the final plan of _Ridgewater Subdivision, Whitewater Place, upon the conditions as set forth in the preliminary plat of the subdivision being completed and all improvements, as cited in

“Exhibit A” ; and

WHEREAS, the City's Subdivision regulations require that a subdivider shall provide a financial security of 125% of the estimated total cost of construction of said improvements.; and

WHEREAS, the estimated total cost of construction of said improvements is the sum of \$ ___45,187.50_.

NOW THEREFORE, IN CONSIDERATION OF THE APPROVAL OF THE FINAL PLAT OF SAID SUBDIVISION BY THE City, the developer hereby agrees as follows:

1. The developer shall deposit as collateral with the City a financial security that has been deemed to be acceptable as determined by the City of Polson Board of Commissioners, in the amount of \$ ___45,187.50___. Said financial security shall have an expiration date of not less than sixty (60) days following the date set for completion of the improvements, certifying the following:

RECEIVED
JUL 30 2015

BY:.....

- a. That the financial security guarantees funds in the sum of \$ 45,187.50 the estimated cost of completing the required improvements on Whitewater Place.
 - b. That if the developer fails to complete the specified improvements within the required period, the financial security will be payable to the City immediately, and without further action, such funds as are necessary to finance the completion of those improvements up to the limit of the collateral credit stated in the financial security;
2. That said required improvements shall be fully completed by July 1, 2016
3. That upon completion of the required improvements, the developer shall cause to be filed with the City a statement certifying that:
- a. All required improvements are complete.
 - b. That the improvements are in compliance with the minimum standards specified by the City for their construction and that the developer warrants said improvements against any and all defects for a period of one (1) year from the date of acceptance of the completion of those improvements by the City.
 - c. That the developer knows of no defects of those improvements.
 - d. That these improvements are free and clear of any encumbrances or liens.
 - e. That a schedule of actual construction costs has been filed with the City.
 - f. All applicable fees and surcharges have been paid.
4. The developer shall cause to be filed with the City copies of final plans, profiles, grades and specifications of said improvements, with the certification of the registered professional engineer responsible for their preparation that all required improvements have been installed in conformance with said specifications.

IT IS ALSO AGREED BY AND BETWEEN THE PARTIES HERETO AS FOLLOWS, TO-WIT:

That the developer shall provide for inspection of all required improvements by a registered professional engineer before the developer shall be released from the subdivision improvement agreement.

That if the city determines that any improvements are not constructed in compliance with the specifications, it shall furnish the developer with a list of specific deficiencies and may withhold collateral sufficient to insure such compliance. If the county determines that the developer will not construct any or all of the improvements in accordance with the specifications, or within the required time limits, it may withdraw the collateral in the financial security and employ such funds as may be necessary to construct the improvement or improvements in accordance with the specifications. The unused portions of the collateral shall be returned to the developer.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the day and year herein before written.

Cougar Ridge Development, L.L.C.

RECEIVED
JUL 30 2015

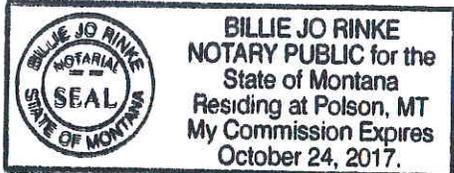
R.Y.

By [Signature]

(title)

STATE OF MONTANA, COUNTY OF LAKE,
On this 29th day of July, 2015, before me, a notary public for the State of Montana, personally appeared Michael R. Maddy, known to me to be the Member of Cougar Ridge Developm whose name is subscribed to the foregoing instrument and acknowledged to me that he/she executed the same.
IN WHITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal this day and year first above written.

Billie Jo Rinke
Notary public for the State of Montana
Residing at _____
My commissioner expires _____



CITY OF POLSON, BOARD OF COMMISSIONERS
BY: _____
Mayor

ATTEST:
BY: _____
deputy

+++++

EXHIBIT B

List of incomplete improvements required by the conditions of approval as fixed to the preliminary plat by the City of Polson, Board of Commissioners, which includes all specifications necessary to secure completion of the improvements as installed. The City's Subdivision regulations require that a subdivider shall provide a financial security of 125% of the estimated total cost of construction of said improvements.

RECEIVED
JUL 30 2015

Larsen Engineering and Surveying, Inc., P.C.
P.O. Box 2071
1370 Airport Road
Kalispell, Mont. 59901
Phone: 406-752-7808

Civil Engineering and
Land Surveying

Whitewater Place, Commercial Subdivision; NE1/4 Section 11, T. 22 N., R. 20 W., P.M.M., Lake County, Montana
Engineer's Opinion of Probable Construction Cost

Item No.	Quan.	Unit	Unit Description	Engineer's Estimate	
				Unit Price (Figures)	Total Price (Figures)
1	241	LF	EXCAVATION AND ROAD GRADING WHITEWATER PLACE	\$15.00	\$3,615.00
2	241	LF	22' WIDE ROADWAY, ASPHALT, BASE AND CRUSHED, 22' WIDE PAVEMENT WHITEWATER PLACE	\$85.00	\$20,485.00
3	482	LF	CURB AND GUTTER BOTH SIDES WHITEWATER PLACE	\$15.00	\$7,230.00
4	241	LF	SIDEWALK ONE SIDE, WHITEWATER PLACE	\$20.00	\$4,820.00
5	1	EA	MAILBOX CLUSTER IN PLACE (OWNER SAYS IT ALREADY EXISTS)	\$0.00	\$0.00
SUBTOTAL					\$36,150.00
TOTAL PROJECT COST					\$36,150.00

J. Larsen
MONTANA
JEFFREY LARSEN
9250-ES
REGISTERED PROFESSIONAL ENGINEER & LAND SURVEYOR
REG-14-15

RECEIVED
JUL 30 2015

BY:.....