

CITY OF POLSON COMMISSION MEETING

Commission Chambers

November 2, 2015

7:00 p.m.

ATTENDANCE: Mayor Heather Knutson, Commissioners Campbell, Donovan, Erickson, Turner, Siler, and Southerland City Manager Mark Shrives, City Clerk Cora Pritt

OTHERS PRESENT (who voluntarily signed in): Carol Daniels, Peter Daniels, Elsa Duford, Lita Fonda, and Mike Lies,

CALL TO ORDER: (00:03) Mayor Knutson called the meeting to order. The Pledge of Allegiance was recited. Roll call was taken.

APPROVAL OF PROPOSED AGENDA (01:03) - Commissioner Turner motion to approve the proposed agenda. Commissioner Erickson second. City Commission discussion: none
Public comment: **Elsa Duford** asked for clarification on Agenda No. 8. Mayor Knutson explained that this would be an information only on the findings and recommendation. There will be no vote taken on this agenda item. **VOTE: Unanimous Motion carried**

PUBLIC COMMENT ON SIGNIFICANT MATTERS TO THE PUBLIC NOT ON THE AGENDA (02:34)-none

CONSENT AGENDA (02:55)-(a). October 15-29, 2015 claims, (b). Cancelled Claim October 28, 2015 (c) City Commission Meeting Minutes October 19, 2015, **Commissioner Siler motion to approve the consent agenda. Commissioner Campbell second.** City Commission discussion: Commissioner Turner asked if there were duplicate claims for \$399.99 for the Police department. City Manager Shrives commented that he would have City Finance Officer Cindy Dooley double check to make sure it wasn't a duplicate. Public Comment: **Elsa Duford** thanked Mayor Knutson for her comments on the City Commission meeting minutes page 6. The comment made the minutes understandable. Mayor Knutson made a correction to the October 19, 2015 minutes. Mr. Lee Manicke provided a correction to the conversation that took place between himself and Mr. Ken Avison. Mayor Knutson read the correction to the minutes. The October 19, 2015 minutes will be corrected. **VOTE: Unanimous Motion carried**

APPROVE SECOND READING OF ORDINANCE NO. 2015-011 TO ADOPT CHAPTER 15, ARTICLES 1 AND 2. PARKS AND RECREATION TO THE CITY OF POLSON BOOK OF ORDINANCES (08:38)-City Manager Shrives presented this agenda item. This is the next chapter in the recodification process to update the City of Polson Book of Ordinances. There were a few red-line corrections since the previous reading and also on page 5, 4a; at the end of the sentence there will be added the following wording: unless prior approval is received by the director. **Commissioner Southerland motion to approve the 2nd reading of the Ordinance #2015-011 to adopt Chapter 15, Parks and Recreation Articles 1. In General-Reserved, Article 2 Park Regulations, to the City of Polson Book of Ordinances. Commissioner Donovan second.** City Commission discussion: none
Public comment: none **VOTE: Unanimous Motion carried**

APPROVE CITY MANAGER MARK SHRIVES EMPLOYMENT AGREEMENT (10:39)-Mayor Knutson requested a motion to remove this agenda item from the table. **Commissioner Siler motion to remove this agenda item from the table. Commissioner Erickson second.** Commission discussion: none
Public comment: none **VOTE: Unanimous Motion carried** Mayor Knutson thanked everyone for their input throughout this process. There is one correction that will need to be made: Page 1, 2a-review salary in February contradicts 4 7a which reads March. So, page 1, 2a will be changed to read March. **Commissioner Turner motion to approve City Manager Mark Shrives employment**

agreement. Commissioner Campbell second. City Commission discussion: none Public comment: none **VOTE: Unanimous Motion carried**

INFORMATION ONLY-LOCAL GOVERNMENT REVIEW STUDY COMMISSION

RECOMMENDATION AND FINDINGS (13:07)-Vice Chair Jane Irwin presented this agenda item.

This is an elected group of individuals that have spent a year conducting interviews, surveys, and public hearings to determine the form of government the City of Polson citizens would like to have. The Final Report finding is to not change the current form of government. There was a budget of \$14,500.00 allocated for this study and the Local Government Study group used \$3, 155.00. The majority of the budget spent was for the group to attend training in Bozeman. Commissioner Erickson thanked Jane for her time. Commissioner Siler thanked the Government Study for an excellent report. Mayor Knutson commented on the great job done and for the write up, interview, and surveys. Commissioner Southerland commented she liked the 2 recommendations. Commissioner Campbell commented he was happy to see all that had been done. Mayor Knutson clarified that now that the Final Report was completed the Report would be sent to Bozeman to the Local Government Center. Karen Sargeant commented that two copies will be sent to the State of Montana, a copy to the County Clerk & Recorder and a copy to the City Clerk. Public comment: **Elsa Duford** asked if there would be a vote taken on this agenda item. Mayor Knutson answered that there would not. Elsa Duford then asked if she could state an objection. Mayor Knutson answered yes Elsa could come to the podium and make her statement of objection. Elsa commented that there was not a tentative Final Report for the public to review. The website stated that there was a tentative report. At the public hearing there was only two people attending. There were errors that needed to be corrected. Mayor Knutson commented that she would pass along Elsa's comments. **Mike Lies** commended the Commission on a fine report. Changing the City wards is a function of the City Government not this committee. In 2010 there was a form given to then City Manager Todd Crossett to adjust the boundaries. Mr. Lies does not know if Mr. Crossett ever sent the paperwork in to the State to adjust the voting boundaries. It is a State law to get it done.

ROBERT WOOD JOHNSON FOUNDATION-CULTURE OF HEALTH AWARD

APPLICATION (26:17)-Mayor Knutson presented this agenda item. This is a prize of \$25,000.00 that is given to a community and it is up to that community to decide how this money is spent. The Mission Valley Aquatic Center and the City of Polson are going to partner is filing an application for this award. The award monies would be shared 75% to MVAC and 25% to City of Polson. The first application must be submitted by November 12, 2015. The Committee will make their selections on December 14, 2015. Then Phase II application is to be completed by January 25, 2016. March 2016 the Committee sends out the invitations. The award is made in the autumn of 2016. There are several programs that the City of Polson participates in that would make the City a good candidate. Mayor Knutson commented that she will be assisting Allie Bronson in filing out the application and the policy. **Mayor Knutson asked for a motion to partner with Mission Valley Aquatic Center. Commissioner Siler so moved.**

Commissioner Campbell second. City Commission discussion: Commissioner Erickson commented that the bike and walking paths would be a benefit toward obtaining this award. Public discussion: none **VOTE: Unanimous Motion carried**

(32:27) Mayor Knutson asked the Commission if there were any items that needed full minutes or will action minutes suffice. The Commission commented that action minutes would suffice.

(32:35) Commissioner Siler reported that there had been three interviews for Polson Volunteer Firefighters; David Simons, Chad Morgan, Dale Rammesar. All look like good additions.

Adjourn. (33:22) Commissioner Donovan motion to adjourn. Commissioner Southerland second. Commission discussion: none Public Comment: none **VOTE: Unanimous Motion carried.**

ADJOURN: 7:33p.m.

ATTEST: _____

Heather Knutson, Mayor

Cora E. Pritt, City Clerk