

# CITY OF POLSON COMMISSION SPECIAL MEETING AGENDA

**COMMISSION CHAMBERS**

**September 1, 2015**

**6:30 P.M.**

**1. CALL TO ORDER**

Mayor Knutson

**2. PLEDGE OF ALLEGIANCE**

Mayor Knutson

**3. APPROVAL OF PROPOSED AGENDA**

Mayor Knutson

**4. PUBLIC COMMENT ON SIGNIFICANT MATTERS TO THE PUBLIC **NOT** ON THE AGENDA (address items to the Chair. Commission takes no action on items discussed**

**NEW BUSINESS**

**5. APPROVE RESOLUTION TO LEVY AND ASSESS SPECIAL IMPROVEMENT DISTRICTS TO DEFRAY THE COST OF MAKING AND ACQUIRING IMPROVEMENTS THEREIN; AND TO LEVY AND ASSESS CERTAIN STREET LIGHT MAINTENANCE DISTRICTS, AND DELINQUENT UTILITIES FOR FISCAL YEAR 2016.**

City Manager Mark Shrives

**6. RECESS**

**EXECUTIVE SESSION**

**7. PERSONNEL-MCA CODE 2-3-203 (3) THE PRESIDING OFFICER OF ANY MEETING MAY CLOSE THE MEETING DURING THE TIME THE DISCUSSION RELATES TO A MATTER OF INDIVIDUAL PRIVACY AND THEN IF AND ONLY IF THE PRESIDING OFFICER DETERMINES THAT THE DEMANDS OF INDIVIDUAL PRIVACY CLEARLY EXCEED THE MERITS OF PUBLIC DISCLOSURE. THE RIGHT OF INDIVIDUAL PRIVACY MAY BE WAIVED BY THE INDIVIDUAL ABOUT WHOM THE DISCUSSION PERTAINS AND, IN THAT EVENT, THE MEETING MUST BE OPEN.**

**8. RE-CONVENE**

**9. ADJOURN**

The City of Polson encourages public participation in its public meetings and hearings. In doing so the City holds its meetings in handicapped accessible facilities. Any persons desiring accommodations for a handicapping condition should call the City Clerk at 883-8203 for more information.

RESOLUTION NO. 2015-#\_\_\_\_

**A RESOLUTION TO LEVY AND ASSESS SPECIAL IMPROVEMENT DISTRICTS, TO DEFRAY THE COST OF MAKING AND ACQUIRING IMPROVEMENTS THEREIN; AND TO LEVY AND ASSESS CERTAIN STREET LIGHT MAINTENANCE DISTRICTS AND DELINQUENT UTILITIES.**

**WHEREAS**, the City of Polson is obligated to service the operations and/or debt for certain municipal services by previous ordinance or resolution;

**WHEREAS**, the finance officer has prepared for the Commission a detail of the special assessments to be levied by the Commission and such recap has been attached hereto and made a part hereof as Exhibit "A";

**WHEREAS**, it appears to the Commission that it is necessary to levy and assess the following sums in the best interests of the citizens of Polson;

**NOW, THEREFORE, BE IT RESOLVED** by the City Commission of the City of Polson, Montana that the following assessments be levied for the fiscal year 2016.

<b>Special Improvement Main Street Renovation District</b>	
<b>Number 42 (Commonly known as "Streetscape")</b>	<b>\$68,028.16</b>
<b>Street Light Maintenance District #19</b>	<b>\$14,078.23</b>
<b>Street Light Maintenance District #20</b>	<b>\$ 4,871.36</b>
<b>Delinquent Utilities</b>	<b>\$ 3,758.38</b>
<b>TOTAL SPECIAL ASSESSMENTS LEVY</b>	<b>\$90,736.13</b>

The effective date of this resolution shall be retroactive to July 1, 2015.

Passed and approved on this \_\_\_\_ day of September 2015.

\_\_\_\_\_  
Heather Knutson, Mayor

ATTEST:

\_\_\_\_\_  
Cora E. Pritt, City Clerk

State of Montana )  
                                  :  
County of Lake    )

On this \_\_\_\_ day of September 2015, before me, the undersigned a Notary Public for the State of Montana, personally appeared Heather Knutson and Cora E. Pritt personally known to me as the Mayor and City Clerk of the City of Polson,

Montana, officers of the City of Polson and executed the within instrument, and acknowledged to me that they executed the same.

In Witness Whereof, I have hereunto set my hand and affixed my Notarial Seal the day and year in this certificate first above written.

---

Notary Public for the State of Montana

---

Printed name of Notary  
Residing at Polson, Montana  
My commission expires: \_\_\_\_\_

## 2015 – 2016 Special Assessment Statistics

Prepared by Cindy Dooley, Finance Officer

SID #42 Assessment – Created by Resolution No. 955 & 975. There are 56 property owners assessed for this fiscal year. There was one payoff during FY15. The assessment has been calculated to ensure payment of the debt service – taking into account possible delinquent assessments. There are 20 installments left on the loan with a balance of \$536,335.28.

Street Light Maintenance District #19 (Residential District) – Created by Resolution No. 252. The assessment remains the same for FY16. The fund still has good cash reserves so there was no need to raise the assessment. Electric costs will increase by 4% starting in October so the assessment will need to be re-evaluated at the end of FY16. There are a total of 1,367 properties assessed.

Street Light Maintenance District #20 (Business District) – Created by Resolution No. 253. The assessment remains the same for FY16. The fund still has adequate cash reserves so there was no need to raise the assessment. Electric costs will increase by 4% starting in October so the assessment will need to be re-evaluated at the end of FY16. The City contributes 60% of the cost for this District and the property owners contribute 40%. There are a total of 99 properties assessed.

Noxious Weed Control Maintenance – Allowed under Title 7, Chapter 7.06 of the Polson Municipal Code. No assessments for this year due to fire danger. Last year there were a total of 6 assessments.

Delinquent Utility Bills - Allowed by Section 7-13-4309 MCA. There are a total of 23 assessments in FY16 for delinquent utility bills that meet the criteria to be placed as a tax on the property. Last year there were a total of 6 assessments.

The total assessed properties for FY16 are 1,545.