

CITY OF POLSON

COMMISSION PUBLIC HEARING

Commission Chambers

November 7, 2016

6:30 p.m.

ATTENDANCE: Mayor Knutson, Commissioners Coutts, Donovan, Siler, Southerland, City Manager Mark Shrives, and City Clerk Cora Pritt

ABSENT: Commissioner Marchello, Commissioner Turner

OTHERS PRESENT (who voluntarily signed in): Cindy Dooley, Bonnie Manicke, and Lee Manicke

CALL TO ORDER: (00:01) Mayor Knutson called the meeting to order. The Pledge of Allegiance was recited. Roll call was taken.

APPROVAL OF PROPOSED AGENDA (00:49) –**Commissioner Southerland motion to approve the proposed agenda. Commissioner Donovan second.** Commission discussion: none Public comment: none. **VOTE: Unanimous Motion carried**

PUBLIC COMMENT ON SIGNIFICANT MATTERS TO THE PUBLIC **NOT ON THE AGENDA (01:21)** - none.

MAYOR KNUTSON OPENED THE AMENDMENTS TO THE POLSON DEVELOPMENT CODE PUBLIC HEARING AT 6:33 P.M. (01:39)

City Planner Kyle Roberts gave a brief history and explained that these amendments are primarily typos that are administrative and need correcting. The City County Planning Board conducted a Public Hearing on the proposed amendments and recommended approving the amendments. The changes are:

- Page 25- A typo in relation to subsection listed. Marinas falls under subsection g.
- Page 41- Insert “non-profits” into the HMZD Land Use Table. “Non-profits” was included in the Land Use Table (Table II.1, page 7) but was unintentionally omitted from the HMZD Land Use Table.
- Page 44- A typo in relation to section listed. Nonconforming Uses, Buildings and Lots falls under section DD. Secondly, the month of March should be capitalized.
- Page 59- Remove inaccurate text from the Annexation section. The text inaccurately states that an annexation as well as its assigned zoning recommendation shall go to the Planning Board for its investigation and recommendation to the City Commission. The zoning administrator determines which zoning district will be assigned to an annexed parcel.
- Page 67- Staff feels it’s appropriate to conduct administrative review of the Polson Development Code on an as needed basis rather than only after each regular meeting of the Montana Legislature. An administrative review allows for a more streamlined process in making minor changes rather than having to go through the entire amendment process to make these types of minor changes. Secondly, an administrative review should also constitute a review for errors, oddities, and omissions.
- Page 74-75- A typo in relation to section and subsection listed. Development of marinas falls under section N., subsection g.
- Page 117- Change “pre-application form” to “Subdivision pre-application form” to provide for clarity and consistency.
- Page 119- Currently states that *The sub-divider shall submit to the administrator four copies of a preliminary plat application for review.* More than four copies are needed and the number of copies

needed should be mentioned on the preliminary plat application itself rather than the development code.

- Page 122- More than four copies of the preliminary plat application are needed.
- Page 129- The number of final plats on Mylar needed are three rather than two. When a final plat is recorded at the Lake County Clerk and Recorder's Office, two Mylar's must be submitted to the County. The City requires a copy as well, thus three Mylar's shall be required at submittal.

Commissioner Coutts asked about the zoning districts for annexation. How are the zones determined? City Planner Roberts explained that the County sets the zones. The zones are exactly the same as the City.

Mayor Knutson then asked for any public comment. There was no public comment on the proposed amendments.

Mayor Knutson closed the Public Hearing at 6:38:45 p.m.

Adjourn. (08:53) Commissioner Siler motion to adjourn. Commissioner Coutts second.
Commission discussion: none Public Comment: none **VOTE: Unanimous Motion carried.**

ADJOURN: 6:39.m.

Mayor Heather Knutson

ATTEST: _____

Cora E. Pritt, City Clerk