

CITY OF POLSON COMMISSION MEETING

Commission Chambers

October 5, 2015

7:00 p.m.

ATTENDANCE: Mayor Heather Knutson, Commissioners Campbell, Donovan, Erickson, Turner, Siler, and Southerland City Manager Mark Shrives, City Clerk Cora Pritt

OTHERS PRESENT (who voluntarily signed in): Elsa Duford, Lita Fonda, Una Rose Graham, Mike Lies, Bonnie Manicke, Lee Manicke, and Roger Wallace.

CALL TO ORDER: (00:18) Mayor Knutson called the meeting to order. The Pledge of Allegiance was recited. Roll call was taken.

APPROVAL OF PROPOSED AGENDA (01:03) - Commissioner Southerland motion to approve the proposed agenda. Commissioner Campbell second. City Commission discussion: none Public comment: none **VOTE: Unanimous Motion carried**

PUBLIC COMMENT ON SIGNIFICANT MATTERS TO THE PUBLIC **NOT ON THE AGENDA (01:31)-Una Rose Graham**-commented on the Rural Fire Board discussion at the September 21, 2015 Commission meeting. There was no public discussion. The tax payer's money was wasted on the two studies. The separation will only cause taxes to go up. The new City Fire Chief is a nice man, has administrative skills but has no firefighting experience. This is a huge liability for the City.

CONSENT AGENDA (07:03)-(a). September 17-30, 2015 claims, (b). City Commission Continuance Preliminary Budget Public Hearing Meeting Minutes September 21, 2015 (c) City Commission Meeting Minutes September 21, 2015, **Commissioner Donovan motion to approve the consent agenda. Commissioner Southerland second.** City Commission discussion: none Public Comment: none **VOTE: 1 abstained 6 ayes Motion carried**

CITY MANAGER COMMENTS (08:02): City Manager Shrives commented that the City had been awarded the Community Development Block Grant (CDBG) in the amount of \$450,000.00 This money will be used in the deconstruction of the existing wastewater lagoon system and construct a new sequencing batch reactor. Water/Sewer Tony Porrazzo gave a brief update on the East Shore well #8 project. Currently trying to get temporary power instead of generators. On October 12th there will be an 8 hour step down test up to 500 feet conducted. The well is pumping 500 gallons per minute. This amount should increase once the temporary power is hooked up. Drilled down to 420 feet and picked up an additional 50 gallons of water per minute. Drilled down to 495 feet but there was too much material in the water, so that portion was sealed off. October 21st there will be a 72 hour required pump test of the well. This is a really strong well. City Manager Shrives also updated the Commission on the status of the Polson Development Code. It has been decided that the City will move forward. City Manager Shrives, Planner Kyle Roberts, and Dave DeGrandpre met and put a timeline in place and a budget. The project will be \$5,040.00 and be completed in January or February 2016. An update on the Golf Car Storage Project at the Olde 9. The electrical is completed and Mission Valley Power will complete the installation. There was a change order for extra material at \$40,000.00. Currently the extra materials are at \$36,000.00.

APPROVE CITY MANAGER MARK SHRIVES EMPLOYMENT AGREEMENT (23:06)-Mayor Knutson presented this agenda item. There are still a few issues being worked on, so this agreement is not quite ready. Mayor Knutson requested that the item be tabled. Also, there will be an extension placed on the current contract through November 2, 2015. **Commissioner Turner motion to table the City**

Manager Employment Agreement and extend his current contract until the first meeting in November, which is November 2nd. Commissioner Donovan second. Commission discussion: none Public comment: none **VOTE: Unanimous Motion carried** Mayor Knutson commented that there will be an Executive Session at the October 19, 2015 meeting.

APPROVE THE 2016 SEASON GOLF PASS PRICES (27:18)-City Manager Shrives presented this agenda item. The Golf Board has reviewed the changes and sent a letter of approval to the Commission. Roger Wallace, PGA Director Golf, City of Polson commented that the increase will be a 10% increase for the 2016 season passes. There are 21 golf courses throughout the State of Montana. The City of Polson rates are right in the middle of what the courses charge. **Commissioner Southerland motion to set the 2016 Polson Bay Golf Course 2016 Season Pass Fees at the amount as noticed on the attached fee notice sheet. Commissioner Turner second.** Commission discussion: none Public comment: none **VOTE: Unanimous Motion carried**

APPROVE THE CITY MANAGER TO SIGN AGREEMENT WITH POLSON RURAL FIRE DEPARTMENT FOR DISPERSING AND CONTINUED USE OF JOINTLY OWNED ASSETS (37:18) - City Manager Shrives and Fire Chief Cottle presented this agenda item. City Manager Shrives commented that this agreement was worked with City Fire Chief Clint Cottle, Rural Fire Board Chairman R. Jack Clapp and Drew Hoel. The City of Polson Attorney has reviewed the agreement and approves of the language and form. This agreement identifies items that were purchased with membership funds or jointly by the City of Polson Fire Department and the Rural Fire Department. Chief Cottle commented that there are five (5) high dollar pieces of equipment that both departments will share ownership of moving forward. The Rural Fire Board approved the agreement during their regularly scheduled meeting. **Commissioner Campbell motion to approve the agreement for dispersal of and continued use of the jointly owned assets with the Rural Fire District and give the City Manager authority to sign after City Attorney Review. Commissioner Siler second.** Commission discussion: none Public comment: none **VOTE: Unanimous Motion carried**

WALMART FINAL SUBDIVISION PACKAGE PRELIMINARY REVIEW (41:18)-City Planner Kyle Roberts presented this agenda item. This project was given preliminary approval in 2006. In April 2015 Walmart submitted an application for Final Plat approval. This project will be on the October 19, 2015 agenda for Final Plat. City Planning department did not see any issues that would prevent approval of the Final Plat. Contract Planner Erica Wirtala also reviewed the application and did not see any issues either. Commissioner Turner questioned whether lots 2 and 3 were in the City. City Planner Roberts answered that yes those lots are in the City. City Manager Shrives commented that if there were any questions that the Commission had regarding this application to email those questions to the City Planner. This application has already been heard by the City County Planning Board.

(47:54) Mayor Knutson asked the Commission if there were any items that needed full minutes or will action minutes suffice. The Commission commented that action minutes would suffice.

Adjourn. (48:10) Commissioner Erickson motion to adjourn. Commissioner Campbell second. Commission discussion: none Public Comment: none **VOTE: Unanimous Motion carried.**

ADJOURN: 7:49 p.m.

ATTEST:

Heather Knutson, Mayor

Cora E. Pritt, City Clerk