

**MUNICIPAL FACILITIES EXCLUSION CHECKLIST**  
(Formerly Master Plan Exclusion)

Below please find the information required under §76-4-12, MCA, regarding a municipal facilities exclusion for this subdivision within a growth policy area or first-class or second-class municipality. Use of this checklist is only appropriate when the municipality is providing the water and sewer main service and when the municipality engineering staff is reviewing the plans and specifications prior to approval.

1. Name of subdivision \_\_\_\_\_
2. Applicant: Name \_\_\_\_\_  
Address \_\_\_\_\_
3. Engineer: Name \_\_\_\_\_  
Address \_\_\_\_\_
4. Copy of the preliminary or final plat: Attached \_\_\_\_\_ Number of parcels in the subdivision \_\_\_\_\_
5. A copy of any applicable zoning ordinances in effect: Attached \_\_\_\_\_ Not applicable \_\_\_\_\_
6. How construction of the sewage disposal and water supply systems or extensions will be financed (method of financing) \_\_\_\_\_
7. Certification that the subdivision is: (Check one)  
\_\_\_\_ Within a jurisdictional area that has adopted a growth policy  
\_\_\_\_ Within a first-class municipality  
\_\_\_\_ Within a second-class municipality
8. Copy of growth policy: Attached \_\_\_\_\_ On file \_\_\_\_\_ Not applicable \_\_\_\_\_
9. Location of the subdivision to the city or town, vicinity map attached: Yes \_\_\_\_\_ No \_\_\_\_\_
10. Will the owner of the municipal facilities own, operate, and maintain the water supply, sewage disposal, solid waste, and storm water facilities? Yes \_\_\_\_\_ No \_\_\_\_\_
11. All water and sewer mains or extensions as defined in §76-4-102, MCA, (a main or extension is any line that serves more than one building or living unit) will be under the control and maintenance of the certifying municipality? Yes \_\_\_\_\_ No \_\_\_\_\_
12. Will the existing water main(s) need to be extended to serve the subdivision? Yes \_\_\_\_\_ No \_\_\_\_\_
13. Will the existing sewer main(s) need to be extended to serve the subdivision? Yes \_\_\_\_\_ No \_\_\_\_\_
14. Exclusion Checklist review fee ( \$75) included: Yes \_\_\_\_\_ No \_\_\_\_\_
15. I certify that adequate municipal facilities for the supply of water and disposal of sewage and solid waste are available or will be provided within one (1) year after notice of certification is issued, and I certify that the governing body has reviewed and approved plans to ensure adequate storm water drainage. I further certify that I am authorized to sign this form on behalf of the governing body.

Name \_\_\_\_\_ Signature \_\_\_\_\_  
(Please print legibly)

Department \_\_\_\_\_ Title \_\_\_\_\_

City \_\_\_\_\_ Zip Code \_\_\_\_\_ Phone \_\_\_\_\_

Please sign and send with the \$75 review fee to:

MONTANA DEPARTMENT OF ENVIRONMENTAL QUALITY  
SUBDIVISION REVIEW SECTION, PERMITTING & COMPLIANCE DIVISION  
PO BOX 200901  
HELENA MT 59620

