

**POLSON CITY COMMISSION WORKSHOP MINUTES  
CITY HALL – CITY COMMISSION CHAMBERS  
FRIDAY, JANUARY 25, 2013, 4:00 PM**

**ATTENDANCE:** City Commissioners: Todd Erickson, John Campbell, Dan Morrison, Fred Funke and Commission President Mike Lies presiding. City Manager Todd Crossett, City Treasurer Bonnie Manicke, City Clerk Cindy Dooley, Fire Chief John Fairchild, Building and Planning Official Joyce Weaver, Water and Sewer Superintendent Tony Porrazzo, Parks Superintendent Karen Sargeant and Streets Superintendent Terry Gembala present. Mayor Pat DeVries, Commissioner Stephen Turner and City Attorney James Raymond were absent. Others present (that signed in): Andrew Speer and Diane Speer.

**Commission President Lies called the meeting to order.**

**APPROVAL OF PROPOSED AGENDA:** Commissioner Funke moved to approve the proposed agenda, seconded by Commissioner Erickson. Commission discussion: None. Public discussion: None. Commissioners Erickson, Campbell, Morrison, Funke and Lies voted aye. Motion carried.

**TWO HOUR STRATEGIC PLANNING SESSION:** City Manager Crossett said this session would build on the SWOT (Strengths, Weaknesses, Opportunities and Threats) analysis that was done at the first strategic planning session on January 11, 2013. He commented that he had asked the department heads each complete their own needs summary and he had received almost all of those reports. He handed out a report that summarized the SWOT analysis from the prior session. For this session he asked the Commission and department heads in attendance to develop goals based on the Mission and Vision statements. He said the vision is what you want to be and the mission is who you want to be. He said that the goals would come from the Vision statement and the SWOT analysis. He further explained that from the goals, objectives would be developed that facilitate the goals. The objectives can be short-term, medium-term and long-term. He said that short-term objectives are achievable in 1-2 years; mid-term 2-5 years and long-term 5 plus years. He then opened up the discussion to brainstorming ideas for developing goals.

For the duration of the session the Commission and department heads facilitated by City Manager Crossett developed the following goals with some basic objectives using the Vision and Mission statements as a guide.

**PUBLIC COMMENT ON SIGNIFICANT MATTERS TO THE PUBLIC NOT ON THE AGENDA:**

None.

**The workshop adjourned at 5:45 p.m.**

---

**Commission President Mike Lies**

---

**Attest: Cindy Dooley, City Clerk**