

**CITY COUNCIL MEETING MINUTES
CITY HALL – CITYCOMMISSION CHAMBERS
MONDAY, FEBRUARY 7, 2011, 7:00 P.M.**

ATTENDANCE: City Commissioners: Don Smith, John Campbell, Judy Preston, Mike Lies, Elsa Duford and Mayor Pat DeVries presiding. Commissioner Fred Funke absent. City Manager Todd Crossett and City Attorney James Raymond present. Others present: Ken Avison, Bonnie Manicke, Berl Tiskus, Lita Fonda and Ali Bronsdon.

CALL TO ORDER: Mayor DeVries called the meeting to order and the Pledge of Allegiance was recited.

APPROVAL OF PROPOSED AGENDA: Mayor DeVries advised that there would not be a quorum for the regularly rescheduled meeting on Wednesday, February 23rd; she asked that they add an item to the agenda to reschedule the meeting for Tuesday, February 22nd. **Commissioner Lies moved to approve the agenda, with an additional item to reschedule the next City Commission meeting, seconded by Commissioner Campbell.** Commissioner Duford asked that they make the agenda item regarding the Mission View & Skyline Drive MOU a discussion item rather than a voting item. City Manager Crossett advised that the Commission could chose to table the item and only have a discussion when they get to that issue on the agenda. **The motion carried unanimously.**

CONSENT AGENDA

A. CITY COMMISSION MEETING MINUTES JANUARY 19, 2011

B. JANUARY 15-31 CLAIMS

Commissioner Campbell moved to approve the consent agenda items A & B, with corrections to the minutes, seconded by Commissioner Smith. Commissioner Duford expressed concerns regarding the location of the Mission Bay Preserve Phase III agenda item from the previous meeting. She noted there was confusion between Mission Bay Preserve Phase III and Mission Bay Phase III, which were different parcels. She felt that it should be brought before the Commissioners for vote again to clear up the confusion for the Commission and the members of the public who still had questions about the item. She mentioned that she had researched the subdivision and found that they had already received a one year extension in 2009 for Mission Bay Phase III. Commissioner Campbell pointed out that they had only extended preliminary plat and the developer would have to come back to the Commission and hold public meetings prior to any final approval of the project. Commissioner Duford felt that it had been confusing for the public and did not know any other way to straighten it out than to bring it back before the Commission for public comment. Commissioner Preston expressed that when developments were brought before the Commission it would be nice to have more of a presentation, including maps. **The motion carried unanimously.**

CITY MANAGER COMMENTS: City Manager Crossett mentioned that the annual Firemen's Ball would be held Saturday, February 12th. He'd had a great time at the previous year's ball, and felt that it was a great way to support the Volunteer Fire Department.

He advised that the new decorative lights and the LED replacements on the old lights were up on the first block of Main Street. They were attempting to minimize the impact on downtown as much as possible, however the installation of the lights required heavy equipment and the blocks being worked on would have to be closed to traffic. He advised that the light installation and replacement would likely be completed by the end of the week. The funding for the LED light replacements was through the DEQ conservation grant. He felt that the only other street closures that would affect Main Street would be when the overhead lines were taken down and in the spring when the pavement was chip sealed and the parking restriping was completed. There had been concerns about the stormwater system on Main Street from a couple property owners with water in their basements. The inspector and City engineer supervised performance of separate tests of the stormwater holding containers and of the system's pipes. The first involved filling the containers with water and measuring any loss. The second involved blocking and pressurizing the pipes with air and measuring any loss of pressure. The system had passed both tests. Commissioner Smith noted that for the last 10 years the area had been in a drought, and most basements had flooded every year in that area until the drought had began. Commissioner Preston expressed concern regarding the sidewalk bump up in front of the Bistro on Main Street. She pointed out that it was painted yellow, but if a pedestrian were not paying attention they could easily trip over it. Mayor DeVries noted that she had received concerns regarding the step, it was the only raised portion of the sidewalk that was not sloped. City Manager Crossett advised that he would look into the step and seek possible solutions such as a railing.

The PDC advisory committee would be rescheduling their regular meeting the upcoming Thursday due to a TIGER Grant meeting called by the County. He suspected the PDC would take 3-4 months of committee review, prior to being brought before the CCPB and then the City Commission.

He expressed that he had been impressed with the vision workshop and how the Commissioners and Department Heads had all worked together. He stressed that the process was important and they would continue to work on a strategic plan at the staff level. He felt they should wait to hold another work session until March when all of the Commissioners would be able to attend.

He advised that they were beginning to work on the budgets again for fiscal year 2011-2012.

The highway 93 Corridor Study Technical Oversight Committee had narrowed down the route to 5 major corridors. The next step would be to bring their results before the various governing bodies and public to find the best route. Commissioner Duford inquired if there was any new printed material on the matter. City Manager Crossett advised that there was not at this time, but they should be releasing new material soon.

DECEMBER 2010 CASH REPORT: City Treasurer Manicke advised that 2010 was an unusual collection year since the County had extended the due date from November 30th to December 17th. The December general fund cash balance was approximately \$23,000. The December collections, which would reflect on the January cash report, would be approximately \$359,000. They had collected approximately 51% of the total amount booked. The amount of protested real property tax was approximately \$8,400, similar to the 2009 protests. She opined that was a result of the AB26's not being reviewed, and so the 2010 taxes for those properties

would also go have to go into the protested taxes. There was a total of \$86,471.49 of delinquent taxes for the 2008 and 2009 collections. City Manager Crossett advised that they would eventually receive the delinquent taxes, but they did not know when. The departments were proceeding carefully, the same as last year, spending carefully. Even though they had collected over half of the allocated taxes, they did not know how many property owners had paid their taxes early.

City Treasurer Manicke advised that the first allocation for 2010 from TIF District #1 was \$24,317.67. This had been calculated by the new software which was working correctly. They would be receiving monthly installments of the TIF District payments, rather than lump sums. She reminded that the Commission had approved and accepted \$50,000 of the 2010 TIF District revenue to the Streetscape project. **Commissioner Lies moved to approve the December 2010 cash report, seconded by Commissioner Campbell. The motion carried unanimously.**

MEMORANDUM OF UNDERSTANDING – REPAYMENT SCHEDULE FOR MISSION VIEW DRIVE & SKYLINE DRIVE: City Manager Crossett advised that this agreement would authorize him to sign the MOU on behalf of the City. He reviewed the danger of the entrance from Mission View to Skyline Drive with the current street. They were planning to change the location of the entrance, with a different grade and a better view of traffic. The emergency response drivers and the street department were all in favor of the change. The MOU would create a win-win situation for the City and the property owner. It would give a safer location for the entrance and allow the Skyline project to use fill from the property (if it was usable), saving money. The Skyline project would be paying for the water line replacement and the street. The City's only cost would be the upgrade of the 6" water line to an 8", which they would need if the property were to be developed. This was an opportune time to make the change since the City would not have to cover the cost of digging up the street or replacing the line itself. Residents of the area supported the concept because they also wanted a safer entrance onto Skyline Drive. The MOU was a requirement because the project was being paid for by Federal grant money. Commissioner Campbell inquired if the City had promised any taps as a result of the change. City Manager Crossett advised that they had not, and that would not be a part of the agreement. Commissioner Campbell noted that the extension and upgrade of the waterline was a small cost, and agreed that this was a good opportunity for the change especially with the new water tank coming online on Mission View. He also advised that there had been a previous Supreme Court case against the City in regards to providing water if the Main was adjacent to the requesting property. He added that he did not see any negatives to the agreement. Mayor DeVries asked for clarification on the MOU. City Attorney Raymond briefly explained the conditions of the MOU. He stressed that the only part of the project in the MOU was the waterline. **Commissioner Lies moved to approve the Memorandum of Understanding for the repayment schedule for Mission View Drive and Skyline Drive, seconded by Commissioner Campbell. The motion carried unanimously.**

RESCHEDULE REGULAR CITY COMMISSION MEETING FROM MONDAY, FEBRUARY 21ST TO TUESDAY, FEBRUARY 22ND: Mayor DeVries advised that there would not likely be a quorum on the Wednesday when the meeting would normally be rescheduled due to a holiday. **Commissioner Lies moved to reschedule the upcoming regular City Commission meeting for Tuesday, February 22nd, at 7:00 p.m., seconded by Commissioner Campbell. The motion carried unanimously.**

PUBLIC COMMENT ON MATTERS OF SIGNIFICANT INTEREST TO THE PUBLIC NOT ON THE AGENDA: Lita Fonda inquired if the young woman who had spoken before the Commission in regards to handicapped parking on Main Street would be returning. Commissioner Preston noted that she had asked that handicapped accessibility be considered for future street projects, and wondered if they should invite her back as she had spoken to them prior to Main Street's completion. Commissioner Campbell pointed out that the restriping would be a good time for any changes. Commissioners Preston and Campbell both noted that they liked the new stop signs on Main Street.

Kevin Avison expressed his appreciation to the plowing crew for the City, despite the cost of overtime and fuel. As a downtown business owner and a resident he was truly thankful for the work they had done to make all the streets accessible. Mayor DeVries noted that she had also heard compliments on the streets. Commissioner Smith agreed that they had done an excellent job on the downtown. Mayor DeVries was concerned about crosswalks being blocked by snow. City Manager Crossett mentioned that he and the Street Superintendent had discussed the issue and that the Street Dept. had a plan to address the crosswalk issue.

The meeting adjourned at 8:05 p.m.

Mayor Pat DeVries

Attest: Kala Parker, City Clerk