

**POLSON CITY COMMISSION MEETING MINUTES
CITY HALL – CITY COMMISSION CHAMBERS
WEDNESDAY, FEBRUARY 17, 2010, 7:00 P.M.**

ATTENDANCE: City Commissioners: Ron Boyce, Judy Preston, Mike Lies, Elsa Duford, Fred Funke, and Mayor DeVries presiding. City Manager Todd Crossett present. Commissioner John Campbell and City Attorney James Raymond absent.

CALL TO ORDER: Mayor DeVries called the meeting to order and the Pledge of Allegiance was recited.

APPROVAL OF PROPOSED AGENDA: Commissioner Funke moved to approve the agenda as proposed, seconded by Commissioner Lies. The motion carried unanimously.

CONSENT AGENDA

A. CITY COMMISSION MEETING MINUTES – FEBRUARY 1, 2010

B. FEBRUARY 1-15 CLAIMS

Commissioner Preston moved to approve the Consent Agenda, items A and B, seconded by Commissioner Funke. The motion carried unanimously.

GOLF RESTAURANT MANAGEMENT OPTIONS: City Manager Crossett advised the Commission that Commissioner Lies, Golf Pro Roger Wallace, Assistant City Clerk Kala Parker, and himself had met with the Clements and done a walk through of the restaurant. They had assessed the supplies the restaurant had and what they it would require. Commissioner Duford wondered how the restaurant hours would be scheduled. City Manager Crossett replied they would increase staff in the busy season, and move to smaller crews during the slow season. Roger Wallace had previously run the restaurant, and they would be gauging how to begin by his experience. He noted pro shop staff would also be cross-trained to handle the shop and the restaurant. Commissioner Duford inquired if the restaurant manager would be contracted or a City employee. City Manager Crossett expressed that they would be an employee of the City, as would the other staff. Commissioner Boyce asked what the timeline was for the restaurant being open and if the manager would be a hourly or salaried employee. City Manager Crossett explained that for 8 months there would be two full time employees, including the manager, and for three months there would be increased staff. The manager would be an hourly employee. He explained the relationship of the restaurant manager, noting that he would be answering to the City Manager, with the influence of the City Commission and the Golf Board, and he would be working closely with Roger Wallace. Commissioner Duford inquired about the amount of experience they would require for the manager. City Manager Crossett responded that they have high expectations for the experience of the manager, as it was vital to the success of the restaurant. He covered various areas in which they expected the applicants to have experience. Commissioner Duford asked if they would be serving breakfast. City Manager Crossett replied that they would probably not provide a full breakfast, as it had not been successful in the past. Breakfast had been desired, but would likely be easy, quick food items, such as breakfast burritos. He added

that the key was to be adaptable and engage the golfers in the running of the restaurant. There would be a committee to meet weekly to assess what was working and what was not. Commissioner Duford wondered if the restaurant facility would still be for the non-golfing public. City Manager Crossett advised that it would be open to all of the public, but with focus on the golfers. Commissioner Preston expressed that she liked the sample menu, but pointed out there should be vegetarian options as well. Murat Kalinyaprak commented that he wished the City well with the plan, however on the plan the City Manager had provided it listed the Golf Board as a liaison to the Commission. He felt that was not true, that the board barely existed anymore and was dysfunctional. He had attempted to put that on the upcoming agenda, but the City Manager thought he could take care of it administratively. He did not believe the City Manager had administrative authority over the golf or any other board. He felt the board was in defiance of the ordinance that defined the golf board by not holding meetings regularly, and he questioned the statistics provided by the golf course. Commissioner Boyce pointed out that in the ordinance that defined the golf board a member “may” be dismissed, not “must”. City Manager Crossett advised that he was trying to engage the golf board more, and there was no sole member that was in violation, only the whole board. The whole board had decided not to have the meetings at certain times, and he had found no rule that says that they cannot cancel a meeting. He felt that they were integral to the restaurant success, and that this would be an exciting project for them to be involved in. He felt there were no grounds to fire the golf board. He did not have authority over appointing the board, but he had a responsibility to work with them. He urged the Commission to work with the golf board, rather than dismiss them. Dick Blumberg expressed concerns involving the relationship of the golf board to the Commission, and people bringing their own alcohol onto the golf course. City Manager Crossett asked the Commission to grant him the authority to manage the operation on a day-to-day basis, as he would be responsible for it. Tracey Dooley commented that he did not think there was anything broken about the golf board, however through the City Manager he felt communication would improve. He added that, as past chair of the golf board, there was not a lot of need for monthly meetings in the off-season. He reminded the Commissioners that the season had already started this year. He felt the budget had put together by Roger Wallace and the City Manager had set up a good estimated budget. He encouraged the City to approve this proposal, for at least one year, and if they could break even, it could be successful and long-term. He also urged them to keep the all beverage liquor license and see how it worked under this proposal. He felt the restaurant should have strong oversight from the City Manager, Commission, and Golf Director. He thanked the City Manager and all those who had helped him put the proposal together. **Commissioner Lies moved that the City operate the golf course restaurant for one year, taking into account the suggestions made by Jim Sohm, to give the City Manager the authority to manage the restaurant, and for the liquor inventory to be done by an outside source. Commissioner Funke seconded the motion. Commissioner Lies clarified that a Commissioner or City Hall clerk staff would do the outside inventory.** City Manager Crossett advised that there would be daily inventory, with sign in and sign out sheets. There would be a monthly audit by himself and the clerks office. He stressed that he would like the clerks to be involved to keep documentation on hand at City Hall for their own audit purposes. He encouraged any commissioners who wished to help. Murat

Kalinyaprak commented that he agreed with the auditing and suggested the same for the golf rounds played. Tim McGinnis pointed out that a food audit would also be important because it was a huge spot for loss. Ken Johnson commented that he didn't think any alcohol was being brought from outside the course, only the alcohol purchased from the carts had been brought inside because of the different prices inside the restaurant and out on the course. **The motion carried with 5 in favor, Commissioner Boyce abstained. The motion carried.**

APPOINT 2 MEMBERS TO CITY/COUNTY PLANNING BOARD: Mayor DeVries pointed out that there were two vacancies, one to be appointed by the Commission and one to be appointed by the Mayor. Lou Marchello advised the Commissioners that he would like to serve on the CCPB because he had lived for 40 years in Polson and cared deeply for the community. He felt it was an important advisory board and that he could be an asset. Ken Siler informed the Commission that he would like to serve on the board, but he urged them to reappoint Bob Fulton as he was the backbone of the board. Mayor DeVries clarified that Commissioner Campbell served on the board as well, however he was serving as a representative for the Lake County Conservation District. Michael Holein also encouraged the Commission to appoint Bob Fulton, he had the expertise, knowledge, and calming influence to steer meetings and be courteous. Planning Official Joyce Weaver expressed her agreement, stressing that it would be a huge responsibility, especially in the midst of the Polson Development Code rewrite. **Commissioner Preston moved to appoint Mike Lies to the City/County Planning Board, seconded by Commissioner Funke.** Rory Horning commented that there had been a repeated problem of people that lived outside the City limits to be able to participate and serve on boards. **The motion carried with 4 in favor, Mayor DeVries opposed, and Commissioner Lies abstained. The motion carried. Mayor DeVries appointed Bob Fulton to the City/County Planning Board.**

APPOINT 4 MEMEBERS TO POLSON REDEVELOPMENT AGENCY: Mayor DeVries noted that there were only 3 letters of interest to serve on the board. **Commissioner Lies moved to table the item until there were sufficient applicants to fill the vacancies.** Lou Marchello advised that it was difficult to find volunteers to serve on the board, and money would soon be coming that the board would have to advise on. Mayor DeVries noted that there was a crucial need for members to take charge of the financing. **Commissioner Lies withdrew his motion. Commissioner Funke moved to appoint Lou Marchello, Jules Clavadetscher, and Ivy McGowan to the Polson Redevelopment Agency, seconded by Commissioner Preston.** Murat Kalinyaprak commented that he wished they would table the appointments until there were better applicants. He did not like the idea of people with history with the City being appointed to such boards. Ric Smith encouraged the Commission to move forward with the appointments. **The motion carried unanimously.**

JANUARY 2010 CASH REPORT: City Treasurer Bonnie Manicke informed the Commission that there was one negative balance, in the building code enforcement fund of \$24,807.20, which they expected to decrease if building began in the spring. General fund debt service payment of \$12,254.36 for police vehicles. The payment was the

second of four payments, the final of which would be in January 2011. The loan interest rate was at 3.65%. A debt service loan payment from the water department of \$6,727.47 to the State Revolving Fund ARRA, and it was the first payment on the loan, which funded the Hillcrest and Skyline water tank project. So far in February there had been 194 golf passes sold, and \$42,500 in revenue for the gold department that month. The City had received the state of Montana annual allocations for the police training and fire pension funds at \$12,716 per fund. The annual allocation was based on insurance premium collections and was up slightly from the previous year. The total cash value for the City of Polson as of January 31, 2010 was \$6,374,057.97. Mayor DeVries asked how concerned the Commission should be in regards to the building department. City Manager Crossett advised that it was primarily payroll. However, the building inspector had been focusing on grant writing the past few months, which had resulted in several being awarded to Polson. **Commissioner Funke moved to approve the January 2010 cash report as present, seconded by Commissioner Lies. The motion carried unanimously.**

PLEDGE SECURITIES: PLEDGED SECURITIES: City Treasurer Bonnie Manicke presented a detailed listing of the pledged securities for Council approval. The amount of collateral held for the City's deposits January 31, 2010, exceed or are at par with the amount required.. Public fund deposits in excess of the amount insured by the \$250,000 Federal Deposit Insurance Corporation are secured by pledges held by a third party in the name of the City of Polson. Glacier Bank collateralized checking \$1,239,281.89, pledges \$1,695,663.94 secured by municipal/school bonds and US Government Agencies; 1st Citizens Bank certificates of deposit & savings account \$3,007,838.00, pledges \$3,160,016.27 secured by municipal/school bonds and SBA and Real Estate Loans; 1st Interstate Bank certificates of deposit \$1,600,000, pledges \$1,850,000 secured by and US Government Agencies; Community Bank certificate of deposit \$550,000.00, pledges \$567,589.00 secured by and US Government Agencies. **Commissioner Lies moved to approve the pledge securities, seconded by Commissioner Boyce. The motion carried unanimously.**

CITY MANAGER COMMENTS: City Manager Crossett informed the Commission that the City, County, Community Development Organization and the Tribes had received \$12,000,000 from the TIGR grant they had applied for jointly. The money would go towards linking walking paths, as well as the major project of improving Skyline. He expressed gratitude to those who had worked on the grant; Lake County Community Development Director Billie Lee, County Commissioner Paddy Trusler, Building Inspector Ron Melvin, Administrative Assistant Ardrene Sarracino, and Parks Superintendent Karen Sargeant. He explained that he was quite impressed and had been a great example of teamwork between the various governmental organizations. He added they would be hearing back on the recycling and energy efficiency grants. Commissioner Boyce expressed gratitude towards Water and Sewer Superintendent Tony Porrazzo who had also worked on the project.

City Manager Crossett advised that they were moving ahead with the Main Street water line replacement beginning March 1st, and Superintendent Porrazzo had gone to all the businesses affected to let them know when it would be taking place. He himself had been

meeting with the Polson Business Committee to minimize impact on the businesses, as well as finding a timeline for the Streetscape project. He advised that they may not be able to be done at the same time.

There would be a Rural Fire Stakeholders' meeting the following week.

He advised that the parks department had been working with the local farmer's market to find an alternate location to their current one, which was rife with safety issues. They would like to locate it downtown where there would be more foot traffic. They were considering the block of 3rd Avenue between Main and 1st Street West, which would leave the street blocked for 3-4 hours once a week. They were also considering Kootenai Avenue at Salish Point, but they were apprehensive about that location until there was another accessible boat slip. He felt that it would enhance the downtown, and increase foot traffic of tourists and locals to the businesses extending passed the typical tourist season. Commissioner Lies inquired about locating it across from the VFW on 5th Avenue and Main Street. City Manager Crossett replied that it would be great, but was located farther from the downtown corridor. He noted that if they located it on 3rd Avenue, traffic from the bridge would be able to see it as they drove acrossed.

PUBLIC COMMENTS OF SIGNIFICANT INTEREST TO THE PUBLIC NOT ON THE AGENDA: Murat Kalinyaprak commented they he would like to reapply the agenda requests he had submitted for this meeting regarding the golf board and chronic problems with golf course records. He added that there was something wrong with that board, as there had been 23 members in 4 years. He felt that they did not meet regularly and did not do their jobs. He also expressed that he would like to give a presentation on the golf course statistics, adding that the City Manager could investigate separately.

Rory Horning inquired if the information for the rural fire stakeholders' meeting would be sent out prior to the meeting. He requested it be sent to him via email. The City Manager replied that he would be happy to provide the information, if he sent a request email to be put on the list. Rory Horning commented that resolution #1006 was very interesting how they did that. He recalled the workshop the previous day, in which people had wondered about Robert's Rules of Order, and he would be that guy that everybody loves to hate, and now they would know why. He accused the Commissioners of making motions without seconds, carrying on discussion and changing things. He felt they were not following the rules. He said if they wanted to be neighborly about it, they must treat people on both sides that way and follow the rules.

The meeting adjourned at 8:35 p.m.

Mayor Pat DeVries

Attest: Kala Parker, Assistant City Clerk