

**POLSON CITYCOMMISSION MEETING MINUTES
CITYHALL – CITY COMMISSION CHAMBERS
MONDAY, APRIL 18, 2011, 7:00 P.M.**

ATTENDANCE: City Commissioners: Don Smith, John Campbell, Judy Preston, Mike Lies, Elsa Duford, Fred Funke and Mayor DeVries presiding. City Manager Todd Crossett present. City Attorney James Raymond absent. Others present: Keryl Lozar, Randall Newman, David Venters, Jules Clavadetscher, City Treasurer Bonnie Manicke, Lee Manicke, Officer Wade Nash, Officer Cory Anderson, Lita Fonda, Ken Avison, and Murat Kalinyaprak.

Mayor DeVries called the meeting to order and the Pledge of Allegiance was recited.

APPROVAL OF PROPOSED AGENDA: Commissioner Lies moved to approve the agenda as proposed, seconded by Commissioner Funke. The motion carried unanimously.

CONSENT AGENDA:

A. MARCH 15-31 CLAIMS

Commissioner Campbell moved to approve the consent agenda, item A, seconded by Commissioner Preston. The motion carried unanimously.

CITY COMMISSION MEETING MINUTES APRIL 4, 2011: Commissioner Lies moved to approve the April 4, 2011 minutes, seconded by Commissioner Funke. The motion carried with 6 in favor, Commissioner Duford abstaining.

CITY MANAGER COMMENTS: City Manager Todd Crossett advised the Commissioners that he had just returned from vacation and pleased that everyone did a great job in his absence.

The Polson Development Code Advisory Committee would be meeting the upcoming and following Wednesdays from 1-3 p.m. The meetings would be held in the Commissioner Chambers. He expressed that the public was welcome to attend and participate. He noted that committee would not be able to vote on the code, they would be bringing a draft to the CCPB and their recommendation would come before the Commission to vote on.

There had been work on the HVAC system and the roof at City Hall. During the previous weeks rainstorm there had been a leak. He advised there were issues with the old sealant on the roof membrane. Workers had been at City Hall at midnight working to minimize the damage. The City's and the contractor's insurance companies had been notified, and the problem was being handled. Mayor DeVries inquired if the roof was being replaced. City Manager Crossett advised that they were resurfacing the roof. It was comprised of tar and rock, the integrity of which had grown increasingly compromised and brittle over time. They had fit the repairs into the EECB grant they had received. The leaks were currently repaired, but this was the time to replace the aging roof.

He advised that all of the departments had submitted preliminary budgets, and he would be working with them to finalize and bring before the Commission.

City Manager Crossett advised that Polson Detective Juan Maso and Sherriff's Officer Tony Buff had both received commendations for responding to an ambulance call for a victim whose heart had stopped. They had performed CPR, and as a result the person was still alive.

Mayor DeVries noted that John Lewis, the Chief of Staff for Senator Baucus, had met with herself and the available department heads the previous week. He had taken many notes, and each of the departments had been able to voice their concerns. She expressed that she very proud of the staff. City Manager Crossett agreed, adding that it was a great opportunity.

PROPOSED PLANS FOR COMMUNITY PERFORMING ARTS CENTER AT SALISH POINT:

Keryl Lozar expressed that they hoped to build on the showboat concept; there was a lot of history involved in the project. She was hoping to secure a collaborative team with the City for a Salish Point permanent, mobile, or temporary amphitheater or pavilion and a possible storage area. They wished to have more live concerts and theatre, building on the beautification of the downtown. These events would increase foot traffic and interest in the downtown businesses. She went over various sorts of structures that would suit their purposes. Their committee would work with the City to promote any City functions. Mayor DeVries inquired if they had met with the Salish Point Committee. Keryl Lozar advised that she had spoken with a few members, but they had not met formally. After coming before the City they planned to go before both the Salish Point Committee and the Tribal Council. Commissioner Campbell inquired about parking. Keryl Lozar advised that parking would never be ideal in that area; however she felt that it added to the charm, like many other events would create foot traffic through the downtown. Mayor DeVries recommended that they go before the Salish Point Committee, which the City had a representative on. They would be the one to decide what facilities could be installed at Salish Point. She added that the amphitheater sounded like a great idea. City Manager Crossett noted that the Salish Point Committee had been very successful in their projects and getting the different parties involved to work together. Keryl Lozar reviewed revenue sources they were looking into, including applying for non-profit status to apply for grants. Commissioner Funke advised that he was first concerned about a permanent structure, so he was very glad to see these options for temporary and mobile facilities. He felt that it was a great project and encouraged them to bring it before the Salish Point Committee. He added that it was nice to understand and see what they working towards. Randall Newman advised that they were looking into special event insurance options. David Venters commented that it was the perfect time to set up an area there, while they were still working on the park. Keryl Lozar advised that there were many attractive mobile options, and a lot of use for the structure could be utilized at other locations as well. She inquired about the electricity. Commissioner Funke advised that the shows at Riverside Park required a generator, and that or another option would be required for Salish Point as well. Commissioner Smith suggested they contact MVP. Randall Newman reviewed several musical festivals he had took part in, and noted that at some they had used shuttle buses from the Wal-Mart parking lot and that had worked well. Mayor DeVries noted that the school could be approached about the use of their buses at times when they were not in use. Lita Fonda suggested Ms. Lozar contact Mike Roberts, who had been working on mobile structures. Randall Newman inquired if Salish Point was a part of the TIF district. Mayor DeVries advised that it was, and their representative, Jules Clavadetscher would be giving a presentation on PRA projects for TIF funds following theirs. She suggested they approach the

PRA about the use of TIF funds for their project. Commissioner Duford expressed concerns about parking, due to the boat trailers and trucks using the boat ramp at Salish Point. City Manager Crossett advised that they had taken out the Sacajawea boat ramp and were in the process of installing a new retaining wall around the point. This would increase parking as well as help to retain stormwater. The committee had been in discussion with the County about the Fairgrounds boat dock area, but they were not at a conclusion. He noted that without a formal vote, the committee seemed to have support from the Commission for their project. He added that it was great to have the information ahead of time, and they should now proceed to go before the Salish Point Committee.

WAIVER OF OPEN CONTAINER – FLATHEAD FESTIVAL COMMITTEE – JULY 1, 2011 – SALISH POINT MUSICAL FESTIVAL: Keryl Lozar advised that this event would be their kick off for fundraising. The festival would be blues themed. Randall Newman commented that they were envisioning a series of music events throughout the summer, drawing in people from all over the area. David Venters noted several performers who were willing to come to Polson for future events. **Commissioner Campbell moved to approve the waiver of open container July 1, 2011 for the Salish Point Musical Festival, seconded by Commissioner Lies. The motion carried unanimously.** Keryl Lozar advised that they wanted to find out if they could keep the parks open later during the events. Officer Wade Nash advised that all parks close at dusk. To request a later closing time an organization would have to go before the Park Board and then before the City Commission. He asked that they keep the residents surrounding the park area in mind.

ROTARY REQUEST FOR DONATION OF 2 SEASON GOLF PASSES FOR FUNDRAISING RAFFLE: Jules Clavadetscher reviewed previous Rotary fundraisers, which had earned \$45,000 that went to various Polson Parks. In the past they had raffles for a number of prizes, one of which had traditionally been 2 golf passes. He had spoken to Roger, but they had not gone before the Golf Board. He asked that the Commission approve the donation of 2 golf passes, contingent on the Golf Board recommendation. **Commissioner Smith moved to approve Rotary's request for a donation 2 season golf passes for a fundraising raffle, contingent on the recommendation of the Golf Board. Commissioner Funke seconded the motion. The motion carried unanimously.**

PRA PROPOSED PROJECT LIST: Jules Clavadetscher advised that the PRA wish to pursue investigating 4 possible projects, including inspecting and forming a plan for the Gamble's building, determine the Washington Groups plans for their railroad property and additional lots, and to consider an observation tower to be located at Salish Point. He advised that they were only asking to move forward with the investigation into the projects and prior to any large expenditures they would come back before the Commission for approval. Commissioner Duford inquired if they would need the owner of the Gamble building's permission to inspect it. Jules Clavadetscher replied that would try to get a hold of the owner; however they could not they were within state law to go in and inspect the building without it. He advised that they were getting roughly \$130,000/year from the TIF funds at the current time and they were attempting to focus on wise projects. The lots being considered were discussed, the PRA's intention was to build a public and private partnership to develop the properties and increase their tax value. He added they could assist in developing them. **Commissioner Funke moved to approve the PRA**

proposed project list, seconded by Commissioner Campbell. Mayor DeVries inquired if there were any other projects the public was interested in. Commissioner Campbell noted the musical festival committee. Lita Fonda inquired what projects were considered for the TIF funds. Jules Clavadetscher advised the PRA focused on increasing the tax base, which was the purpose of tax increment financing districts. Main Street was the only projected they had given funds to so far. Mayor DeVries inquired about school facility improvements like other Cities had done with TIF funds. Lee Manicke advised that none of the schools were included in the district. Jules Clavadetscher expressed interest in the music festival projects, which had not come up prior to him submitting his agenda request with the listed items. He pointed out that the project list included a note that unexpected project may also be pursued. He advised that they would keep the Commission up on all the PRA activities. **The motion carried unanimously.**

FEBRUARY 2011 CASH REPORT: City Treasurer Manicke advised that the cash report was preliminary and she would not be asking for a vote. She did not have the interest earnings; however at the next meeting she would have the complete report along with reconciliation. Commissioner Preston inquired about the cash flow. City Treasurer Manicke advised that in the month of May they would be receiving the quarterly HB 134 and the transfer of the permissive medical mill levy funds, totaling about \$180,000 in the general fund which would keep it positive through the month of March.

PROCLAMATION – POLSON ANNUAL CLEAN UP/GREEN UP: Mayor DeVries read the proclamation which encouraged the citizens to keep their City clean, and that the last weekend of April would be the City of Polson and the Beautification Committees annual Clean Up/Green Up weekend.

PUBLIC COMMENT ON MATTERS OF SIGNIFICANT INTEREST TO THE PUBLIC NOT ON THE AGENDA: Lita Fonda inquired about where a citizen would go with a mundane suggestion for an improvement such as a curb. City Manager Crossett advised that the City was always happy to hear info for potential improvements. They were keeping a to do list around town, and were in the process of putting together strategic plans for all the departments. Lita Fonda advised that there was a particular spot off of one of the streets that people were driving onto, she felt a curb would stop that. Mayor DeVries felt the City should look into repairing the sidewalks as well.

The meeting adjourned at 7:55 p.m.

Mayor Pat DeVries

Attest: Kala Parker, City Clerk