

# CITY OF POLSON

## COUNCIL TRAINING MEETING

Commission Chambers

May 21, 2014

6:00 p.m.

**ATTENDANCE:** Mayor Heather Knutson, City Commissioners: John Campbell, Todd Erickson, Dan Morrison, Ken Siler, Jill Southerland, and City Clerk Cora Pritt.

**ABSENT:** Commissioner Turner

**Others present (that voluntarily signed in):** Steve Stanley Coordinator Office Emergency Management

### 1. CALL TO ORDER

**Mayor Knutson called the meeting to order. The pledge of allegiance was recited.**

### 2. APPROVAL OF PROPOSED AGENDA

**Commissioner Campbell motioned to approve the Proposed Agenda. Commissioner Southerland seconded.** Commission Discussion: None Public Discussion:

**VOTE: Unanimous Motion carried**

### 3. NATIONAL INCIDENT MANAGEMENT SYSTEMS (NIMS) TRAINING-ICS 200

The training was taught by Karen Sargeant. Steve Stanley gave a brief introduction to the roll that the Office of Emergency Management (OEM) plays in an incident. The OEM is a coordinating department. Lake County, Confederated Salish & Kootenai, and the 3 incorporated cities in Lake County have the department at their assistance. The OEM is there to assist in getting through the worst day. There is also the Department of Emergency Services (DES) that is also available to assist. The roll the Commissioners play in an incident is they have to convene and have a unanimous vote to invoke a 2 mil levy to get funding started. Once this money is spent then State aide may be applied for. There is also a Pre-Disaster Mitigation Document that Lake County has. This document must also be in place before FEMA monies may be requested. Commissioner Erickson asked what the top threats to Polson are. Mr. Stanley replied: 1. Wild fires, 2. Weather events-i.e. winds, rain, flooding, 3. Epidemics, 4. Lack of funding-there are little to no reserves.

The following subject matters were covered:

1. Course Overview
2. Leadership & Management
3. Delegation of Authority & Management by Objectives
4. Functional Areas & Positions
5. Briefings
6. Organizational Flexibility
7. Transfer of Command
8. Course Summary

### 4. PUBLIC COMMENT ON SIGNIFICANT MATTERS TO THE PUBLIC NOT ON THE AGENDA-There was no comments.

Commissioner Campbell motioned to adjourn. Commissioner Erickson second.

**VOTE: Unanimous Motion Carried.**

### 7. ADJOURN-8:19 P.M.

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Mayor Heather Knutson

ATTEST:

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Cora E. Pritt, City Clerk