

# CITY OF POLSON COUNCIL MEETING

Council Chambers

July 21, 2014

7:00 p.m.

**ATTENDANCE:** Mayor Heather Knutson, City Commissioners: John Campbell, Todd Erickson, Dan Morrison, Ken Siler, Jill Southerland, City Manager Mark Shrives, and City Clerk Cora Pritt.

**ABSENT:** Commissioner Stephen Turner

**Others present (that voluntarily signed in):** Dennis Anderson, Elizabeth Anderson, Jennifer Cote, Dennis DeVries, Pat DeVries, Elsa Duford, Dennis Duty, City Street Superintendent Terry Gembala, Rory Horning, Carolyn Hull, Rick La Piano, Bonnie Manicke, City Police Chief Wade Nash, Steve Pickel, Andrew Speer, and Diane Speer.

**CALL TO ORDER** - Mayor Knutson called the meeting to order. The pledge of allegiance was recited. Roll call was taken.

**APPROVAL OF PROPOSED AGENDA-** Before the Motion, Mayor Knutson removed Agenda Item No. 8 and 10 from the agenda. **Commissioner Southerland motion to approve the agenda with Agenda Items 8 & 10 removed from the agenda. Commissioner Erickson second.** Commission Discussion: none Public Comment-none **VOTE: Unanimous Motion carried**

**APPROVAL OF CITY COMMISSION PUBLIC HEARING MINUTES July 7, 2014-** **Commissioner Campbell motioned to approve the City Commission Public Hearing Minutes of July 7, 2014. Commissioner Erickson second. City Commission Comments: none Public comments: none VOTE: Unanimous Motion carried**

**APPROVAL OF CITY COMMISSION MEETING MINUTES July 7, 2014-Commissioner Siler motioned to approve the City Commission Meeting Minutes of July 7, 2014. Commissioner Southerland second. City Commission Comments: Mayor Knutson made a correction to the Minutes. She requested the phrase VOTE: Unanimous Motion carried be added to the Approval of Proposed Agenda on the July 7, 2014 minutes. Public comments: none VOTE: Unanimous Motion carried**

**CONSENT AGENDA-a. Claims June, 2014 b. Claims July 1-16, 2014 c. Finance Officer Bank Reconciliation September 2013**  
**Commissioner Campbell motion to approve the Consent Agenda. Commissioner Siler second.** Commission discussion: none Public Comment: none **VOTE: Unanimous Motion carried**

**CITY MANAGER COMMENTS-**City Manager Mark Shrives commented that there will be special Council Meeting on Monday, July 28, 2014 at 6:00 p.m. Commissioner Erickson commented that he will be absent from that meeting. The agenda items will be the Water/Sewer rates. City Manager Shrives also commented on the success of the Leaf Pick Up program that occurred last Fall. This year in addition to the Leaf Pick Up program there will also be a "Take Back the Alley" in September/October. City Manager Shrives confirmed that the Commission had received the Recodification schedule. Mayor Knutson clarified that if there were any questions, comments, or changes those needed to be submitted

before August 4<sup>th</sup>. City Manager Shrives then asked City of Polson Police Chief Wade Nash to come to the podium and address the recent theft that occurred at the City of Polson Golf Course Pro Shop. Chief Nash could not comment on a lot of detail due to the fact that this matter is an on-going investigation. The theft occurred last week, and since the theft there have been policy changes made at the Pro Shop. As more detail becomes available there will be updates.

**FINAL AUDIT REPORT FOR FISCAL YEAR 2012-13**-Jennifer Cote, Cote and Associates gave the agenda presentation. The audit report reads Re-Issue. This is common when there needs to be an edit done to the report. This is what occurred. This is the first audit with Cote and Associates. All in all the audit went rather smoothly. Jennifer explained how to read the City of Polson 2013 Audit report. The auditor gives an opinion, writes a report on internal control & compliance. The auditor must be someone that is independent with no affiliation and free to ask questions. Jennifer did interviews with the City Staff as well as a brief summary before beginning the audit. On pages 3 to 45 are the government representation of what is there. Pages 46 & 47 are Jennifer's reports. The primary discussion was written by City of Polson Finance Officer Cindy Dooley. The report on pages 1 & 2 was a clean opinion within materiality. There were 3 findings indicated. The City of Polson will have 30 days to respond to Local Government Services regarding the audit. Jennifer is working on the draft audit for 2013-14 and hopes to begin in October. Jennifer will be sending a questionnaire to the Commissioners. Mayor Knutson thanked Jennifer for a good job.

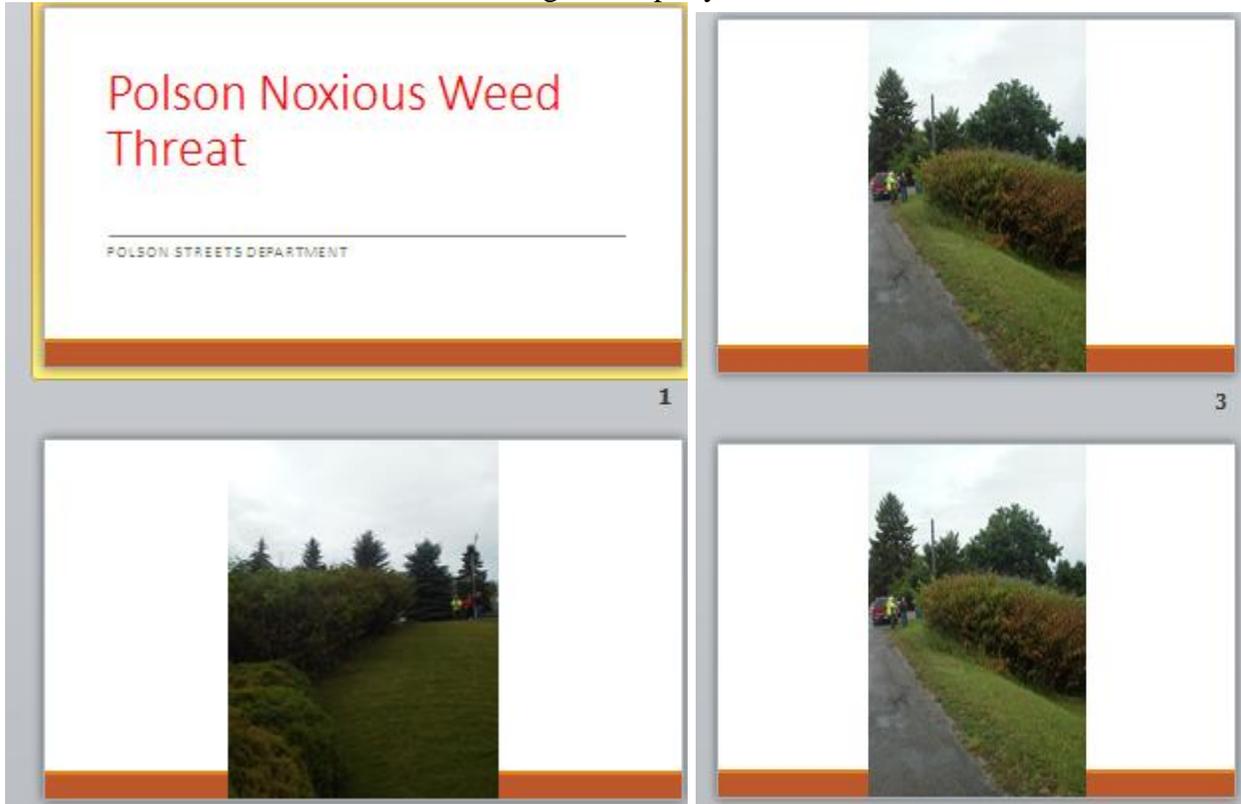
**APPROVE THE FINAL PLAT OF RIDGEWATER COMMERCIAL SUBDIVISION, PHASE 4**-City Manager Mark Shrives removed this item from the agenda. The package was not complete. This item will appear on the agenda at the August 4, 2014 meeting.

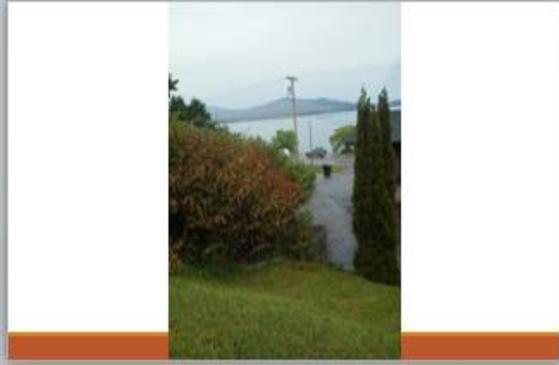
**APPROVAL OF USE OF SALISH POINT PARK/MAIN STREET FOR THE 14<sup>TH</sup> ANNUAL CAR SHOW AND CONCERT, WITH ASSOCIATED ROAD CLOSURES, NOISE LEVEL, EXTENDED EVENT HOURS, AND OPEN CONTAINER WAIVERS**-Steve Pickel, Anderson Broadcasting presented this item. Steve thanked everyone for assisting in making the 4<sup>th</sup> of July Mission Mountain Wood Band concert a success. Anderson Broadcasting is requesting the closures, noise level, extended park hours, and open container waiver for the Summerfest Event August 8<sup>th</sup> & 9<sup>th</sup>. This will be the 14<sup>th</sup> annual Car Show/Concert. Mayor Knutson read the waiver, closure requests made by Anderson Broadcasting. Commissioner Campbell asked if there were going to be a beer garden at Riverside Park during the concert. City Manager Mark Shrives asked either a beer garden or open container for the park. Mr. Pickel answered it would be easier if it was an open container for the park. City of Polson Police Chief Wade Nash addressed the issue of the open container. Chief Nash commented that when this application was first submitted there was to have been open container for all of Main St. as well as Riverside Park. The Police department would not support an open container for Main St. Three years ago, during the concert at Riverside Park, there were incidents regarding alcohol during the concert. This ended in bad publicity and not a family friendly environment. Chief Nash commented that he did not have a problem with a beer garden, but security for an open container would be an issue due to the fact that the Police Department is currently down 2 officers. Dennis Anderson, Anderson broadcasting commented that he did not recall any complaints ever following the concert. Dennis further stated that he does not want the beer garden. Dennis stated that he is sympathetic with Chief Nash and the issues with staff. Dennis would rather help with security than spend the time/money for the beer garden. Dennis is requesting the Open Container Waiver, and to assist law enforcement with proper security. Mayor Knutson asked Chief Nash if he would be comfortable with the County contributing law enforcement. Chief Nash responded there would need to be 4 officers from Lake County. Chief Nash asked for clarification that the open container waiver would be just for Riverside Park. City Manager Shrives further clarified the hours 6:30 p.m.-11:00 p.m. **Commissioner Southerland motion: Waiver of PDC noise level ordinance to 11:00 p.m. Saturday, August 9, 2014 in Riverside Park, Extension of Riverside Park hours until 11:00 p.m. Saturday, August 9, 2014. Road closures and use of**

**barricades to close Salish Point parking lot at West Side Dock from 6:00 a.m. Friday, August 8, 2014 until 6:00 p.m. August 8, 2014, Close Main St. from Highway 93 to 7<sup>th</sup> Ave. from 6:00 a.m. to 4:00 p.m. Saturday, August 9, 2014, Close 3<sup>rd</sup> Ave., 4<sup>th</sup> Ave. and 5<sup>th</sup> Ave. from 6:00 a.m. to 4:00 p.m. Saturday, August 9, 2014, Waive open container ordinance in Riverside Park from 6:30 p.m.- 11:00 p.m. Saturday, August 9, 2014 pending County support of 4 law officers to help cover the event, with Anderson Broadcasting contribution for security . An Alcohol Permit must be obtained.**

**Commissioner Morrison second.** Commission discussion: none Public Comment: Rory Horning-“Could I get a point of clarification? Can you tell me the process or the need to close off both Main St. and all the side streets? How far the side streets are going to be closed off. You do have businesses on Main that if you take all of the side streets. You cut off all of the parking access so could you explain what you are attempting to do and why. I can appreciate that it’s been done every year, but there are new businesses trying to make a living. So every once in a while things change.” Mayor Knutson-“ Let’s help clarify. I think what we are looking at is from Main St. west towards the park is what we would close. Third, Fourth, and Fifth Ave. You would not be closing them to the east direction of Main St.” Rory-“thank you for allowing me to ask the questions.” Mayor Knutson clarifies that the street closure will include from 1<sup>st</sup> St. East to 1<sup>st</sup> St. West. Steve Pickel replied it is the same as the Cherry Festival. Rory Horning-“Effectively cutting off all of the parking for all of the businesses.” Mayor Knutson **amends the motion of Street Closure to read Close 3<sup>rd</sup> Ave., and 4<sup>th</sup> Ave. from 1<sup>st</sup> St. East to 1<sup>st</sup> St. West.**  
**VOTE: Unanimous Motion carried**

**NOXIOUS WEED PRESENTATION**-John Hart, City of Polson Street Department-John gave the following presentation about the problem of noxious weeds in the City of Polson. This is a serious problem. The Japanese Knot Weed can grow up to 19 feet tall and lift structures off the foundation. This is an invasive weed that grows rapidly.





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John Hart then turned over the meeting to Dennis DeVries, Associate Supervisor Lake County Conservation District then addressed Council regarding the Noxious Weed problem. Mr. DeVries advised Council that there is a plan being put together by the Conservation District to assist the City of Polson with this issue. There will be a meeting take place to determine the level of assistance the Conservation District and the Lake County Weed District can give the City of Polson. There will also be a discussion about joining forces and form a partnership.

**PUBLIC COMMENT ON SIGNIFICANT MATTERS TO THE PUBLIC NOT ON THE AGENDA- Lee Manicke-**“I want to thank John for bringing this up. The weeds that are at the head of the Carole Scherlick Walking Trail, there’s a storm sewer there, there’s a drain collection from Cherry Hill Apartments and that storm sewer apparently goes all the way to the river. Whether it’s open or not, I don’t know. I brought this up to the past City Council at least 10 years ago for that bamboo that was growing there. I thank someone for finally listening after that length of time and doing something about it. Nobody did anything for that many years, at least 10 years, probably 15 years, thank you John.” **Rory Horning-**“I just want to tell you a couple of things. Your Resolution #1006 is still for a selective enforcement only. I still asked a question and it didn’t help me. That’s okay, I understand the different views. The other thing is that you have a restaurateur on your Council and you have a water person on Council. This cutting back to 2,000 gallons of water and I hope you guys will take out a pen and pencil and total up the amount of gallons used by families. 2,000 is really tightening the belt, number one. Number two, when you have a business that has health requirements, cutting back on water is going to cause some very difficult situations for businesses to have to comply. They have to use that water and they are going to have to pass those costs on and that may be detrimental to them. I think you ought to check on that. Your minutes from the last water meeting contain errors. I’m not going to address those because I don’t have the actual recording for me to listen to, but when your testimony is changed it’s kind of odd. When you get to be my age you’re thinking maybe there’s some kind of Alzheimer’s creeping in so, I’ll wait ‘til I know for a fact what to say. The

other thing is, that I hope as you consider the water meeting that you will get your engineering drawing cost out to the public so that they do know that. I did want to tell you that years ago when the City water fee was raised, you remember, I think it was just after you retired, that it was discovered in a report that a great percentage of City water was not metered. I hope that's changed in this upcoming and I'd be real curious to have it explained as to what you are going to do with your employees and how that impact is going to hit them because for a lot of people you have added the equivalent of an entire month's rent to a 12 month annual rent base if you are going to go ahead with the plan. So I hope that at the meeting on Monday there will be other information during the meeting not afterwards. Thank You."

**Mayor Knutson asked for a motion to adjourn. Commissioner Morrison motioned to adjourn. Commissioner Siler second. Vote: Unanimous Motion carried**

**ADJOURN 8:16 p.m.**

**Mayor Knutson**

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Mayor Knutson

ATTEST:

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Cora E. Pritt, City Clerk