

CITY OF POLSON SPECIAL COMMISSION MEETING

Commission Chambers

October 27, 2014

6:00 p.m.

ATTENDANCE: Mayor Heather Knutson, City Commissioners: John Campbell, Todd Erickson, Ken Siler, Jill Southerland, City Manager Mark Shrives, City Attorney Rich Gebhardt and City Clerk Cora Pritt.

ABSENT: Commissioner Morrison, Commissioner Turner

Others present (that voluntarily signed in): Elsa Duford, Bonnie Manicke, Andrew Speer, Diane Speer

CALL TO ORDER - Mayor Knutson called the meeting to order. The pledge of allegiance was recited. Roll call was taken.

APPROVAL OF PROPOSED AGENDA- Commissioner Campbell motion to approve the proposed agenda. Commissioner Erickson second. Commission Discussion: none Public Comment: none.

VOTE: Unanimous Motion carried

POLSON GOLF COURSE NEW CART STORAGE PROJECT-BIDDGER-AWARD-agenda item presented by City Manager Mark Shrives. The project was put out for bids. There was a pre-construction meeting and the bid requirements were reviewed. There was one addendum. The bids were opened on Thursday, October 23rd. The City Engineer, Shari Johnson, reviewed the bids. On Thursday, it was observed that not all bids received were complete, and this concern was confirmed by Ms. Johnson on Friday, October 24th. The original plan was to approve the bid, but due to the discrepancies found in the 6 bids received, the two low bidders had discrepancies that disqualified them, bids three through six were over budget. Based on that, the staff recommendation is to reject the bids and we will re-bid the project in the spring. Commissioner Southland, "By delaying the bids until spring will that deter the project at all in terms of revenue to the City with the additional spaces that will be created for golf carts?" City Manager Shrives, "Well we're still going to rent the spaces in the old building. If there was an increase it will be a small amount. We really don't have a whole lot of choice anyway based on how the bids came in. In particular with the third bid being above our projected budget." Commissioner Campbell, "Is the reason not to re-bid the project this winter, to have it ready to take off in the spring?" City Manager Shrives, "Yeah, I guess we could take a look at that. I mean, I just, I guess when I say spring, I'm thinking probably in January." Commissioner Campbell, "Okay. That would be a good idea too." City Manager Shrives, "So probably in January is when we will be looking at doing it." Commissioner Campbell, "That will be fine." Mayor Knutson, "Any other Commission questions before discussion?" Commissioner Erickson, "What were the problems? Is the process not clear to the bidders?" City Manager Shrives, "The process was in three different places in the bid packet. Three or four of them got it correct. It must have been somewhat clear. It's a matter of what was to be included, what documents signed, and some of them didn't provide it. I guess, unfortunately, our two low bidders didn't follow it and so there was no reason we could award them, since there were bidders that actually understood the directions." City Attorney Gebhardt, "Mark can I talk, Madame Mayor? Mayor Knutson, "Yes," City Attorney Gebhardt, "Can I answer that question a little bit too? I was a part of that process in saying that these things were not bids that we could accept. What happened was that the bidders would go ahead and submit their bid form. It's required that they complete that bid by also attaching all of the bid documents and the (inaudible) that we have asked for submittal back to us because it binds all of this together and is

a contract in itself, the bid packet. When they just send us the bids that they have on the thing, they're not binding their selves to the rest of the packet. It's a formality that actually has some legal meat to it. They just didn't do it. They're not inexperienced bidders either." Mayor Knutson, "Any additional questions? Can I get a motion?" Commissioner Southerland, "I move in the best interest of the City, to reject all bids received for the Polson Bay Golf Course-New Cart Storage and to rebid the project in the spring." Commissioner Siler second. Commission Discussion: Mayor Knutson, "I do have one point of discussion. I'm not sure if it is a question but this is something that now we've had happen twice in a row. I do have a little bit of concern with people bidding on our projects in the future. Not that I think we should do something different than this, because I do believe that, but I'm just cautious out there with this becoming an active thing. I've heard some rumblings, I guess, out there with regards to everybody seeing everybody else's bids and then having it bid again, and everything is all exposed. I guess I just share that as just a general discussion point. I think that we're trying to, I agree, I think we need to have all of the I's dotted and the T's crossed and have all of the information, so maybe we need to put an alert on the next bid that goes out that says please ensure that you have every piece of information when you submit to the City. Just a statement. Any other discussion?" Commissioner Campbell, "I have the same concerns. Two in a row." Mayor Knutson, "It could be just happen to be that way. I think we should call some attention to that to make sure that people are doing it. Any additional Commission discussion? Any public comment on Agenda Item No. 3?" Elsa Duford, "I just couldn't hear what she said. That's all I wanted. If she would repeat the motion." Mayor Knutson, "The motion. Yes. The motion Jill stated was that she moved in the best interest of the City, to reject all bids received for the Polson Bay Golf Course-New Cart Storage and to rebid the project in the spring." Mayor Knutson, "Any additional public comment? Okay we will vote." VOTE: Unanimous Motion carried.

PUBLIC COMMENT ON SIGNIFICANT MATTERS TO THE PUBLIC NOT ON THE AGENDA-there was no public comment.

Mayor Knutson asked for a motion to adjourn the special meeting. Commissioner Southerland motioned to adjourn. Commissioner Campbell second. Vote: Unanimous Motion carried

ADJOURN 6:09 p.m.

Mayor Knutson

Mayor Knutson

ATTEST:

Cora E. Pritt, City Clerk