

RESOLUTION #802

RESOLUTION FOR ADOPTING A BUDGET FOR THE CITY OF POLSON, MONTANA FOR THE FISCAL YEAR 2000-2001.

WHEREAS, pursuant to Sections 7-6-4266, MCA, the City Council of the City of Polson, Montana has held a public hearing on the proposed budget of the City of Polson, for fiscal year 2000-2001 as required by law; and

WHEREAS, pursuant to Municipal Budget Law contained in Title 7, Chapter 6, Part 42 of the Montana Code Annotated, the City Council of said City has held a public hearing and passed resolutions as applicable under the above sections.

NOW THEREFORE BE IT RESOLVED by this City Council that the Budget be approved and adopted, and that warrants be issued in accordance with laws appertaining thereto.

IT IS HEREBY MOVED, SECONDED AND CARRIED, by the City Council that "this resolution be adopted" for fiscal year 2000-2001, (Attachment A); and

WHEREAS, the above resolution adopting the budget was passed by the City Council; and

WHEREAS, the Municipal Budget Law contained in Title 7 Chapter 6, Part 42 of the Montana Code Annotated, provide for the fixing of various tax levies to raise funds sufficient to meet said expenditures authorized in the budget; and

WHEREAS, the Montana Department of Revenue is required to certify to the City Council the value of a mill for the City under Section 15-10-202, MCA; and

WHEREAS, the Montana Department of Revenue has not provided the City with a certified value of a mill in the City; and

WHEREAS, without the certified millage for the City, it is not possible to establish the precise number of mills which must be levied to fund the final City Budget; and

WHEREAS, the best estimate of the value of a mill in 23P is \$5,018.88 and in 23PA, West Shore, is \$250.28, and

WHEREAS, such estimate may be either high or low;

NOW THEREFORE BE IT RESOLVED that the final City budget is set out in the attachments be hereby adopted as the final budget subject to the conditions set forth below.

NOW THEREFORE BE IT RESOLVED by this City Council that "the levies as detailed below be fixed and adopted" for the fiscal year 2000-2001 based on the value of a mill in 23P of \$5,018.88 and in 23PA of \$250.28 in the City of Polson, subject to the conditions that if the certified millage is either higher or lower than estimated, the budget will be proportionally raised or lowered.

Dated this nd 7th day of August, 2000.

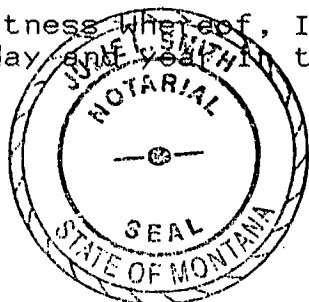
Michael Lies
Michael Lies, Mayor

ATTEST: *Aggi G. Loeser*
Aggi G. Loeser, City Clerk

State of Montana)
 :SS
County of Lake)

On this 16th day of August, 2000, before me, the undersigned, a Notary Public for the State of Montana, personally appeared Michael Lies and Aggi G. Loeser, personally known to me as the Mayor and City Clerk of the City of Polson, Montana, the municipal corporation that executed the within instrument, and acknowledged to me that such corporation executed the same.

In Witness Whereof, I have hereunto set my hand and affixed my Notarial Seal the day and year first above written.



Julie J. Sato
Notary Public for the State of Montana
Residing at Polson, Montana
My commission expires: 08-03-2002

MONTANA DEPARTMENT OF COMMERCE
Local Government Services Bureau

301 S. Park Avenue, Room 340, PO Box 200547, Helena, Montana 59620-0547

MONTANA
CITY/TOWN/COUNTY
FINAL
BUDGET DOCUMENT



022401
CITY OF POLSON
CLERK
PO BOX 238
POLSON MT 59860

Fiscal Year ended June 30, 2001

City/Town/County of POLSON

DESK REVIEW COMPLETED _____

Form Prescribed by Department of Commerce
Local Government Services Bureau - Systems
Montana Budgetary, Accounting, and Reporting System (BARS)

BUDGET CERTIFICATION

THIS IS TO CERTIFY that the Annual Budget for Fiscal 2000, was prepared according to law and adopted by the City/~~Town~~ Council X, City/Town Commission , Board of County Commissioners , on August 7, , 2000; and that all financial data and other information set forth herein are complete and correct to the best of my knowledge and belief.

Signed Michael Lies Date 9-29-00
 Mayor **Michael Lies,**

Signed _____ Date _____
 Manager

City/~~Town~~ of POLSON
 OR

Signed _____ Date _____
 Board Chairman

County of _____

GENERAL STATISTICAL INFORMATION

PLEASE COMPLETE APPLICABLE SECTION

Counties

CLASS OF COUNTY _____

COUNTY SEAT _____

YEAR ORGANIZED _____

REGISTERED VOTERS _____

AREA (SQ. MILES) _____

COURTHOUSE ELEVATION _____

INCORPORATED CITIES _____

INCORPORATED TOWNS _____

POPULATION OF COUNTY _____

FORM OF GOVERNMENT _____

NUMBER OF EMPLOYEES (ELECTED) _____

NUMBER OF EMPLOYEES (NON-ELECTED) _____

Cities/Towns

CLASS OF CITY/TOWN III

COUNTY LOCATED IN Lake

YEAR ORGANIZED 1909

REGISTERED VOTERS 2873

AREA (SQ. MILES) _____

POPULATION OF CITY/TOWN 4029

FORM OF GOVERNMENT Mayor & Council

NUMBER OF EMPLOYEES (ELECTED) 7

NUMBER OF EMPLOYEES (NON-ELECTED) 27

MILES OF STREETS AND ALLEYS 40.95

MUNICIPAL WATER

NUMBER OF CONSUMERS 1916 Water; 1595 Sewer

WATER RATE PER ^{5,000}~~10,000~~ GALLONS 11.14

SEWER RATES (Based on water usage) 15.00

~~CITY/TOWN~~ OF Polson

Schedule of Personnel Levels
Operating Funds
Elective and Non-Elective Employees

	<u>97-98</u> <u>FY</u> PERMANENT FULL-TIME EMPLOYEES	<u>98-99</u> <u>FY</u> PERMANENT FULL-TIME EMPLOYEES	<u>99-00</u> <u>FY</u> PERMANENT FULL-TIME EMPLOYEES	CURRENT FY PERMANENT FULL-TIME EMPLOYEES
General	16	15	15	16
Airport				
Library				
Ambulance				
Cemetery				
Planning		1	1	1
Water	4	4	4	4
Sewer	3	3	2	2
Solid Waste				
Gas/Electric				
Golf Course	3	3	3	3
Building Inspection	1	1	1	1
Total City/TOWN Employees	27	27	27	27

Note: Do not include any employee who is not employed directly by the entity.

~~COUNTY~~/CITY/~~TOWN~~ OF POLSON

TAXABLE VALUATION/MILL LEVY

TEN YEAR HISTORY AND ANALYSIS

(NOTE: This analysis includes only those levies subject to the limitations of Section 15-1-420, MCA and does not include voted levies. In addition, only the levies assessed entity-wide are to be included.)

<u>FISCAL YEAR</u>	<u>ENTITY-WIDE TAXABLE VALUATION</u>	<u>% INCREASE (DECREASE) FROM PREVIOUS YEAR</u>	<u>PREVIOUS YEAR LEVY</u>	<u>CURRENT YEAR LEVY</u>	<u>FLOATED MILL-UP (DOWN)</u>
1998-1999**	<u>5,593,523</u>	<u>N/A</u>	<u>N/A</u>		<u>N/A</u>
1999-2000	<u>5,467,372</u>	<u>2.25%</u>	<u>84 mills</u>	<u>91.60 mills</u>	<u>7.60</u>
2000-2001	<u>5,269,465</u>	<u>3.62%</u>	<u>91.60 mills</u>	<u>99.97 mills</u>	<u>8.37</u>
2001-2002					
2002-2003					
2003-2004					
2004-2005					
2005-2006					
2006-2007					
2007-2008					

****NOTE:** 1998-1999 is the first base year under the provisions of Section 1 of Senate Bill #184 codified in (Section 15-10-420, MCA). Each subsequent fiscal year becomes the base year for the next fiscal year.

The current year levies are X are ~~not~~ _____ at the maximum levels authorized under Section 1 of Senate Bill 184 of the 1999 Legislative Session as codified in Section 15-10-420, MCA.

If the levies are not at the maximum allowed by law, how many additional mills can be levied before the limit is reached? _____ Mills

BUDGET MESSAGE

November 15, 2000

The City of Polson's budget for fiscal year 1999-2000 was adopted by the City Council on August 7, 2000 at the regularly scheduled Council Meeting.

Polson has several large capital outlays due to replacement and repairs of several of the enterprise funds' structures and equipment. The City's sewage lagoon that was in dire need of repair is close to completion and will be finished in the coming year. One year ago the City lost one of its wells and this year we had to replace one of the pumps that was forty years old, as well as drill two new wells for additional sources of water to meet the demands of the City. Also we had to install a larger and more up to date lift station equipment to transfer the sewage to the rebuilt lagoons. The City was able to cover the cost of the majority of this work due to careful financial planning in the past and the grant that was received from CDBG.

We have continued to improve the streets by additional overlays as well as the purchase of an additional truck and pickup truck to meet the needs of the department. Additional land was purchased through a grant along with City funds to improve the O'Malley Park ball fields. During the past year the City increased the funding to the Library so they would be able to meet the State requirements concerning the hours of operation. We have continued our program for replacement and upgrade of the Police vehicles by purchasing an additional two vehicles giving us a total of six late model cars. Many people have enjoyed the expansion of the Golf Course to 27 holes and the City has seen an increase in revenue from this enterprise. Each department through careful planning and spending of funds have been able to grow.

The City of Polson continues to grow each year through annexations along with the increase in population the demand for services have also increased. This growth has placed a strain on the City's budget due to the small increases that have been permitted during the last several legislative sessions. A more efficient way will have to be found to finance City Government so we can continue to meet the demands of a growing city. So far, with careful planning and wise use of available funds along with several grants, the City of Polson has been able to meet the most urgent needs of this community.

Sincerely,

Michael Lies
Mayor

BUDGET PREPARATION INSTRUCTIONS

1. A budget message should be inserted after the cover page. The budget message should be prepared by the chief executive of the governmental unit and explain in general terms the fiscal experience of the city/town or county during the past year, its present financial status, and recommendations regarding fiscal impacts and policies for the forthcoming budget year.
2. General Fund -
 - A. Detailed expenditure worksheets are provided for the General Fund. These worksheets allow for budgeting by activity and object. These worksheets should be summarized by activity and then entered in the Expenditure by Function and Activity sheets. These sheets should also contain the previous year's expenditure data for comparison purposes. The final budget expenditures from these pages should then be transferred to the appropriations column of the Tax Levy Requirements Schedule for computation of the mill levy.
 - B. Non-tax revenues are estimated and these totals should be placed on the Tax Levy Requirements Schedule under the non-tax revenue column.
3. Special Revenue Funds - Expenditure summaries listing usual activities and revenue summaries listing usual sources have been provided for the most commonly found Special Revenue Funds. Any activities or sources not found should be added in the blank spaces provided. Several blank pages are also provided for adding any additional Special Revenue Funds. For each tax supported fund total expenditures and non-tax revenues should be transferred to the Tax Levy Requirements Schedule for mill levy computation.
4. Summaries are provided for Special Assessment, Debt Service, and Capital Projects Funds. These summaries are laid out to include the funds within each of these categories on one page. Local governments with more Special Assessment Funds than can be accommodated on one page, should make photo copies of the Special Assessment Summary, as needed, before completing the form supplied and include the copies in their budget.
5. The Tax Levy Requirements Schedule should be completed for every fund whether it has a mill levy or not. The method by which the items are combined is shown by the equations at the top of the columns. Cash reserves are the amount which may be added to the budget of a tax supported fund to provide operating cash for expenditures made between July and November of the following fiscal year. Cash available is the cash balance in the fund on July 1 less any outstanding liabilities. Appropriation is the total budget from the Expenditure Summary. Non-tax revenues are the total amount estimated to accrue to a fund from all sources except property taxes. The non-tax revenue total for each fund comes from the Revenue Summary.
6. Final budget documents are to be submitted to the Department of Commerce no later than October 1 for cities and towns and September 15 for counties.

FINANCIAL STATEMENTS

A. GENERAL FUND

(1000)

Revenue by Source

Expenditure Summary by Function, Activity
and Object

City of Polson
Fund Summary of Revenues by Source
For the Year: 2000 - 2001
For Funds 1000 - 1000

1000 General All-Purpose Fund

Account	Previous Year Actual	Final Budget

310000 TAXES		
310000 Penalties and Interest on Delinquent Taxes	4,945	2,500
310010 2% Lt Veh Tx-Cars & Trucks	55,855	42,000
310040 1/4% Lt Veh Local Options Tax	55,230	48,000
Group:	116,030	92,500
320000 Licenses and Permits		
321010 Motor Vehicle Plate Fees	17,764	15,000
321030 Title Registration Fees	2,320	2,000
321070 Recreational Vehicle Fees	5,700	4,000
322010 Alcohol Beverage Licenses And Permits	4,294	4,294
322035 Peddlers License	575	300
322500 Fireworks Permits	1,200	1,200
323012 Mechanical Permit		500
323014 Zoning Conf/Spec Use Permit	3,040	3,000
323015 Tank Location Permit/Fire	1,387	1,000
323016 Sign Permit Fee	807	800
323017 Fence Permit	297	300
323030 Dog License	1,475	1,400
Group:	38,859	33,794
330000 Intergovernmental Revenues		
335010 Liquor Tax Apportionment	17,759	15,000
335015 Wine Tax Apportionment	766	700
335020 Beer Tax Apportionment	19,950	19,000
335035 Aircraft Registration	255	0
335055 Corporation License Tax	24,015	24,000
335075 Video Machine Apportionment	214,485	75,000
335120 Gambling Machine Permits	14,650	6,000
335210 Pers/Prop/Tax Reimbursement	23,522	20,000
335211 Tax Reimb/SB184	10,815	10,820
335030 County Alloc/Library	15,315	15,000
335070 County Alloc/Ambulance	5,000	5,000
335002 Payment in Lieu of Taxes	18,163	17,500
Group:	364,695	208,020
340000 Charges for Services		
341010 Miscellaneous Collections	489	400
341030 Court Costs	72,899	72,825
341070 Planning Enterprise Funds	9,750	16,500
341080 Subdivision Review Fee	2,320	1,000
341085 Variance/Zoning Fees	3,200	1,500
342020 S&KHA PAYMENT/LIEU TXS	9,800	7,800
343010 Street and Roadway Charges	480	60
344010 Dog Impoundment Fines	2,460	2,000
346040 Camping Facilities Fees	1,685	1,000
Group:	103,083	103,085

City of Polson
Fund Summary of Revenues by Source
For the Year: 2000 - 2001
For Funds 1000 - 1000

1000 General All-Purpose Fund

Account	Previous Year Actual	Final Budget

350000 Fines and Forfeitures		
351030 City Courts	76,497	60,000
353000 Library Collections	4,780	4,000
Group:	81,277	64,000
360000 Miscellaneous Revenues		
361120 Building Rental	10,300	5,250
362030 Ambulance Insurance Premium	18,565	13,000
362040 Unclaimed Police Department Collections	309	0
365000 Contributions		1,000
365010 HB193-Collection Development Contribution		12,127
365020 State Reimb Kerr Dam Rd		35,000
Group:	29,174	66,377
370000 Investment and Royalty Earnings		
371010 Interest-Operating	15,423	10,000
Group:	15,423	10,000
380000 Other Financing Sources		
383000 Interfund Operating Transfer (Specify Fund)	10,000	10,000
Group:	10,000	10,000
Fund:	758,541	587,776
Grand Total:	758,541	587,776