



CITY OF POLSON

Parks and Streets Departments
106 1st Street E. | Polson, MT 59860
T: 406-883-8200 | F: 406-883-8238
E: Parks@cityofpolson.com

Date Rec'd: _____

Fee: \$0

Permit #: _____

APPLICATION FOR TREE PLANTING/REMOVAL PERMIT

PURPOSE: A permit is required for the planting or removal of tree(s) in the street right-of-way and on property owned by the City of Polson. The property owner should note that the trees planted in the street right-of-way and on property owned by the City of Polson become property of the City of Polson and could be excavated at any time. Refer to the city ordinances for more information.

FEE SCHEDULE: None.

Name of applicant: _____ Date: _____

Applicant address: _____

City: _____ State: _____ Zip: _____ Phone #: _____

Address of trees, if different: _____

Number of trees	Variety	Size

Please attach additional sheets if necessary.

Person(s) completing work, if not self: _____ Phone #: _____

Address: _____ City: _____ State: _____ Zip: _____

Primary Contact: Property Owner Contractor

Indicate the type of permit you are requesting and include the information required:

Tree Planting

- Site drawing (labeled with locations of proposed trees) attached.
- Aerial view of property (as found on Google Maps) attached.
- All proposed trees are allowed under City of Polson tree guidelines.

Tree Removal

- Site drawing (labeled with locations of trees to be removed) attached.
- Aerial view of property (as found on Google Maps) attached.

Required for Drawings

Drawing *must* include:

1. All existing trees and shrubs within 30 feet of planting location; both in the right-of-way and on private property;
2. All driveways, alleys, sidewalks, and streets within 20 feet of the planting location;
3. Location of the following:
 - a. Gas main and gas service to house
 - b. Water main and water service to house
 - c. Sewer
 - d. Electric, telephone, and cable lines (indicate either overhead or buried)*** To have these located free of charge, call 811
4. Include **north** arrow and **measurements**.

I _____, hereby depose and confirm that all statements contained in this document hereto attached are true and correct to the best of my knowledge and belief. Furthermore, I hereby grant permission to the members of the Polson Parks and Recreation Department, Parks and Tree Board, or their designated agents to enter the subject property for the purpose of evaluating this application and any construction which has or will occur as a result of this application. I understand that it is my responsibility to attain approval from or make any necessary arrangements with the landowner(s), as applicable.

Applicant Signature _____ Date _____

Incomplete or inaccurate applications will not be processed and will be returned to the applicant.

