

# CITY OF POLSON

**POSITION:** Parks Worker 1

**DEPARTMENT:** Parks & Recreation

**ACCOUNTABLE TO:** Parks Forman

**SUMMARY OF WORK:** Maintains City of Polson parks and facilities.

**TYPE OF POSITION AND HOURS:**

Full-time (40 hrs./week) temporary position  
April 22 – October 12, 2024 6:00 AM – 2:30 PM Monday- Friday typical shift  
Hours and Days subject to change dependent on weather  
Position starts at \$13/hr. and is DOE.

**JOB CHARACTERISTICS:**

**Nature of work**

- Performs semi-skilled labor
- Operates various mowing, trimming, irrigation and landscape maintenance equipment
- Strenuous physical labor, sometimes in adverse weather conditions
- Adhere to safety practices and procedures
- Utilize all safety equipment that is provided
- Extensive contact with the public and other city employees and agencies
- Limited supervision and direction of duties

**AREAS OF JOB ACCOUNTABILITY AND PERFORMANCE:**

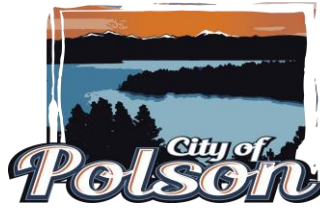
**Maintains all park turf, open spaces, and facilities:**

- Mowing and trimming of landscaped areas
- Maintenance and repair of irrigation systems, and buildings
- Pickup and removal downed branches and trees
- Assist in cleaning restroom facilities when short staffed
- Mowing and trimming of natural hillside areas
- Collection and pickup of litter
- Operates various equipment and machinery such as manual transmission pick-up trucks, mowers, trimmers and hand tools
- Observes work hours and demonstrates punctuality
- Performs other duties as assigned

**JOB REQUIREMENTS:**

**Knowledge**

- Operation of applicable tools and equipment



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- Maintenance of tools and equipment
- Safety practices and procedures

## **Skills**

- Intermediate skills in operation of mowing and trimming equipment
- Irrigation piping and system knowledge
- Driving vehicles with manual transmissions

## **Abilities**

- Communicate effectively both verbally and in writing
- Follow verbal and written instructions
- Establish effective working relationships with fellow employees, supervisors and the public
- Complete assigned duties in the allotted time with minimal supervision
- Follow safety routines and practices
- Have the physical stamina to perform required duties
- Ability to pass drug and alcohol test

## **Other Requirements**

- Valid State of Montana driver's license
- Reliable means of transportation

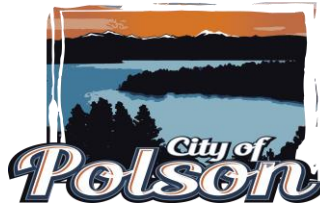
## **EDUCATION AND EXPERIENCE:**

- High-school diploma or GED or at least 17 years old and currently enrolled in high school
- Experience operating of landscape/lawn care equipment and hand tools.

## **EQUAL OPPORTUNITY EMPLOYER**

The City of Polson is an equal opportunity employer and does not discriminate on the basis of race, religion, color, creed, national origin, sex, marital status, family status, religious beliefs, age or mental/physical disability unless such disability effectively prevents the performance of the essential duties required of the position and which are bona fide occupational qualifications that cannot be accommodated without undue hardship to the City of Polson.

By signing this document, the employee acknowledges the duties and responsibilities contained within as well as received, read and understands the contents of this document.



# CITY OF POLSON

Printed Name: \_\_\_\_\_

Signed \_\_\_\_\_ Date \_\_\_\_\_

Supervisor Name: Pat Nowlen, Director of Parks and Recreation

Signed \_\_\_\_\_ Date \_\_\_\_\_