

# CITY OF POLSON COMMISSION MEETING AGENDA

VIRTUALLY (VIA ZOOM)\*

May 18, 2020

7:00 P.M.

## Link to meeting:

<https://umontana.zoom.us/j/99512142656?pwd=T1RpVjNEbWlyK3pxTFBGY1E5NE9MUT09>

-- OR -- dial in by phone: 253-215-8782, meeting ID: 995-1214-2656

You will need to enter a password to join the meeting. Please contact Kyle Roberts, City Planner at 883-8213 or [cityplanner@cityofpolson.com](mailto:cityplanner@cityofpolson.com) to obtain meeting password

### 1. CALL TO ORDER

Mayor Briney

### 2. PLEDGE OF ALLEGIANCE

Mayor Briney

### 3. APPROVAL OF PROPOSED AGENDA

Mayor Briney

### 4. PUBLIC COMMENT ON SIGNIFICANT MATTERS TO THE PUBLIC **NOT** ON THE AGENDA (address items to the Chair. Commission takes no action on items discussed)

### 5. CONSENT AGENDA

- a. May 1-15, 2020 Claims
- b. City Commission Electronic Meeting Minutes May 4, 2020
- c. City Commission Written Summary Meeting Minutes May 4, 2020

### 6. CITY MANAGER COMMENTS

Interim City Manager Wade Nash

### OLD BUSINESS

### 7. SECOND READING OF ORDINANCE 2020-002 PARKS AND RECREATIONAL DEPARTMENT TOBACCO-FREE PARKS & RECREATION POLICY

Parks & Recreation Director Pat Nowlen

\*vote required\*

### NEW BUSINESS

### 8. RECOMMENDATION TO FURTHER EVALUATE FOUR CITY MANAGER FINALIST CANDIDATES AND INVITE THEM FOR INTERVIEWS

City Planner, Kyle Roberts; City Manager Search Committee Chair, Ruth Hodges \*vote required\*

### 9. ADJOURN

The City of Polson encourages public participation in its public meetings and hearings. In doing so the City holds its meetings in handicapped accessible facilities. Any persons desiring accommodations for a handicapping condition should call the City Clerk at 883-8203 for more information.

\*The Polson City Commission is holding a virtual meeting as part of the City of Polson's COVID-19 transmission mitigation efforts.

For doc #s from 136326 to 136478

5a

Fund	Department Name (Account)	Vendor #/Name	Description	Amount
1000 General All-Purpose Fund	410360 Municipal Court	2031 DENNIS DEVRIES	CORT-CITY JUDGE CONT	1,850.00
1000 General All-Purpose Fund	410360 Municipal Court	4880 ACCESS MONTANA	CORT-INTERNET SERVIC	16.67
1000 General All-Purpose Fund	410360 Municipal Court	3025 FIRST BANKCARD	CORT-MCAFAEE JUDGE LA	89.99
1000 General All-Purpose Fund	410400 Administrative Services	3025 FIRST BANKCARD	ADMN-FREEDCAMP MO. R	17.98
1000 General All-Purpose Fund	410400 Administrative Services	4880 ACCESS MONTANA	ADMN-INTERNET SERVIC	16.67
1000 General All-Purpose Fund	410500 Financial Services	3025 FIRST BANKCARD	FINC-AMAZON PRIME DI	12.99
1000 General All-Purpose Fund	410500 Financial Services	000282 QUILL CORPORATION	FINC-HP TONER	87.99
1000 General All-Purpose Fund	410500 Financial Services	4880 ACCESS MONTANA	FINC-INTERNET SERVIC	16.70
1000 General All-Purpose Fund	411100 Legal Services	5139 CLINTON J FISCHER LAW	FACL-CITY ATTORNEY C	3,500.00
1000 General All-Purpose Fund	411100 Legal Services	4757 O'NEILL LAW OFFICE PLLC	FACL-CONTRCT CITY AT	2,400.00
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	000877 JOHNSON STORAGE	FACL-STORAGE UNITS 0	158.00
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	3025 FIRST BANKCARD	FACL-VACUUM CLEANER	69.03
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	3025 FIRST BANKCARD	FACL-COVID19 THERMOM	84.97
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	3068 WALMART COMMUNITY CREDIT	FACL-BREAKROOM SUPPL	23.67
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	3068 WALMART COMMUNITY CREDIT	FACL-OFFICE SUPPLIES	16.93
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	3068 WALMART COMMUNITY CREDIT	FACL-CLEANING SUPPLI	31.73
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	000080 LAKE COUNTY LEADER	FACL-PUB HEARING WAL	72.00
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	000282 QUILL CORPORATION	FACL-ASST OFFICE SUP	165.36
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	5217 MCGOWAN WATER	FACL-COOLER RENTAL	13.50
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	000044 REPUBLIC SERVICES #889	FACL-WASTE DISPOSAL	68.93
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	4922 PURCHASE POWER	FACL-POSTAGE	503.50
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	4571 DASH MEDICAL GLOVES	FACL-GLOVES-COVID 19	99.48
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	001145 MISSOULA TEXTILE SERVICES	FACL-RUGS AT CITY HA	78.06
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	001145 MISSOULA TEXTILE SERVICES	FACL-RUGS AT CITY HA	78.06
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	001145 MISSOULA TEXTILE SERVICES	FACL-RUGS AT CITY HA	78.06
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	001107 VALLEY GLASS INC	FACL-ADJUST FRONT DO	76.00
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	4571 DASH MEDICAL GLOVES	FACL-GERM DISPOSAL W	99.48
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	000784 J.P. COOKE COMPANY	FACL-PET LIC RECEIPT	32.10
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	3025 FIRST BANKCARD	FACL-RETURN THERMOME	-60.49
1000 General All-Purpose Fund	420140 Crime Control and	3025 FIRST BANKCARD	POLC-BATTERIES	10.00
1000 General All-Purpose Fund	420140 Crime Control and	3025 FIRST BANKCARD	POLC-COVID19 DISP GL	113.71
1000 General All-Purpose Fund	420140 Crime Control and	1879 THE UPS STORE	POLC-NCR 3-PART	580.00
1000 General All-Purpose Fund	420140 Crime Control and	4880 ACCESS MONTANA	POLC-INTERNET SERVIC	16.67
1000 General All-Purpose Fund	420140 Crime Control and	4880 ACCESS MONTANA	POLC-1003 1ST ST E S	19.31
1000 General All-Purpose Fund	420140 Crime Control and	4880 ACCESS MONTANA	POLC-WIRELESS INTERN	62.94
1000 General All-Purpose Fund	420140 Crime Control and	2234 ACE HARDWARE/ TREMPER'S	POLC-DUCT TAPE	17.98
1000 General All-Purpose Fund	420140 Crime Control and	2234 ACE HARDWARE/ TREMPER'S	POLC-PLA ANCHOR W/SC	5.97
1000 General All-Purpose Fund	420140 Crime Control and	000044 REPUBLIC SERVICES #889	POLC-SHARED WASTE DI	35.26
1000 General All-Purpose Fund	420140 Crime Control and	2074 VERIZON WIRELESS	POLC-I PHONES	432.61
1000 General All-Purpose Fund	420140 Crime Control and	2074 VERIZON WIRELESS	POLC-BASIC PHONES	248.52
1000 General All-Purpose Fund	420140 Crime Control and	4743 WEX BANK	POLC-FUEL 04/01-30/2	1,533.20
1000 General All-Purpose Fund	420140 Crime Control and	4743 WEX BANK	POLC-OVRPYMNT CREDIT	-7.60
1000 General All-Purpose Fund	420140 Crime Control and	5232 THE CHEMNET CONSORTIUM	POLC-RANDOM TESTING	40.00
1000 General All-Purpose Fund	420140 Crime Control and	000020 PROVIDENCE HEALTH &	POLC-NON-DOT RANDOM	25.00
1000 General All-Purpose Fund	420140 Crime Control and	000020 PROVIDENCE HEALTH &	POLC-CR20-448	95.00
1000 General All-Purpose Fund	420140 Crime Control and	3025 FIRST BANKCARD	POLC-HEFTY TRASH BAG	22.13
1000 General All-Purpose Fund	420140 Crime Control and	3025 FIRST BANKCARD	POLC-VACUUM FILTERS	41.36
1000 General All-Purpose Fund	420140 Crime Control and	3025 FIRST BANKCARD	POLC-BACKGROUND CHEC	50.00
1000 General All-Purpose Fund	420140 Crime Control and	3025 FIRST BANKCARD	POLC-MED CABINET SUP	20.63
1000 General All-Purpose Fund	420400 Fire Protection and	3025 FIRST BANKCARD	FIRE-COVID19 DISP GL	204.62
1000 General All-Purpose Fund	420400 Fire Protection and	001541 L.N. CURTIS & SONS	FIRE-EDRAULIC CUTTER	11,257.50
1000 General All-Purpose Fund	420400 Fire Protection and	001541 L.N. CURTIS & SONS	FIRE-EDRAULIC 2 RAM	8,702.00

For doc #s from 136326 to 136478

Fund	Department Name (Account)	Vendor #/Name	Description	Amount
1000 General All-Purpose Fund	420400 Fire Protection and	001541 L.N. CURTIS & SONS	FIRE-TRANSPORTATION	79.44
1000 General All-Purpose Fund	420400 Fire Protection and	5211 KENETREK BOOTS	FIRE-BOOTS, SOCKS	241.27
1000 General All-Purpose Fund	420400 Fire Protection and	4880 ACCESS MONTANA	FIRE-INTERNET SERVIC	16.67
1000 General All-Purpose Fund	420400 Fire Protection and	2234 ACE HARDWARE/ TREMPER'S	FIRE-COUPLE, PIPE CU	23.98
1000 General All-Purpose Fund	420400 Fire Protection and	4743 WEX BANK	FIRE-FUEL 04/01-30/2	249.48
1000 General All-Purpose Fund	420400 Fire Protection and	4743 WEX BANK	FIRE-OVRPYMNT CREDIT	-7.60
1000 General All-Purpose Fund	420400 Fire Protection and	000011 MISSION VALLEY POWER	FIRE-SIREN 705 1ST S	15.00
1000 General All-Purpose Fund	420520 Code Enforcement	3025 FIRST BANKCARD	CODE-ANIMAL CONTROL	42.92
1000 General All-Purpose Fund	420520 Code Enforcement	3025 FIRST BANKCARD	CODE-ICC CODE MANUAL	112.21
1000 General All-Purpose Fund	420520 Code Enforcement	2234 ACE HARDWARE/ TREMPER'S	PLNG-CC FILLER PLATE	6.59
1000 General All-Purpose Fund	420520 Code Enforcement	2074 VERIZON WIRELESS	PLNG-CODE CMLPNC CEL	52.47
1000 General All-Purpose Fund	420520 Code Enforcement	2074 VERIZON WIRELESS	PLNG-CODE CMLPNC MB	40.01
1000 General All-Purpose Fund	420520 Code Enforcement	4743 WEX BANK	PLNG-CC FUEL 04/01-3	72.08
1000 General All-Purpose Fund	420520 Code Enforcement	4743 WEX BANK	PLNG-CC OVRPYMNT CRE	-7.60
1000 General All-Purpose Fund	420540 Land Use	3025 FIRST BANKCARD	PLAN-KR MALWARE BYTE	39.99
1000 General All-Purpose Fund	420540 Land Use	4880 ACCESS MONTANA	PLNG-INTERNET SERVIC	16.67
1000 General All-Purpose Fund	420540 Land Use	5096 HAGEDORN LAND SURVEYING	PLNG-AMEND LOT1&2 GR	120.00
1000 General All-Purpose Fund	420540 Land Use	5096 HAGEDORN LAND SURVEYING	PLNG-AMND LOT4-6 BLK	120.00
1000 General All-Purpose Fund	420540 Land Use	5096 HAGEDORN LAND SURVEYING	PLNG-KOSVIC RETRACEM	120.00
1000 General All-Purpose Fund	420540 Land Use	5163 HDR ENGINEERING INC	PLNG-1587 BAYVIEW SW	250.00
1000 General All-Purpose Fund	420540 Land Use	5163 HDR ENGINEERING INC	PLNG-F&FF LEARNING S	250.00
1000 General All-Purpose Fund	420540 Land Use	5163 HDR ENGINEERING INC	PLNG-GOLF COURSE SWM	250.00
1000 General All-Purpose Fund	420540 Land Use	5163 HDR ENGINEERING INC	PLNG-HERITAGE PROP S	250.00
1000 General All-Purpose Fund	430240 Road and Street	4666 KNIFE RIVER-MISSOULA	STRT-U.P.M.	1,017.06
1000 General All-Purpose Fund	430240 Road and Street	4880 ACCESS MONTANA	STRT-SATELITE@1003 1	19.32
1000 General All-Purpose Fund	430240 Road and Street	000044 REPUBLIC SERVICES #889	STRT-SHARED WASTE DI	35.26
1000 General All-Purpose Fund	430240 Road and Street	2074 VERIZON WIRELESS	STRT-CELL PHONE SERV	157.41
1000 General All-Purpose Fund	430240 Road and Street	5232 THE CHEMNET CONSORTIUM	STRT-RANDOM DOT TEST	40.00
1000 General All-Purpose Fund	430240 Road and Street	001145 MISSOULA TEXTILE SERVICES	STRT-LAUNDRY	7.48
1000 General All-Purpose Fund	430240 Road and Street	001145 MISSOULA TEXTILE SERVICES	STRT-LAUNDRY	21.13
1000 General All-Purpose Fund	430240 Road and Street	4825 IBS, INC	STRT-ASST AEROSOL, L	405.67
1000 General All-Purpose Fund	430240 Road and Street	000020 PROVIDENCE HEALTH &	STRT-DOT RANDOM LAB	25.00
1000 General All-Purpose Fund	460430 Parks	4880 ACCESS MONTANA	PRKS-SATELITE SERVIC	19.31
1000 General All-Purpose Fund	460430 Parks	2234 ACE HARDWARE/ TREMPER'S	PRKS-VOLTAGE DETECTO	21.99
1000 General All-Purpose Fund	460430 Parks	2234 ACE HARDWARE/ TREMPER'S	PRKS-ASST PRODUCT	10.24
1000 General All-Purpose Fund	460430 Parks	2234 ACE HARDWARE/ TREMPER'S	PRKS-ASST PRODUCT	29.45
1000 General All-Purpose Fund	460430 Parks	2234 ACE HARDWARE/ TREMPER'S	PRKS-PRODUCT RETURNE	-1.50
1000 General All-Purpose Fund	460430 Parks	2234 ACE HARDWARE/ TREMPER'S	PRKS-SPRY, SILICONE	15.98
1000 General All-Purpose Fund	460430 Parks	2234 ACE HARDWARE/ TREMPER'S	PRKS-LIME-RUST REMOV	27.99
1000 General All-Purpose Fund	460430 Parks	2234 ACE HARDWARE/ TREMPER'S	PRKS-MISC PRODUCT	29.97
1000 General All-Purpose Fund	460430 Parks	2234 ACE HARDWARE/ TREMPER'S	PRKS-DIAPHRAGM	7.99
1000 General All-Purpose Fund	460430 Parks	2234 ACE HARDWARE/ TREMPER'S	PRKS-WIRE	39.50
1000 General All-Purpose Fund	460430 Parks	2234 ACE HARDWARE/ TREMPER'S	PRKS-FLASHLIGHT	17.99
1000 General All-Purpose Fund	460430 Parks	2234 ACE HARDWARE/ TREMPER'S	PRKS-UTILITY PULL, O	18.35
1000 General All-Purpose Fund	460430 Parks	2234 ACE HARDWARE/ TREMPER'S	PRKS-FLOOR SQUEEGEE	29.99
1000 General All-Purpose Fund	460430 Parks	2234 ACE HARDWARE/ TREMPER'S	PRKS-PVC PIPE	3.45
1000 General All-Purpose Fund	460430 Parks	2234 ACE HARDWARE/ TREMPER'S	PRKS-UNION SCH40 PVC	12.99
1000 General All-Purpose Fund	460430 Parks	2234 ACE HARDWARE/ TREMPER'S	PRKS-PVC ADAPTER	1.69
1000 General All-Purpose Fund	460430 Parks	2234 ACE HARDWARE/ TREMPER'S	PRKS-FLEX SQUEEGEE, C	10.06
1000 General All-Purpose Fund	460430 Parks	2234 ACE HARDWARE/ TREMPER'S	PRKS-OUPL HOSE	13.98
1000 General All-Purpose Fund	460430 Parks	2234 ACE HARDWARE/ TREMPER'S	PRKS-FLOOR SQUEEGEE	59.98
1000 General All-Purpose Fund	460430 Parks	2234 ACE HARDWARE/ TREMPER'S	PRKS-COPPER TUBE	3.98

For doc #s from 136326 to 136478

Fund	Department Name (Account)	Vendor #/Name	Description	Amount
1000 General All-Purpose Fund	460430 Parks	2234 ACE HARDWARE/ TREMPER'S	PRKS-ASST PARTS	28.34
1000 General All-Purpose Fund	460430 Parks	2234 ACE HARDWARE/ TREMPER'S	PRKS-HAMMER DRILL	159.99
1000 General All-Purpose Fund	460430 Parks	2234 ACE HARDWARE/ TREMPER'S	PRKS-DRILL BIT	4.99
1000 General All-Purpose Fund	460430 Parks	2234 ACE HARDWARE/ TREMPER'S	PRKS-GFCI RECEPT	19.99
1000 General All-Purpose Fund	460430 Parks	2234 ACE HARDWARE/ TREMPER'S	PRKS-ADAPTR, PVC CHE	14.97
1000 General All-Purpose Fund	460430 Parks	2234 ACE HARDWARE/ TREMPER'S	PRKS-ASST MISC PARTS	3.99
1000 General All-Purpose Fund	460430 Parks	2234 ACE HARDWARE/ TREMPER'S	PRKS-O-RING, VALV RE	51.56
1000 General All-Purpose Fund	460430 Parks	2234 ACE HARDWARE/ TREMPER'S	PRKS-O-CONNECT, BRAS	25.97
1000 General All-Purpose Fund	460430 Parks	000044 REPUBLIC SERVICES #889	PRKS-WASTE DISPOSAL	300.22
1000 General All-Purpose Fund	460430 Parks	2074 VERIZON WIRELESS	PRKS-CELL PHONE SERV	117.95
1000 General All-Purpose Fund	460430 Parks	4743 WEX BANK	PRKS-FUEL 04/01-30/2	177.76
1000 General All-Purpose Fund	460430 Parks	4743 WEX BANK	PRKS-OVRPYMNT CREDIT	-7.60
1000 General All-Purpose Fund	460430 Parks	5149 NETWORK SERVICES COMPANY	PRKS-HAND SANITIZER	240.00
1000 General All-Purpose Fund	460430 Parks	001145 MISSOULA TEXTILE SERVICES	PRKS-LAUNDRY	10.82
1000 General All-Purpose Fund	460430 Parks	001145 MISSOULA TEXTILE SERVICES	PRKS-LAUNDRY	12.47
1000 General All-Purpose Fund	460430 Parks	001145 MISSOULA TEXTILE SERVICES	PRKS-LAUNDRY	12.47
1000 General All-Purpose Fund	460430 Parks	001145 MISSOULA TEXTILE SERVICES	PRKS-LAUNDRY	12.47
1000 General All-Purpose Fund	460430 Parks	001145 MISSOULA TEXTILE SERVICES	PRKS-LAUNDRY	14.11
1000 General All-Purpose Fund	460430 Parks	5149 NETWORK SERVICES COMPANY	PRKS-A CRONYMS ONLY	40.00
1000 General All-Purpose Fund	460430 Parks	000011 MISSION VALLEY POWER	PRKS-SACAJAWEA PRK,	64.50
1000 General All-Purpose Fund	460430 Parks	000011 MISSION VALLEY POWER	PRKS-BASIC ELEC CONC	15.00
1000 General All-Purpose Fund	460430 Parks	5149 NETWORK SERVICES COMPANY	PRKS-TISSUE DISPENSE	32.16
1000 General All-Purpose Fund	460430 Parks	000063 LAKE COUNTY TREASURER	PRKS-2ND HALF IRRIGA	37.50
1000 General All-Purpose Fund	460430 Parks	000063 LAKE COUNTY TREASURER	PRKS-2ND HALF IRRIGA	37.50
1000 General All-Purpose Fund	460430 Parks	5243 DAKOTA PLAYGROUND	PRKS-WAVE SLIDE-RIVE	1,704.47
1000 General All-Purpose Fund	460430 Parks	000020 PROVIDENCE HEALTH &	PRKS-PREMPLYMNT LAB	25.00
1000 General All-Purpose Fund	460430 Parks	3025 FIRST BANKCARD	PARK-2 DOOR CLOSERS	139.30
1000 General All-Purpose Fund	460430 Parks	3025 FIRST BANKCARD	PARK-4 DOOR CLOSERS	278.60
1000 General All-Purpose Fund	460430 Parks	3025 FIRST BANKCARD	PARK-7 BLEACH SPRAYE	98.91
1000 General All-Purpose Fund	460430 Parks	3025 FIRST BANKCARD	PARK-30 PK ACRYLIC S	120.99
1000 General All-Purpose Fund	460430 Parks	3025 FIRST BANKCARD	PARK-REPAIR KITS VAC	32.39
1000 General All-Purpose Fund	460430 Parks	3025 FIRST BANKCARD	PARK-URINAL REPAIR K	8.80
Total for Fund:				41,515.05
2020 Police Municipal Services	420140 Crime Control and	2074 VERIZON WIRELESS	POLC-MBB EMBEDDED	600.66
2020 Police Municipal Services	420140 Crime Control and	3614 TOBY'S CARWASH LLC	POLC-VEH WASH 04/01-	27.41
2020 Police Municipal Services	420140 Crime Control and	4684 WASH N' GO, LLC	POLC-VEH WASH 04/01-	45.12
2020 Police Municipal Services	420140 Crime Control and	5140 POLSON LUBE CENTER, LLC	POLC-'13 EXPLORER OI	54.98
2020 Police Municipal Services	420140 Crime Control and	5140 POLSON LUBE CENTER, LLC	POLC-'14 EXPLORER OI	44.99
2020 Police Municipal Services	420140 Crime Control and	4849 JOHN DEERE FINANCIAL	POLC-K-9 FOOD	97.98
2020 Police Municipal Services	420140 Crime Control and	5083 VERIZON WIRELESS-VSAT	POLC-INVESTIGATIONS	50.00
2020 Police Municipal Services	420140 Crime Control and	5083 VERIZON WIRELESS-VSAT	POLC-INVESTIGATIONS	50.00
2020 Police Municipal Services	420140 Crime Control and	4793 AUTOZONE, INC	POLC-WIPER BLADE	28.99
2020 Police Municipal Services	420140 Crime Control and	4793 AUTOZONE, INC	POLC-POWER STEERING	13.00
2020 Police Municipal Services	420140 Crime Control and	3025 FIRST BANKCARD	POLC-CD DVD SLEEVES/	70.95
2020 Police Municipal Services	420140 Crime Control and	3025 FIRST BANKCARD	POLC-12 PK 9 VOLT BA	24.99
2020 Police Municipal Services	420140 Crime Control and	3025 FIRST BANKCARD	POLC-INK CARTRIDGE	21.99
2020 Police Municipal Services	420140 Crime Control and	3025 FIRST BANKCARD	POLC-DVD BURNER	219.00
2020 Police Municipal Services	420140 Crime Control and	3025 FIRST BANKCARD	POLC-DVD MARKER	21.62
2020 Police Municipal Services	420140 Crime Control and	3025 FIRST BANKCARD	POLC-DESKFONE CELL P	32.95

For doc #s from 136326 to 136478

Fund	Department Name (Account)	Vendor #/Name	Description	Amount
Total for Fund:				1,404.63
2394 Building Code Enforcement	420500 Protective Inspections	3025 FIRST BANKCARD	BLDG-ICC CODE MANUAL	120.34
2394 Building Code Enforcement	420500 Protective Inspections	4880 ACCESS MONTANA	BLDG-INTERNET SERVIC	16.67
2394 Building Code Enforcement	420500 Protective Inspections	2234 ACE HARDWARE/ TREMPER'S	BLDG-MASKING TAPE	11.98
2394 Building Code Enforcement	420500 Protective Inspections	2234 ACE HARDWARE/ TREMPER'S	BLDG-GUARDIAN BARRIE	34.99
2394 Building Code Enforcement	420500 Protective Inspections	2074 VERIZON WIRELESS	BLDG-CELL PHONE SERV	52.47
2394 Building Code Enforcement	420500 Protective Inspections	4743 WEX BANK	BLDG-FUEL 04/01-30/2	23.70
2394 Building Code Enforcement	420500 Protective Inspections	4743 WEX BANK	BLDG-OVRPYMNT CREDIT	-7.60
Total for Fund:				252.55
2395 Tree Fund	480150 Tree Conservation	000011 MISSION VALLEY POWER	PRKS-SPORTS CMLPX WE	15.00
Total for Fund:				15.00
2402 Light Maintenance	430263 Street Lighting	000011 MISSION VALLEY POWER	FACL-N END MAIN ST L	116.65
Total for Fund:				116.65
2720 Police Donations	420140 Crime Control and	3025 FIRST BANKCARD	POLC-GIFT CARD	105.95
Total for Fund:				105.95
2820 Gas Apportionment Tax	430240 Road and Street	4743 WEX BANK	STRT-FUEL 04/01-30/2	265.38
2820 Gas Apportionment Tax	430240 Road and Street	4743 WEX BANK	STRT-OVRPYMNT CREDIT	-7.60
Total for Fund:				257.78
5010 Golf Fund	460446 Golf Course -	4849 JOHN DEERE FINANCIAL	GLFM-ADJ NOZZLE, GHT	69.96
5010 Golf Fund	460446 Golf Course -	000048 MIDLAND IMPLEMENT CO.	GLFM-ASST PARTS	1,799.83
5010 Golf Fund	460446 Golf Course -	2888 MISSION VALLEY SECURITY	GLFM-ON SITE SERVICE	81.25
5010 Golf Fund	460446 Golf Course -	4880 ACCESS MONTANA	GLFM-SATELITE SERVIC	77.94
5010 Golf Fund	460446 Golf Course -	2234 ACE HARDWARE/ TREMPER'S	GLFM-DROP EAR SHARKB	14.99
5010 Golf Fund	460446 Golf Course -	2234 ACE HARDWARE/ TREMPER'S	GLFM-UTILITY LIGHTER	15.98
5010 Golf Fund	460446 Golf Course -	2234 ACE HARDWARE/ TREMPER'S	GLFM-CONNECT STARTER	12.99
5010 Golf Fund	460446 Golf Course -	000044 REPUBLIC SERVICES #889	GLFM-WASTE DISPOSAL	70.52
5010 Golf Fund	460446 Golf Course -	2074 VERIZON WIRELESS	GLFM-CELL PHONES	104.94
5010 Golf Fund	460446 Golf Course -	4955 PACIFIC GOLF & TURF LLC	GLFM-ASST JD PARTS	1,082.31
5010 Golf Fund	460446 Golf Course -	5232 THE CHEMNET CONSORTIUM	GLFM-PRE EMPLOYMENT	320.00
5010 Golf Fund	460446 Golf Course -	001145 MISSOULA TEXTILE SERVICES	GLFM-LAUNDRY	14.22
5010 Golf Fund	460446 Golf Course -	001145 MISSOULA TEXTILE SERVICES	GLFM-LAUNDRY	6.73
5010 Golf Fund	460446 Golf Course -	001145 MISSOULA TEXTILE SERVICES	GLFM-LAUNDRY	14.22
5010 Golf Fund	460446 Golf Course -	001145 MISSOULA TEXTILE SERVICES	GLFM-LAUNDRY	6.73
5010 Golf Fund	460446 Golf Course -	001145 MISSOULA TEXTILE SERVICES	GLFM-LAUNDRY	14.93
5010 Golf Fund	460446 Golf Course -	001725 LAKE COUNTY SOLID WASTE	GLFM-CLASS 3 CONCRET	74.50
5010 Golf Fund	460446 Golf Course -	2466 UNITED LABORATORIES INC	GLFM-SOAPS, INDUS CL	2,145.36
5010 Golf Fund	460446 Golf Course -	2323 R & R PRODUCTS, INC.	GLFM-COURSE FLAGS	288.55
5010 Golf Fund	460446 Golf Course -	2323 R & R PRODUCTS, INC.	GLFM-COURSE PARTS, C	923.10
5010 Golf Fund	460446 Golf Course -	000063 LAKE COUNTY TREASURER	GLFM-2ND HALF IRRIGA	477.38
5010 Golf Fund	460446 Golf Course -	000063 LAKE COUNTY TREASURER	GLFM-2ND HALF IRRIGA	456.11

For doc #s from 136326 to 136478

Fund	Department Name (Account)	Vendor #/Name	Description	Amount
5010 Golf Fund	460446 Golf Course -	000063 LAKE COUNTY TREASURER	GLFM-2ND HALF IRRIGA	1,523.75
5010 Golf Fund	460446 Golf Course -	000020 PROVIDENCE HEALTH &	GLFM-PRE EMPLYMNT LA	250.00
5010 Golf Fund	460447 Golf Course - Pro Shop	000076 LINK'S MANAGEMENT, INC.	GLFP-PRO CONTRCT SER	11,368.95
5010 Golf Fund	460447 Golf Course - Pro Shop	000076 LINK'S MANAGEMENT, INC.	GLFP-CONTRCT AMENDME	833.33
5010 Golf Fund	460447 Golf Course - Pro Shop	4664 CHARTER COMMUNICATIONS	GLFP-BUSINESS TV, IN	145.29
5010 Golf Fund	460447 Golf Course - Pro Shop	2234 ACE HARDWARE/ TREMPER'S	GLFP-DUCT TAP	6.79
5010 Golf Fund	460447 Golf Course - Pro Shop	000044 REPUBLIC SERVICES #889	GLFP-SHARED WASTE DI	83.30
5010 Golf Fund	460447 Golf Course - Pro Shop	001145 MISSOULA TEXTILE SERVICES	GLFP-LAUNDRY	5.18
5010 Golf Fund	460447 Golf Course - Pro Shop	001145 MISSOULA TEXTILE SERVICES	GLFP-CREDIT	-10.04
5010 Golf Fund	460447 Golf Course - Pro Shop	001145 MISSOULA TEXTILE SERVICES	GLFP-LAUNDRY	11.00
5010 Golf Fund	460447 Golf Course - Pro Shop	001145 MISSOULA TEXTILE SERVICES	GLFP-LAUNDRY	4.00
5010 Golf Fund	460447 Golf Course - Pro Shop	000011 MISSION VALLEY POWER	GLFP-DWNSTAIRS, GLF	301.41
5010 Golf Fund	460447 Golf Course - Pro Shop	000316 WALLACES GOLF SHOP	GLFP-APRIL 2020 WEBS	478.53
5010 Golf Fund	460447 Golf Course - Pro Shop	000316 WALLACES GOLF SHOP	GLFP-CITY SHARE CC A	160.86
5010 Golf Fund	460447 Golf Course - Pro Shop	000020 PROVIDENCE HEALTH &	GLFP-PRE EMPLYMNT LA	150.00
5010 Golf Fund	460447 Golf Course - Pro Shop	000316 WALLACES GOLF SHOP	GLFP-REFUND OVERPMT	-6.54
5010 Golf Fund	460447 Golf Course - Pro Shop	3025 FIRST BANKCARD	GLFP-CONSTANT CONTAC	45.00
5010 Golf Fund	460450 Golf Course Restaurant	4754 PEPSI-COLA BOTTLING OF	GLFR-ASST BEVERAGES	1,288.54
5010 Golf Fund	460450 Golf Course Restaurant	3427 ZIP BEVERAGE	GLFR-BEER	26.48
5010 Golf Fund	460450 Golf Course Restaurant	3447 SUMMIT BEVERAGE	GLFR-ASST BEERS	828.84
5010 Golf Fund	460450 Golf Course Restaurant	3447 SUMMIT BEVERAGE	GLFR-ASST BEERS	99.00
5010 Golf Fund	460450 Golf Course Restaurant	4480 SYSCO MONTANA, INC.	GLFR-ASST FOOD SUPPL	1,350.64
5010 Golf Fund	460450 Golf Course Restaurant	4480 SYSCO MONTANA, INC.	GLFR-FOOD SUPPLY	129.16
5010 Golf Fund	460450 Golf Course Restaurant	4905 GEORGE'S DISTRIBUTING INC	GLFR-ASST WINES	396.66
5010 Golf Fund	460450 Golf Course Restaurant	3447 SUMMIT BEVERAGE	GLFR-ASST BEERS	133.41
5010 Golf Fund	460450 Golf Course Restaurant	3427 ZIP BEVERAGE	GLFR-ASST BEER	68.00
5010 Golf Fund	460450 Golf Course Restaurant	3447 SUMMIT BEVERAGE	GLFR-ASST BEERS	275.74
5010 Golf Fund	460450 Golf Course Restaurant	5103 CLARK FORK CUSTOM MEATS	GLFR-ASST SNACKS	73.00
5010 Golf Fund	460450 Golf Course Restaurant	4480 SYSCO MONTANA, INC.	GLFR-ASST FOODS	275.38
5010 Golf Fund	460450 Golf Course Restaurant	4480 SYSCO MONTANA, INC.	GLFR-ASST FOODS	26.46
5010 Golf Fund	460450 Golf Course Restaurant	000316 WALLACES GOLF SHOP	GLFR-REIMBURSE SNACK	95.93
5010 Golf Fund	460460 G. C. Restaurant O & M	3929 CARSON BROTHERS, INC.	GLFR-MISSCFLATRTE	3,753.00
5010 Golf Fund	460460 G. C. Restaurant O & M	000017 TOTAL SCREEN DESIGN	GLFR-SHIRTS FOR STAF	95.80
5010 Golf Fund	460460 G. C. Restaurant O & M	000044 REPUBLIC SERVICES #889	GLFR-SHARED WASTE DI	83.30
5010 Golf Fund	460460 G. C. Restaurant O & M	2074 VERIZON WIRELESS	GLFR-CONCESSION STAN	43.11
5010 Golf Fund	460460 G. C. Restaurant O & M	2074 VERIZON WIRELESS	GLFR-CONCESSION STAN	40.01
5010 Golf Fund	460460 G. C. Restaurant O & M	5192 JOHN'S FUEL FARM	GLFR-CREDIT OLD TANK	-387.50
5010 Golf Fund	460460 G. C. Restaurant O & M	5192 JOHN'S FUEL FARM	GLFR-PROPANE	627.60
5010 Golf Fund	460460 G. C. Restaurant O & M	5192 JOHN'S FUEL FARM	GLFR-PROPANE	311.77
5010 Golf Fund	460460 G. C. Restaurant O & M	5192 JOHN'S FUEL FARM	GLFR-PROPANE	209.77
5010 Golf Fund	460460 G. C. Restaurant O & M	5232 THE CHEMNET CONSORTIUM	GLFR-PRE EMPLOYMENT	120.00
5010 Golf Fund	460460 G. C. Restaurant O & M	4459 GRIME FIGHTERS OF	GLFR-CLEANED GREASE	550.00
5010 Golf Fund	460460 G. C. Restaurant O & M	001145 MISSOULA TEXTILE SERVICES	GLFR-LAUNDRY	19.74
5010 Golf Fund	460460 G. C. Restaurant O & M	001145 MISSOULA TEXTILE SERVICES	GLFR-LAUNDRY	35.51
5010 Golf Fund	460460 G. C. Restaurant O & M	001145 MISSOULA TEXTILE SERVICES	GLFR-LAUNDRY	7.91
5010 Golf Fund	460460 G. C. Restaurant O & M	001145 MISSOULA TEXTILE SERVICES	GLFR-LAUNDRY	33.65
5010 Golf Fund	460460 G. C. Restaurant O & M	000011 MISSION VALLEY POWER	GLFR-CONCESSION STAN	0.56
5010 Golf Fund	460460 G. C. Restaurant O & M	001310 MARENGO CARPET CLEANING,	GLFR-CARPETS CLEANED	440.67
5010 Golf Fund	460460 G. C. Restaurant O & M	000282 QUILL CORPORATION	GLFR-HP INK FOR PRIN	75.99
5010 Golf Fund	460460 G. C. Restaurant O & M	000020 PROVIDENCE HEALTH &	GLRF-PRE EMPLYMNT LA	200.00
5010 Golf Fund	460460 G. C. Restaurant O & M	3025 FIRST BANKCARD	GLFR-OVEN CONTROL KN	20.98

For doc #s from 136326 to 136478

Fund	Department Name (Account)	Vendor #/Name	Description	Amount
Total for Fund:				34,772.46
5210 Water Fund	430500 Water Utilities	3025 FIRST BANKCARD	WATR-CLOTHING ALLOWA	287.11
5210 Water Fund	430500 Water Utilities	3025 FIRST BANKCARD	WATR-COVID19 DISP GL	8.99
5210 Water Fund	430500 Water Utilities	3025 FIRST BANKCARD	WATR-SHOP REPAIRS	59.36
5210 Water Fund	430500 Water Utilities	3025 FIRST BANKCARD	WATR-12 KEYS	42.50
5210 Water Fund	430500 Water Utilities	4880 ACCESS MONTANA	WATR-INTERNET SERVIC	16.67
5210 Water Fund	430500 Water Utilities	4880 ACCESS MONTANA	WATER-SATELITE SERVI	38.97
5210 Water Fund	430500 Water Utilities	3614 TOBY'S CARWASH LLC	WATR-VEH WASH 04/01-	7.50
5210 Water Fund	430500 Water Utilities	000063 LAKE COUNTY TREASURER	WATR-2ND HALF IRRIGA	25.13
5210 Water Fund	430500 Water Utilities	000063 LAKE COUNTY TREASURER	WATR-2ND HALF IRRIGA	30.08
5210 Water Fund	430500 Water Utilities	000063 LAKE COUNTY TREASURER	WATR-2ND HALF IRRIGA	20.00
5210 Water Fund	430530 Source of Supply and	000011 MISSION VALLEY POWER	WATR-715 7TH AVE W	110.46
5210 Water Fund	430540 Purification and	000101 MONTANA ENVIRONMENTAL	WATR-COLIFORM	114.00
5210 Water Fund	430550 Transmission and	2007 UTILITIES UNDERGROUND	WATR-UTIL LOCATES AP	27.48
5210 Water Fund	430550 Transmission and	2234 ACE HARDWARE/ TREMPER'S	WATR-GROUND RECEPTAC	4.74
5210 Water Fund	430550 Transmission and	2234 ACE HARDWARE/ TREMPER'S	WATR-ASST PRODUCT	45.26
5210 Water Fund	430550 Transmission and	2234 ACE HARDWARE/ TREMPER'S	WATR-#12 JACK CHAIN,	92.93
5210 Water Fund	430550 Transmission and	2234 ACE HARDWARE/ TREMPER'S	WATR-WIRE	112.12
5210 Water Fund	430550 Transmission and	2234 ACE HARDWARE/ TREMPER'S	WATR-PVC GROUND PLUG	29.94
5210 Water Fund	430550 Transmission and	2234 ACE HARDWARE/ TREMPER'S	WATR-FENDER WASHER	18.02
5210 Water Fund	430550 Transmission and	2234 ACE HARDWARE/ TREMPER'S	WATR-ASST MISC PRODU	27.32
5210 Water Fund	430550 Transmission and	2234 ACE HARDWARE/ TREMPER'S	WATR-TAPE MEASURE	27.99
5210 Water Fund	430550 Transmission and	2234 ACE HARDWARE/ TREMPER'S	WATR-MASON JAR, COUP	39.96
5210 Water Fund	430550 Transmission and	2234 ACE HARDWARE/ TREMPER'S	WATR-DRILL BIT	34.99
5210 Water Fund	430550 Transmission and	000044 REPUBLIC SERVICES #889	WATR-SHARED WASTE DI	35.20
5210 Water Fund	430550 Transmission and	2074 VERIZON WIRELESS	WATR-CELL PHONE SERV	183.65
5210 Water Fund	430550 Transmission and	2074 VERIZON WIRELESS	WATR-METER READER LA	40.01
5210 Water Fund	430550 Transmission and	4743 WEX BANK	WATR-FUEL 04/01-30/2	727.05
5210 Water Fund	430550 Transmission and	4743 WEX BANK	WATR-OVRPYMNT CREDIT	-7.60
5210 Water Fund	430550 Transmission and	4159 REXEL INC, d/b/a PLATT	WATR-LED INSTANTFIT	11.00
5210 Water Fund	430550 Transmission and	5233 AMERIGAS	WATR-MISSION VIEW TO	894.27
5210 Water Fund	430550 Transmission and	5233 AMERIGAS	WATR-PROPANE @ CITY	74.43
5210 Water Fund	430550 Transmission and	4793 AUTOZONE, INC	WATR-BRAKE PADS	11.50
5210 Water Fund	430550 Transmission and	2170 MT DEPT OF ENVIRONMENTAL	WATR-BONKOWSKI LIC R	35.00
5210 Water Fund	430550 Transmission and	2170 MT DEPT OF ENVIRONMENTAL	WATR-DAVIS LIC RENWL	35.00
5210 Water Fund	430550 Transmission and	2170 MT DEPT OF ENVIRONMENTAL	WATR-PARKER LIC RENW	35.00
5210 Water Fund	430550 Transmission and	2170 MT DEPT OF ENVIRONMENTAL	WATR-WALKER LIC RENW	35.00
5210 Water Fund	430570 Customer Accounting and	000005 POSTMASTER	WATR-BILLING RESERVE	250.00
Total for Fund:				3,581.03
5310 Sewer Fund	430600 Sewer Utilities	3025 FIRST BANKCARD	SEWR-CLOTHING ALLOWA	287.10
5310 Sewer Fund	430600 Sewer Utilities	3025 FIRST BANKCARD	SEWR-COVID19 DISP GL	8.99
5310 Sewer Fund	430600 Sewer Utilities	3025 FIRST BANKCARD	SEWR-SHOP REPAIR SUP	59.36
5310 Sewer Fund	430600 Sewer Utilities	3025 FIRST BANKCARD	SEWR-12 KEYS	42.50
5310 Sewer Fund	430600 Sewer Utilities	4880 ACCESS MONTANA	SEWR-INTERNET SERVIC	16.64
5310 Sewer Fund	430600 Sewer Utilities	4880 ACCESS MONTANA	SEWR-SATELITE SERVIC	38.97
5310 Sewer Fund	430600 Sewer Utilities	2074 VERIZON WIRELESS	SEWR-CELL PHONE SERV	183.64
5310 Sewer Fund	430600 Sewer Utilities	3614 TOBY'S CARWASH LLC	SEWR-VEH WASH 04/01-	7.50
5310 Sewer Fund	430600 Sewer Utilities	000063 LAKE COUNTY TREASURER	SEWR-2ND HALF IRRIGA	25.12

For doc #s from 136326 to 136478

Fund	Department Name (Account)	Vendor #/Name	Description	Amount
5310 Sewer Fund	430600 Sewer Utilities	000063 LAKE COUNTY TREASURER	SEWR-2ND HALF IRRIGA	30.07
5310 Sewer Fund	430600 Sewer Utilities	000063 LAKE COUNTY TREASURER	SEWR-2ND HALF IRRIGA	20.00
5310 Sewer Fund	430600 Sewer Utilities	2170 MT DEPT OF ENVIRONMENTAL	SEWR-BONKOWSKI LIC R	35.00
5310 Sewer Fund	430600 Sewer Utilities	2170 MT DEPT OF ENVIRONMENTAL	SEWR-DAVIS LIC RENWL	35.00
5310 Sewer Fund	430600 Sewer Utilities	2170 MT DEPT OF ENVIRONMENTAL	SEWR-PARKER LIC RENW	35.00
5310 Sewer Fund	430600 Sewer Utilities	2170 MT DEPT OF ENVIRONMENTAL	SEWR-WALKER LIC RENW	35.00
5310 Sewer Fund	430630 Collection and	4756 J&M TRANSPORTATION	SEWR-COURIER SERVICE	160.00
5310 Sewer Fund	430630 Collection and	5192 JOHN'S FUEL FARM	SEWR-DYED #2 DIESEL-	323.25
5310 Sewer Fund	430630 Collection and	2007 UTILITIES UNDERGROUND	SEWR-UTIL LOCATES AP	27.47
5310 Sewer Fund	430630 Collection and	000101 MONTANA ENVIRONMENTAL	SEWR-BOD, TSS, O&G	137.00
5310 Sewer Fund	430630 Collection and	000101 MONTANA ENVIRONMENTAL	SEWR-BOD, TSS	124.00
5310 Sewer Fund	430630 Collection and	000101 MONTANA ENVIRONMENTAL	SEWR-AMMON,BOD,TNK,T	236.00
5310 Sewer Fund	430630 Collection and	000011 MISSION VALLEY POWER	SEWR-WEST SHORE	118.79
5310 Sewer Fund	430630 Collection and	2234 ACE HARDWARE/ TREMPER'S	SEWR-CAR CHARGER, IP	21.98
5310 Sewer Fund	430630 Collection and	2234 ACE HARDWARE/ TREMPER'S	SEWR-MAGNETIC TRAY,	35.98
5310 Sewer Fund	430630 Collection and	2234 ACE HARDWARE/ TREMPER'S	SEWR-FLUOR BULB	14.98
5310 Sewer Fund	430630 Collection and	2234 ACE HARDWARE/ TREMPER'S	SEWR-FLEX SPOUT	17.99
5310 Sewer Fund	430630 Collection and	2234 ACE HARDWARE/ TREMPER'S	SEWR-CLAMP PIPE REPA	5.49
5310 Sewer Fund	430630 Collection and	4743 WEX BANK	SEWR-FUEL 04/01-30/2	848.61
5310 Sewer Fund	430630 Collection and	4743 WEX BANK	SEWR-OVRPYMNT CREDIT	-7.60
5310 Sewer Fund	430630 Collection and	4159 REXEL INC, d/b/a PLATT	SEWR-LED INSTANTFIT	11.00
5310 Sewer Fund	430630 Collection and	5233 AMERIGAS	SEWR-PROPANE @ CITY	74.43
5310 Sewer Fund	430630 Collection and	4793 AUTOZONE, INC	SEWR-BRAKE PADS	11.49
5310 Sewer Fund	430630 Collection and	000011 MISSION VALLEY POWER	SEWR-715 7TH AVE W	110.45
5310 Sewer Fund	430640 Treatment and Disposal	000044 REPUBLIC SERVICES #889	SEWR-SHARED WASTE DI	35.20
5310 Sewer Fund	430645 Wastewater Resource	3025 FIRST BANKCARD	SEWR-WRRF REPAIR SUP	967.29
5310 Sewer Fund	430645 Wastewater Resource	4145 FARRIER FENCING, LLC	SEWR-REPAIR 100FT FE	2,400.00
5310 Sewer Fund	430645 Wastewater Resource	2234 ACE HARDWARE/ TREMPER'S	SEWR-HINGE STRP, CAS	81.90
5310 Sewer Fund	430645 Wastewater Resource	2234 ACE HARDWARE/ TREMPER'S	SEWR-BATTERY, FASTEN	35.47
5310 Sewer Fund	430645 Wastewater Resource	000044 REPUBLIC SERVICES #889	SEWR-WWRF WASTE DISP	45.19
5310 Sewer Fund	430645 Wastewater Resource	5166 TIME WARNER CABLE	SEWR-BUSINESS INTERN	239.96
5310 Sewer Fund	430670 Customer Accounting and	000005 POSTMASTER	SEWR-BILLING RESERVE	250.00
Total for Fund:				7,186.21
Total:				89,207.31



**CITY OF POLSON  
COMMISSION MEETING MINUTES**

Commission Chambers

May 4, 2020

**5c**

7:00 p.m.

**ATTENDANCE:** Mayor Briney, Commissioners, Howlett, Isbell, Martin, Marchello, Moll, Pardini, Interim City Manager Wade Nash and City Clerk Cora Pritt

**OTHERS PRESENT** (who voluntarily signed in via Zoom): Cindy Dooley, Matthew Ellermann, Lita Fonda, Keryl Lozar, Patrick Nowlen, and Cort Potter

**CALL TO ORDER: (00:02)** Mayor Briney called the meeting to order. The Pledge of Allegiance was recited. Roll call was taken.

**APPROVAL OF PROPOSED AGENDA (00:53)** –Commissioner Martin motion to approve the proposed agenda. Commissioner Moll second. Commission discussion: none Public comment none. **VOTE: Unanimous Motion carried**

**PUBLIC COMMENT ON SIGNIFICANT MATTERS TO THE PUBLIC NOT ON THE AGENDA (01:39)** – Lita Fonda, Ward I commented about the walkability deterioration on the west side of town, especially 5<sup>th</sup> Avenue West, 6<sup>th</sup> Avenue West, and on 7<sup>th</sup> Avenue by the dog park. There is also landscaping in the Right-of-Way. Lita asked the Commission for their assistance in getting this corrected. Also to make the City Standards easier to find and enforceable. Commissioner Moll asked if this is surface area. Lita replied that there has been a chunk of the Right-of-Way annexed. A couple of years ago it was still possible to walk in the areas but not now.

**CONSENT AGENDA (05:40)** - a. April 17-30, 2020 Claims, b City Commission Electronic Public Hearing Minutes April 20, 2020, c. City Commission Written Summary Public Hearing Minutes April 20, 2020, d City Commission Electronic Meeting Minutes April 20, 2020, e. City Commission Written Summary Meeting Minutes April 20, 2020. **Commissioner Marchello motion to approve the Consent Agenda. Commissioner Martin second.** Commission discussion: none Public comment: none **VOTE: Unanimous Motion carried**

**CITY MANAGER COMMENTS (06:50)** Interim City Manager Wade Nash made the following comments: Code Enforcement Matthew Ellermann reported April has been his busiest month. There were 64 total cases. The largest number was animal at large, and parking. Code Enforcement Officer Ellermann is doing a great job. City Hall has opened but is requesting payments still be made either on-line or placed in the drop box out front. There is a limit of 2 people permitted in City Hall lobby area. Business is by appointment only and the persons are being asked to enter in the side door. Temperature is taken and once the business is over, the area is to be disinfected. City Court will continue to meet on Wednesday from 3:00 – 6:00 p.m. by appointment only. The City is being real cautious and guarding against contamination of the employees. The National Guard will be doing a flyover on May 6<sup>th</sup> at 11:55 a.m. to thank all of the first responders. The Golf Restaurant has opened and will be in operation from 11:00 a.m. – 3:00 p.m. Also a reminder to emailing Governor Bullock the Relief Fund Report. It is a 17 page report to the Task Force on how to spend the funds. Commissioner Moll asked about any extra expenses the City is incurring. Interim City Manager Nash replied Operational expenses/Over time. The City is keeping track of the expenses. Kyle Roberts gave an update on the City Manager Search Committee. The Committee will be meeting on Monday, May 11<sup>th</sup> at 4:00 p.m. to review the applications and hope to have a recommendation of 3 of 4 names to the Commission on the May 18<sup>th</sup> Commission meeting.

**ONE TOO MANY, LLC IMPACE FEE REVIEW/MODIFICATION REQUEST (15:43)**-City Planner Kyle Roberts presented this agenda item. The request was submitted on March 9<sup>th</sup> from Cort Potter. The request is Lots 3-12 Lewis Addition located on 10<sup>th</sup> and 11<sup>th</sup> Avenues West. The Impact Fee Review Committee met twice to review the submitted request. Mr. Potter and the City Engineer also were present. The City Impact Fee Ordinance is very specific about requesting an Impact Fee waiver or reduction. There are 4 basic criteria that have to be met: (1) The Sewer line belongs to the City and is not the responsibility of the developer, (2) The Water line needs to be extended and that is the responsibility of the developer, (3) The expenditure or credit of Impact Fees toward any upgrade, repair, or replacement would not entail a system upgrade. Also, according to Mr. Potter the previous City Manager had verbally agreed to waive the Impact Fees. The ability to waive Impact Fees is only approved by the Commission. The Committee recommendation is to deny the request. Interim City Manager Nash commented that this has been a challenging task. There was nothing in writing from the previous City Manager regarding the waiver of the Impact Fee. The City Attorney and City Engineer weighed in and we should follow their direction. Commissioner Howlett commented that she agreed the City Manager does not have the power to waive the Impact Fee. Mr. Potter commented that he has 2 issues with Kyle's review; (1) The extension of the existing water line would be on City property. Any development would be after the fact. (2) The City Sewer line is owned by the City and it needs to be upgraded. Also, the sewer line isn't in the alley where it should be. Commissioner Martin suggested a Boundary Line Adjustment. The City needs to upgrade. City Planner Roberts commented that the Ordinance is very specific about what is included in a system improvement. Commissioner Martin commented that looping the water line would be an upgrade. Not sure what the Ordinance says about looping. Mr. Potter commented it would be an upgrade for the learning facility that will be constructed. Commissioner Howlett reminds everyone that the subject is Impact Fees. Mr. Potter commented that ultimately he wants the City to continue to work with him on this issue. Why is the developer responsible for the water line? The water line should be in the Right-of-Way. City Planner Roberts comments that the City utilities is a separate conversation. This is about the Impact Fee. Interim City Manager Nash commented that this is about the Impact Fee. The City isn't going to stop working with Mr. Potter on a solution. Mr. Potter responded that that seems fair. Mayor Briney commented that this will not be a dead-end deal. Commissioner Martin brings up the alley situation. The City has a mess there. Commissioner Howlett comments that tonight is about the Impact Fee. The rest can be settled later. Commissioner Marchello mentions that the motion should be tabled. Commissioner Pardini comments that the Commission needs to vote on the Impact Fee tonight.

**Commissioner Moll motion to deny the One Too Many, LLC Impact Fee Petition Request.**  
**Commissioner Howlett second.** Commission discussion: Commissioner Martin commented that he will vote for the denial but wants to see the research on the looping. That should be an improvement on the system. Like to see a better analysis. Public comment: none **VOTE: Unanimous Motion carried**

**FIRST READING OF ORDINANCE 2020-TBD PARKS AND RECREATIONAL DEPARTMENT TOBACCO-FREE PARKS & RECREATION POLICY (36:03)**- Patrick Nowlen, Parks & Recreational Director presented this agenda item. The policy is being brought back to the Commission with the progressive penalty system. The addition is: First offense-Verbal warning, Second offense-Written warning, Third offense-\$100.00 fine, Fourth Offense-\$200.00 fine, Fifth Offense-\$300.00 fine. The Parks employees and coaches will be assisting in the verbal warnings. The written warning will be the Code Enforcement Officer or Police. The third, fourth, and fifth offenses will be Police. Most of the City Parks will be: chewing tobacco, snuff, vaping, cigarettes. Commissioner Howlett commented that this will clean up the parks. Mr. Nowlen agreed it will make a difference. The policy will be enforced with signs being placed in the parks. The public will also assist in the enforcement. Commissioner Martin asked Interim City Manager Nash if the Police Department will be called if someone is observed. Interim City Manager Nash answered yes the Police Department will be called for violations 2 – 5. This will be a non-arrest offense. Mayor Briney commented that Keryl Lozar said peer pressure does work well. **Commissioner Martin motion to approve the first reading of Ordinance 2020-TBD Parks and Recreational Department Tobacco-Free Parks & Recreation Policy. Commissioner Howlett second.**

Commission discussion: Commissioner Pardini asked if this will include the golf course. Mr. Nowlen answered it will not. The golf course is not a public recreation area. Commissioner Pardini commented that she will vote against the Ordinance since it does not include the golf course. Public comment: none  
**VOTE: 6 ayes, 1 nay. Motion carried**

**A RESOLUTION RELATING TO REIMBURSEMENT OF APPROPRIATE COSTS IN THE FINANCING OF THE COST OF IMPROVEMENTS TO THE CITY'S WASTEWATER SYSTEM. (44:37)** City Finance Officer Cindy Dooley presented this agenda item. This resolution to pass in order to recoup any expenses in replacing the 6200 linear feet of sewer main throughout the City in areas that have been a source of problems. The City lost the TSEP funding. We will move forward. This sets \$800,000.00 from the State Revolving Fund. Commissioner Howlett commented this is pretty straight forward. Commissioner Martin asks if the City can spend General Fund monies. Finance Officer Dooley answered yes, then we would recoup the funds from the bond funding. Public Comment: none  
**Commissioner Howlett motion to approve Resolution 2020-TBD, relating to reimbursement of appropriate costs in the financing of the cost of improvements to the City's wastewater system. Commissioner Martin second. VOTE: Unanimous Motion carried**

Prior to adjourning Mayor Briney asked the Commission if Action Minutes are agreeable. The Commission stated yes Action Minutes are agreeable.

**Adjourn (48:04) - Commissioner Howlett motion to adjourn. Commissioner Moll second. VOTE: Unanimous Motion carried.**

**ADJOURN: 7:48 p.m.**

\_\_\_\_\_  
**Mayor Paul Briney**

**ATTEST:** \_\_\_\_\_  
**Cora E. Pritt, City Clerk**

# CITY OF POLSON

## PARKS AND RECREATION DEPARTMENT

### TOBACCO-FREE PARKS & RECREATION POLICY

**WHEREAS, The City Of Polson believes that commercial tobacco use in the proximity of children and adults engaging in or watching outdoor recreational activities at City Of Polson-owned or operated facilities is detrimental to their health and can be offensive to those using such facilities; and**

**WHEREAS, The City Of Polson has a unique opportunity to create and sustain an environment that supports a tobacco-free norm through a tobacco-free policy, rule enforcement, and adult-peer role modeling on City Of Polson-owned recreational facilities; and**

**WHEREAS, The City Of Polson believes parents, leaders, and officials involved in recreation are role models for youth and can have a positive effect on the lifestyle choices they make; and**

**WHEREAS, people who use smokeless tobacco ingest a similar amount of nicotine as regular smokers and are exposed to at least 30 chemicals that are known to cause cancer; and**

**WHEREAS, cigarettes, once consumed in public spaces, are often discarded on the ground, requiring additional maintenance expenses, diminishing the beauty of The City Of Polson's recreational facilities, and posing a risk to toddlers and pets due to ingestion; and**

**WHEREAS, exposure to e-cigarette aerosol has not been proven to be safe; and e-cigarette aerosol contains harmful and potentially harmful chemicals such as Nicotine, Diacetyl, Benzene, and Tin.**

**WHEREAS, secondhand smoke levels in outdoor public places can reach levels as high as those found in indoor facilities where smoking is permitted; and**

**WHEREAS, the Surgeon General has determined that there is no safe level of exposure to secondhand smoke; and**

**WHEREAS, The Director of Parks and Recreation, City of Polson Commission, and the Polson Parks Board determine that the prohibition of commercial tobacco use at the City Of Polson's recreational facilities serves to protect the health, safety and welfare of the citizens of The City Of Polson.**

**NOW, THEREFORE, BE IT ORDAINED AS FOLLOWS:**

#### **Definitions**

(1) "Tobacco Product" means

a) any product containing, made, or derived from tobacco or that contains nicotine that is intended for human consumption or is likely to be consumed, whether smoked, heated, chewed, absorbed, dissolved, inhaled, or ingested, or by any other means, including but not limited to a cigarette, a cigar, hookah, pipe tobacco, chewing tobacco, snuff, and snus.

b) any product, regardless of whether or not it contains nicotine, that can be used to deliver nicotine or another substance or solution in any form, including but not limited to aerosolized, vaporized, or heated, to the person inhaling from the device, including but not limited to an e-cigarette, e-cigar, e-pipe, vape

pen, e-hookah.

c) notwithstanding any provision to the contrary, "Tobacco Product" includes any component, part, or accessory intended or reasonably expected to be used with a Tobacco Product, whether or not sold separately. The term "Tobacco Product" does not include drugs, devices or combination products approved for sale by the U.S. Food and Drug Administration, as those terms are defined in the Federal Food, Drug and Cosmetic Act.

## **Tobacco-Free Parks & Recreation Policy and Procedures**

1. No person shall use any Tobacco Product on **City Of Polson**-owned or operated recreational facilities, including the restrooms, sports fields, spectator and concession areas. These facilities include Boettcher Park, Riverside Park, Sacajawea Park, O'Malley Park, Pamiavitch Park, Jana Cambell Park, and Polson Sports Complex, and within these facilities to include skate parks, baseball facilities, soccer facilities and Pickleball courts.
2. The Tobacco-free Parks & Recreation Policy does not apply to a site that is being used in connection with the practice of cultural activities by American Indians that is in accordance with the American Indian Religious Freedom Act, 42 U.S.C. 1996 and 1996a, whether or not the public is allowed access to those places.
3. It is not a violation of this policy to use a product that has been approved by the United States Food and Drug Administration for sale as a tobacco cessation product, as a tobacco dependence product, or for other medical purposes, and is being marketed and sold solely for such an approved purpose.
4. Appropriate signs shall be posted in the above specified areas in a conspicuous manner.
5. Enforcement of the policy is a shared responsibility of the enforcement team and recreational area users. The enforcement team, including Parks and Recreation staff, special event organizers, sports organization officials and coaches, and other City of Polson staff, will make periodic observations of recreational facilities to monitor for compliance.
6. Any individual found violating this policy will be reminded and asked to comply before being subject to ejection from the recreational area. City Of Polson staff found violating this policy may be subject to disciplinary action. This Tobacco-Free Parks & Recreation Policy is in addition to any federal, state, or local laws that restrict or otherwise regulate the use of Tobacco.
7. This policy is effective as of June 18, 2020
8. Violations and Penalties.
  - A. Violations of the ordinance are subject to the jurisdiction of the City of Polson Municipal Court.
  - B. A person who violates this Tobacco Free Ordinance shall be guilty of a misdemeanor and shall be subject to the following penalties, after receiving a warning for the first violation and a written reprimand for a second violation:
    1. \$100 for a third violation, within 3 years of the first violation;
    2. \$200 for a fourth violation within 3 years of the first violation; and

3. \$300 for a fifth or subsequent violation within 3 years of the first violation.

C. Incarceration is not a penalty. Each day of violation is a separate violation.

D. Enforcement of penalties shall not bar enforcement of this ordinance by injunction or other appropriate remedy.

E. Corporate entities and their agents may be held liable for conduct prohibited herein.

9. Other Applicable Laws. This ordinance shall not be interpreted or construed to allow smoking where it is otherwise restricted by other applicable laws.

Effective date: this ordinance shall be effective 30 days after adoption and passage.

Severability: If any section, subsection, sentence, clause, phrase or word of this ordinance is for any reason held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. The council hereby declares that it would have passed this ordinance and each section, subsection, sentence, clause, phrase, and words thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases or words have been declared invalid or unconstitutional, and if for any reason this ordinance should be declared invalid or unconstitutional, then the remaining ordinance provisions will be in full force and effect.

Date May 4, 2020

First Reading:        6 ayes                    1 nays                    \_\_\_\_\_ absent

Date May 18, 2020

Second Reading:    \_\_\_\_\_ ayes                    \_\_\_\_\_ nays                    \_\_\_\_\_ abstentions

First reading and preliminary adoption on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ by a vote of \_\_\_\_\_ ayes, (list names); \_\_\_\_\_ nays; \_\_\_\_\_ abstentions; and \_\_\_\_\_ absent, (name)

Attest:

Approved:

\_\_\_\_\_  
City Clerk Cora Pritt

\_\_\_\_\_  
Mayor Paul Briney

# CITY OF POLSON

## CITY COMMISSION AGENDA ITEM SUMMARY

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Agenda Item No.: 8 (Motion) Recommendation to further evaluate four City Manager finalist candidates and invite them for interviews

Meeting Date: May 18, 2020

Staff Contact: Kyle Roberts, City Planner; Ruth Hodges, City Manager Search Committee Chair

Phone and Email: 406-883-8213 | [cityplanner@cityofpolson.com](mailto:cityplanner@cityofpolson.com)

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**AGENDA ITEM SUMMARY:** This Agenda Item requests the City Commission make a motion to approve or deny a recommendation from the City Manager Search Committee to further evaluate the four City Manager finalist candidates and invite them for interviews.

**BACKGROUND:** Jim Mercer of the Mercer Group had received 41 applications for the City Manager position at close of the recruitment period at the end of February. Mr. Mercer then evaluated the 41 candidates and presented the top nine candidates to the City Manager Search Committee at their meeting on March 18<sup>th</sup>. The committee requested that Mr. Mercer provide them with additional information on the candidates in order to better evaluate the nine candidates.

Due to COVID-19-related meeting restrictions during the month April, the committee was not able to meet again until May. Unfortunately, during that time two of the nine candidates chose to withdraw their applications from consideration. Furthermore, it was recently discovered that another candidate accepted a position elsewhere last month. When the committee met on May 11<sup>th</sup>, they were, therefore, evaluating six candidates. After deliberation, the committee has recommended four finalists.

**ANALYSIS:** Brief biographies of the four finalists are attached. Should the City Commission approve the committee's recommendation, Mr. Mercer will require about 2-3 weeks to conduct reference and background checks on the candidates. After which, the City Commission will begin working closely with Mr. Mercer to evaluate the candidates and setup and schedule interviews.

**FINANCIAL CONSIDERATION:** Not included in the contract with the Mercer Group, are the costs for finalists to travel to interview with the City Commission. These costs are typically paid by the client on a reimbursement basis, directly to the candidates. Two of the finalists reside in state, and two out of state. Typically, out-of-state costs run about \$750 to \$1,000 per person.

**CITY MANAGER SEARCH COMMITTEE RECOMMENDATION:** The City Manager Search Committee recommends that the City Commission begin working directly with Mr. Mercer to further evaluate the four selected finalist candidates and invite them for interviews.

**SUGGESTED MOTION:** *I MAKE A MOTION TO APPROVE THE CITY MANAGER SEARCH COMMITTEE'S RECOMMENDATION TO BEGIN WORKING DIRECTLY WITH MR. MERCER TO FURTHER EVALUATE THE FOUR SELECTED FINALIST CANDIDATES AND INVITE THEM FOR INTERVIEWS.*

**ATTACHMENTS:** i) Letter to the City Commission from the City Manager Search Committee, May 14, 2020  
ii) Brief biographies of the four finalist candidates

**From:** [ruth.hodges](#)  
**To:** [Kyle.Roberts](#)  
**Subject:** City Manager Search Committee selection  
**Date:** Thursday, May 14, 2020 12:53:28 PM

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Dear Mayor Briney and members of the Polson City Commission,

The Polson City Manager Search Committee met at Polson City Hall on May 11, 2020. Five members of the committee plus Kyle Roberts were in attendance. Our purpose was to examine the remaining candidates for Polson City Manager and choose 3 or 4 to be interviewed. Following discussion and input from all members we voted to include the following 4 candidates:

Brian Bender  
Darcy Long  
Ed Meece  
Troy Smith

Respectfully submitted by  
Ruth E Hodges  
PCMSC Chair

Sent from my iPad

## Polson City Manager Finalist Candidates

**Brian Bender** is from Deer Lodge, Montana. He is the current Chief Administrative Officer for the City of Deer Lodge, and has held the position since 2016. Prior to that he was the Planning Director for Powell County, Montana for five years. In total, Mr. Bender possesses 20 years' experience in local government, the majority of which has been in planning. Other communities he's worked for are Winona County, Minnesota, Bensenville, Illinois, Frankfort, Indiana, and Avon, Connecticut. Mr. Bender has a Masters degree in Regional Planning from the University of Albany, a Masters degree in Geography from Western Washington University, and a Bachelors degree in Geography from Plattsburgh State University.

**Darcy Long** is from Gladstone, Michigan. He has 18 years' experience working in local government. He was most recently the City Manager for the City of Gladstone, Michigan from 2017 to 2019. Prior to that he served as the City Administrator/Zoning Administrator for the City of Amery, Wisconsin for nine years. He also served as Town Manager for Markle, Indiana, and City Manager for Brown City, Michigan. Mr. Long has an MPA from Northern Michigan University and a Bachelors degree in Political Science from Lake Superior State University.

**Ed Meece** is from Livingston, Montana. He is the current Parking Program Manager for the City of Bozeman, Montana, and has held the position since 2017. Prior to that he served as the City Manager for the City of Livingston for nine years. Mr. Meece has also served as an Assistant Director-Public Works/GSA for Louisville, Kentucky and a City Administrator for Bardstown, Kentucky and Taylor Mill, Kentucky. Mr. Meece has an MPA from Northern Kentucky University and a Bachelors degree in Political Science from Eastern Kentucky University.

**Troy Smith** is from Parker, Colorado. He is the current Deputy City Manager for the City of Commerce City, Colorado, and has held the position since 2016. Prior to that he was the City's Police Chief for three years. Mr. Smith also served as Deputy Chief of Police for Grand Junction, Colorado Police Department for nine years. In total, Mr. Smith served a 27-year career in law enforcement in Colorado. Mr. Smith has a Master of Science in Management from Regis University and a Bachelors degree in Business Administration from the University of Northern Colorado.