

CITY OF POLSON COMMISSION MEETING AGENDA

Commission Chambers

July 6, 2020

7:00 P.M.

1. CALL TO ORDER

Mayor Briney

2. PLEDGE OF ALLEGIANCE

Mayor Briney

3. APPROVAL OF PROPOSED AGENDA

Mayor Briney

4. PUBLIC COMMENT ON SIGNIFICANT MATTERS TO THE PUBLIC **NOT** ON THE AGENDA (address items to the Chair. Commission takes no action on items discussed)

5. CONSENT AGENDA

- a. June 13-30, 2020 Claims
- b. City Commission Electronic Public Hearing Minutes June 15, 2020
- c. City Commission Written Summary Public Hearing Minutes June 15, 2020
- d. City Commission Electronic Meeting Minutes June 15, 2020
- e. City Commission Written Summary Meeting Minutes June 15, 2020
- f. City Commission Electronic Special Meeting Minutes June 18, 2020
- g. City Commission Written Summary Special Meeting Minutes June 18, 2020
- h. City Commission Electronic Special Meeting Minutes June 19, 2020
- i. City Commission Written Summary Special Meeting Minutes June 19, 2020
- j. City Commission Electronic Special Meeting Minutes June 29, 2020
- k. City Commission Written Summary Special Meeting Minutes June 29, 2020
- l. City of Polson Liquor License Fiscal Year 2020-21

6. CITY MANAGER COMMENTS

Interim City Manager Wade Nash

NEW BUSINESS

7. FINDINGS OF FACT AND FINAL DECISION OF THE CITY COMMISSION: AMENDED PLAT OF LOT 1, BLOCK 1, SLACK VILLA AND ORCHARD TRACTS SUBDIVISION

Interim City Manager Wade Nash

vote required

8. ADJOURN

The City of Polson encourages public participation in its public meetings and hearings. In doing so the City holds its meetings in handicapped accessible facilities. Any persons desiring accommodations for a handicapping condition should call the City Clerk at 883-8203 for more information.

For doc #s from 136744 to 136916

5a

Fund	Department Name (Account)	Vendor #/Name	Description	Amount
1000 General All-Purpose Fund	323017 Fence Permit	999999 TODD RASMUSSEN	PLNG-RECINDED APPLIC	50.00
1000 General All-Purpose Fund	410100 Legislative Services	4895 8x8, INC.	ADMN-JUNE PHONE SERV	33.87
1000 General All-Purpose Fund	410100 Legislative Services	4895 8x8, INC.	ADMN-JUNE PHONE SERV	21.08
1000 General All-Purpose Fund	410100 Legislative Services	4895 8x8, INC.	EXEC-JUNE PHONE SERV	34.90
1000 General All-Purpose Fund	410360 Municipal Court	4203 MJC & MCCA	CORT-RENEWAL MEMBERS	35.00
1000 General All-Purpose Fund	410360 Municipal Court	3025 FIRST BANKCARD	CORT-MANILA FILE FOL	30.49
1000 General All-Purpose Fund	410360 Municipal Court	3025 FIRST BANKCARD	CORT-FILE FOLDERS	8.29
1000 General All-Purpose Fund	410360 Municipal Court	4895 8x8, INC.	CORT-JUNE PHONE SERV	67.74
1000 General All-Purpose Fund	410400 Administrative Services	3025 FIRST BANKCARD	FACL-FREEDCAMP RENEW	8.99
1000 General All-Purpose Fund	410500 Financial Services	4895 8x8, INC.	FINC-JUNE PHONE SERV	21.08
1000 General All-Purpose Fund	410500 Financial Services	4895 8x8, INC.	FINC-JUNE PHONE SERV	67.74
1000 General All-Purpose Fund	410500 Financial Services	3830 MMCTFOA	FINC-C DOOLEY ANNUAL	50.00
1000 General All-Purpose Fund	410500 Financial Services	3830 MMCTFOA	FINC-C PRITT ANNUAL	50.00
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	4924 PITNEY BOWES	FACL-POSTAGE METER R	102.00
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	4924 PITNEY BOWES	FACL-INK FOR POSTAGE	80.74
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	000011 MISSION VALLEY POWER	FACL-CITY HALL	205.80
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	000011 MISSION VALLEY POWER	FACL-FIRE HALL	125.27
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	000011 MISSION VALLEY POWER	FACL-HVAC SYSTEM	353.29
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	000010 CENTURLINK	FACL-FAX SERVICE	32.69
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	4895 8x8, INC.	FACL-JUNE PHONE SERV	116.11
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	2943 CLICK HERE DESIGNS	FACL-DOMAIN REG	35.00
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	2943 CLICK HERE DESIGNS	FACL-EMAILS	98.75
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	2943 CLICK HERE DESIGNS	FACL-ON-LINE STORAGE	13.00
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	000150 PETTY CASH FUND	FACL-MISC PURCHASES	18.25
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	3025 FIRST BANKCARD	FACL-COSTCO RENEWAL	60.00
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	3068 WALMART COMMUNITY CREDIT	FACL-BREAKROOM SUPPL	28.50
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	5217 MCGOWAN WATER	FACL-COOLER, WATER	45.50
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	000185 SUPER 1 FOODS	FACL-EMPTY APPRECIAT	40.19
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	000185 SUPER 1 FOODS	FACL-EMPTY APPRECIAT	9.66
1000 General All-Purpose Fund	411200 Facilities (Shared Costs)	2234 ACE HARDWARE/ TREMPER'S	FACL-12 GAUGE EXTENS	17.99
1000 General All-Purpose Fund	420140 Crime Control and	000750 JOHN A. STEVENS	POLC-VEH #8 REPLACE	50.00
1000 General All-Purpose Fund	420140 Crime Control and	001635 SIRCHIE FINGER PRINT	POLC-TEST KITS, EVID	456.43
1000 General All-Purpose Fund	420140 Crime Control and	000020 PROVIDENCE HEALTH &	POLC-RANDOM TESTING	25.00
1000 General All-Purpose Fund	420140 Crime Control and	3025 FIRST BANKCARD	POLC-BACKGROUND CHEC	50.00
1000 General All-Purpose Fund	420140 Crime Control and	3025 FIRST BANKCARD	POLC-INK CARTRIDGE R	17.99
1000 General All-Purpose Fund	420140 Crime Control and	3025 FIRST BANKCARD	POLC-TRASH BAGS	12.14
1000 General All-Purpose Fund	420140 Crime Control and	3025 FIRST BANKCARD	POLC-50# TRASH BAGS	48.51
1000 General All-Purpose Fund	420140 Crime Control and	000011 MISSION VALLEY POWER	POLC-STORAGE SHED	70.09
1000 General All-Purpose Fund	420140 Crime Control and	000011 MISSION VALLEY POWER	POLCL-1ST ST E STORA	15.00
1000 General All-Purpose Fund	420140 Crime Control and	001674 GALLS, LLC	POLC-BADGE	90.12
1000 General All-Purpose Fund	420140 Crime Control and	5045 ULINE	POLC-24" BLADE PAPER	60.00
1000 General All-Purpose Fund	420140 Crime Control and	5045 ULINE	POLC-30LB KRAFT PAPE	29.00
1000 General All-Purpose Fund	420140 Crime Control and	5045 ULINE	POLC-FREIGHT	27.21
1000 General All-Purpose Fund	420140 Crime Control and	4895 8x8, INC.	POLC-JUNE PHONE SERV	245.38
1000 General All-Purpose Fund	420140 Crime Control and	000150 PETTY CASH FUND	POLC-POSTAGE/MISC PU	36.90
1000 General All-Purpose Fund	420140 Crime Control and	3889 INTOXIMETERS	POLC-DRYGAS	205.25
1000 General All-Purpose Fund	420140 Crime Control and	000046 BEACON TIRE CENTER	POLC-VEH TIRE ROTATE	32.00
1000 General All-Purpose Fund	420140 Crime Control and	4743 WEX BANK	POLC-FUEL 06/01-30/2	2,100.97
1000 General All-Purpose Fund	420140 Crime Control and	000185 SUPER 1 FOODS	POLC-GROCERIES	8.97
1000 General All-Purpose Fund	420400 Fire Protection and	000011 MISSION VALLEY POWER	FIRE-SIREN 705 1ST S	15.00
1000 General All-Purpose Fund	420400 Fire Protection and	5250 PEAK SIGN SOLUTIONS INC	FIRE-TRUCK LETTERING	1,659.32
1000 General All-Purpose Fund	420400 Fire Protection and	4426 ISTATE TRUCK CENTER	FIRE-FREIGHTLINER RE	103.34

For doc #s from 136744 to 136916

Fund	Department Name (Account)	Vendor #/Name	Description	Amount
1000 General All-Purpose Fund	420400 Fire Protection and	000026 POLSON AUTO PARTS, INC.	FIRE-CAP SCRW, USS N	7.80
1000 General All-Purpose Fund	420400 Fire Protection and	4123 STINE ELECTRONICS	FIRE-SFTWR FOR KNG,	635.00
1000 General All-Purpose Fund	420400 Fire Protection and	4123 STINE ELECTRONICS	FIRE-17' REMOTE CASE	201.00
1000 General All-Purpose Fund	420400 Fire Protection and	4895 8x8, INC.	FIRE-JUNE PHONE SERV	33.87
1000 General All-Purpose Fund	420400 Fire Protection and	001541 L.N. CURTIS & SONS	FIRE-COMPRESSOR SERV	1,275.00
1000 General All-Purpose Fund	420400 Fire Protection and	5220 KDBCO	FIRE-SIREN AMPLIFIER	270.45
1000 General All-Purpose Fund	420400 Fire Protection and	3025 FIRST BANKCARD	FIRE-100' OF HOSE	117.50
1000 General All-Purpose Fund	420400 Fire Protection and	000190 MOTOROLA COMMUNICATIONS	FIRE-PORT RADIOS, BA	11,926.55
1000 General All-Purpose Fund	420400 Fire Protection and	4743 WEX BANK	FIRE-FUEL 06/01-30/2	417.54
1000 General All-Purpose Fund	420400 Fire Protection and	2234 ACE HARDWARE/ TREMPER'S	FIRE-TAPE, DRILL BIT,	75.06
1000 General All-Purpose Fund	420400 Fire Protection and	2234 ACE HARDWARE/ TREMPER'S	FIRE-REAR HOSE NZL,	26.98
1000 General All-Purpose Fund	420520 Code Enforcement	000026 POLSON AUTO PARTS, INC.	PLNG-M ELLERMANN BAT	120.32
1000 General All-Purpose Fund	420520 Code Enforcement	4895 8x8, INC.	CODE-JUNE PHONE SERV	29.72
1000 General All-Purpose Fund	420520 Code Enforcement	4743 WEX BANK	PLNG-M ELLERMANN FUE	46.23
1000 General All-Purpose Fund	420540 Land Use	5096 HAGEDORN LAND SURVEYING	PLNG-MT RVRFRON L.P.	120.00
1000 General All-Purpose Fund	420540 Land Use	5096 HAGEDORN LAND SURVEYING	PLNG-AMND PLAT PEND	120.00
1000 General All-Purpose Fund	420540 Land Use	4895 8x8, INC.	PLAN-JUNE PHONE SERV	33.87
1000 General All-Purpose Fund	420540 Land Use	4895 8x8, INC.	PLAN-JUNE PHONE SERV	16.93
1000 General All-Purpose Fund	420540 Land Use	000150 PETTY CASH FUND	PLNG-POSTAGE/ANNEXAT	43.25
1000 General All-Purpose Fund	430240 Road and Street	4825 IBS, INC	STRT-ASSORTED PRODUC	325.95
1000 General All-Purpose Fund	430240 Road and Street	000011 MISSION VALLEY POWER	STRT-CITY SHOP	196.99
1000 General All-Purpose Fund	430240 Road and Street	4895 8x8, INC.	STRT-JUNE PHONE SERV	33.87
1000 General All-Purpose Fund	430240 Road and Street	3025 FIRST BANKCARD	STRT-2 REMOVABLE SPE	2,481.99
1000 General All-Purpose Fund	430240 Road and Street	2234 ACE HARDWARE/ TREMPER'S	STRT-CHAINSAW	779.95
1000 General All-Purpose Fund	430240 Road and Street	2234 ACE HARDWARE/ TREMPER'S	STRT-RETURN CHAINSAW	-779.95
1000 General All-Purpose Fund	430240 Road and Street	2234 ACE HARDWARE/ TREMPER'S	STRT-CHAINSAW	779.95
1000 General All-Purpose Fund	460430 Parks	000011 MISSION VALLEY POWER	PRKS-SACAJAWEA, J CA	60.21
1000 General All-Purpose Fund	460430 Parks	000011 MISSION VALLEY POWER	PRKS-CONCESSION STAN	15.00
1000 General All-Purpose Fund	460430 Parks	000020 PROVIDENCE HEALTH &	PRKS-PRE EMPLY LAB W	25.00
1000 General All-Purpose Fund	460430 Parks	3025 FIRST BANKCARD	PARK-4 FT LED LIGHT	57.98
1000 General All-Purpose Fund	460430 Parks	3025 FIRST BANKCARD	PARK-URINAL REPAIR P	179.90
1000 General All-Purpose Fund	460430 Parks	3025 FIRST BANKCARD	PARK-URINAL REPAIR P	25.59
1000 General All-Purpose Fund	460430 Parks	3025 FIRST BANKCARD	PARK-REDEEM POINTS	-50.00
1000 General All-Purpose Fund	460430 Parks	000011 MISSION VALLEY POWER	PRKS-CITY PARKS	326.62
1000 General All-Purpose Fund	460430 Parks	000011 MISSION VALLEY POWER	PRKS-KERR DAM/BB FIE	2.18
1000 General All-Purpose Fund	460430 Parks	000048 MIDLAND IMPLEMENT CO.	PRKS-ASST PARTS	339.71
1000 General All-Purpose Fund	460430 Parks	4895 8x8, INC.	PARK-JUNE PHONE SERV	33.87
1000 General All-Purpose Fund	460430 Parks	4895 8x8, INC.	PARK-JUNE PHONE SERV	16.93
1000 General All-Purpose Fund	460430 Parks	000034 WESTERN BUILDING CENTER	PRKS-PVC 2" ADAPTR	1.59
1000 General All-Purpose Fund	460430 Parks	000034 WESTERN BUILDING CENTER	PRKS-GALV NPL, GALV	18.78
1000 General All-Purpose Fund	460430 Parks	000034 WESTERN BUILDING CENTER	PRKS-PVC COUPLING	16.58
1000 General All-Purpose Fund	460430 Parks	000034 WESTERN BUILDING CENTER	PRKS-TREATED LUMBER	22.91
1000 General All-Purpose Fund	460430 Parks	000034 WESTERN BUILDING CENTER	PRKS-PVC.COUPLING	13.99
1000 General All-Purpose Fund	460430 Parks	000034 WESTERN BUILDING CENTER	PRKS-PVC.COUPLING	13.99
1000 General All-Purpose Fund	460430 Parks	4743 WEX BANK	PRKS-FUEL 06/01-30/2	532.58
1000 General All-Purpose Fund	460430 Parks	2234 ACE HARDWARE/ TREMPER'S	PRKS-MARKING PAINT	6.99
1000 General All-Purpose Fund	460430 Parks	2234 ACE HARDWARE/ TREMPER'S	PRKS-QUIK CHAIN LINK	14.95
1000 General All-Purpose Fund	460430 Parks	2234 ACE HARDWARE/ TREMPER'S	PRKS-WEED BLDBERRY &	22.99
1000 General All-Purpose Fund	460430 Parks	2234 ACE HARDWARE/ TREMPER'S	PRKS-GALV NIPPLE	10.98
1000 General All-Purpose Fund	460430 Parks	2234 ACE HARDWARE/ TREMPER'S	PRKS-SOIL PEP	10.98
1000 General All-Purpose Fund	460430 Parks	2234 ACE HARDWARE/ TREMPER'S	PRKS-POCKET HOSE	59.98
1000 General All-Purpose Fund	460430 Parks	2234 ACE HARDWARE/ TREMPER'S	PRKS-TAPE, KEYS	28.98

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Fund	Department Name (Account)	Vendor #/Name	Description	Amount
1000 General All-Purpose Fund	460430 Parks	2234 ACE HARDWARE/ TREMPER'S	PRKS-WATR WAND, RAIN	36.98
1000 General All-Purpose Fund	460430 Parks	2234 ACE HARDWARE/ TREMPER'S	PRKS-MISC PRODUCT	309.98
Total for Fund:				28,712.58
2020 Police Municipal Services	420140 Crime Control and	000020 PROVIDENCE HEALTH &	POLC-CR20-370	300.00
2020 Police Municipal Services	420140 Crime Control and	000020 PROVIDENCE HEALTH &	POLC-CR20-586	95.00
2020 Police Municipal Services	420140 Crime Control and	5140 POLSON LUBE CENTER, LLC	POLC-VEH #14 OIL CHA	44.99
2020 Police Municipal Services	420140 Crime Control and	3025 FIRST BANKCARD	POLC-FLASH DRIVE	53.99
2020 Police Municipal Services	420140 Crime Control and	3025 FIRST BANKCARD	POLC-SHARPIE MARKERS	5.00
2020 Police Municipal Services	420140 Crime Control and	3025 FIRST BANKCARD	POLC-EXTERNAL HARD D	49.99
2020 Police Municipal Services	420140 Crime Control and	3025 FIRST BANKCARD	POLC-2 16 GB FLASH D	61.00
2020 Police Municipal Services	420140 Crime Control and	3025 FIRST BANKCARD	POLC-FLASHLIGHT BATT	90.16
2020 Police Municipal Services	420140 Crime Control and	3025 FIRST BANKCARD	POLC-USB READER	19.88
2020 Police Municipal Services	420140 Crime Control and	3025 FIRST BANKCARD	POLC-CHARGER CABLES	23.96
2020 Police Municipal Services	420140 Crime Control and	3025 FIRST BANKCARD	POLC-REFUND CHARGER	-23.96
2020 Police Municipal Services	420140 Crime Control and	3025 FIRST BANKCARD	POLC-REFUND CD/DVD M	-21.62
2020 Police Municipal Services	420140 Crime Control and	3025 FIRST BANKCARD	POLC-USB CHARGER CAB	29.98
2020 Police Municipal Services	420140 Crime Control and	3025 FIRST BANKCARD	POLC-WN IACP MEMBERS	190.00
2020 Police Municipal Services	420140 Crime Control and	3025 FIRST BANKCARD	POLC-WRITING TABLETS	31.02
Total for Fund:				949.39
2211 Skate Park Fund	460430 Parks	000017 TOTAL SCREEN DESIGN	PRKS-SKATEPARK CLOTH	312.18
2211 Skate Park Fund	460430 Parks	000017 TOTAL SCREEN DESIGN	PRKS-SKATEPARK CLOTH	934.08
Total for Fund:				1,246.26
2213 Dog Park/Travis Dolphin	460430 Parks	2234 ACE HARDWARE/ TREMPER'S	PRKS-PAINTBRUSH	5.49
Total for Fund:				5.49
2214 Rotary Donation	460430 Parks	2234 ACE HARDWARE/ TREMPER'S	PRKS-PAINTBRUSH CHIP	1.79
Total for Fund:				1.79
2225 Employee Christmas Fund	411200 Facilities (Shared Costs)	3025 FIRST BANKCARD	FACL-PARK SHELTER RE	105.00
2225 Employee Christmas Fund	411200 Facilities (Shared Costs)	3068 WALMART COMMUNITY CREDIT	FACL-VENDING MACHINE	8.46
Total for Fund:				113.46
2380 Stormwater System Fund	430235 Storm Drainage	5064 CORE & MAIN LP	STRT-STRMWTR PARTS	211.60
2380 Stormwater System Fund	430235 Storm Drainage	5064 CORE & MAIN LP	STRT-STRMWTR 24" CUL	2,332.00
2380 Stormwater System Fund	430235 Storm Drainage	001161 JENSEN BACKHOE INC.	STRT-STRMWTR G&B CUL	3,435.00
2380 Stormwater System Fund	430235 Storm Drainage	5064 CORE & MAIN LP	STRT-STRMWTR REPAIR	111.81
2380 Stormwater System Fund	430235 Storm Drainage	5064 CORE & MAIN LP	STRT-STRMWTR 24" CUL	734.76
2380 Stormwater System Fund	430235 Storm Drainage	000034 WESTERN BUILDING CENTER	STRT-STRMWTR B&G PVC	19.00
Total for Fund:				6,844.17
2394 Building Code Enforcement	420500 Protective Inspections	4895 8x8, INC.	BLDG-JUNE PHONE SERV	16.94
2394 Building Code Enforcement	420500 Protective Inspections	4895 8x8, INC.	BLDG-JUNE PHONE SERV	33.87

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Fund	Department Name (Account)	Vendor #/Name	Description	Amount
2394 Building Code Enforcement	420500 Protective Inspections	000046 BEACON TIRE CENTER	BLDG-4 NEW TIRES MT/	550.64
2394 Building Code Enforcement	420500 Protective Inspections	4743 WEX BANK	BLDG-FUEL 06/01-30/2	23.41
Total for Fund:				624.86
2401 Light Maintenance	430263 Street Lighting	000011 MISSION VALLEY POWER	FACL-STRT LGHT-03016	1,497.60
Total for Fund:				1,497.60
2402 Light Maintenance	430263 Street Lighting	000011 MISSION VALLEY POWER	FACL-N END MAIN ST L	109.50
2402 Light Maintenance	430263 Street Lighting	000011 MISSION VALLEY POWER	FACL-STRT LGHT-03016	482.40
Total for Fund:				591.90
2703 Fire Memb. Donation Fund	420400 Fire Protection and	3025 FIRST BANKCARD	FIRE-WORK PARTY MEAL	40.00
Total for Fund:				40.00
2810 Police Training Fund	420140 Crime Control and	3025 FIRST BANKCARD	POLC-HZ REFUND TRAIN	-325.00
2810 Police Training Fund	420140 Crime Control and	3025 FIRST BANKCARD	POLC-AB TRAVEL INSUR	44.22
2810 Police Training Fund	420140 Crime Control and	4504 JAMES ATKINS	POLC-JA TRAVEL MEALS	42.00
2810 Police Training Fund	420140 Crime Control and	3025 FIRST BANKCARD	POLC-WN TRAVEL LODGI	1,417.70
2810 Police Training Fund	420140 Crime Control and	3025 FIRST BANKCARD	POLC-AB TRAVEL LODGI	1,417.69
Total for Fund:				2,596.61
2820 Gas Apportionment Tax	430240 Road and Street	2547 TREASURE STATE CONCRETE	STRT-3/8 CHIPS, CRS-	760.13
2820 Gas Apportionment Tax	430240 Road and Street	2547 TREASURE STATE CONCRETE	STRT-3/4 SAND, DRAIN	887.58
2820 Gas Apportionment Tax	430240 Road and Street	2547 TREASURE STATE CONCRETE	STRT-3/8 CHIPS, CRS-	1,182.16
2820 Gas Apportionment Tax	430240 Road and Street	4743 WEX BANK	STRT-FUEL 06/01-30/2	302.87
Total for Fund:				3,132.74
3542 SID #42 Streetscape Main	490300 Special Improvement Bonds	4668 GLACIER BANK	FINC-SID #42 PMT #20	26,500.56
3542 SID #42 Streetscape Main	490300 Special Improvement Bonds	4668 GLACIER BANK	FINC-SID #42 PMT #20	6,611.77
Total for Fund:				33,112.33
5010 Golf Fund	346010 Golf Restaurant Food	000150 PETTY CASH FUND	GLFR-CASH TIPOUT FOR	267.00
5010 Golf Fund	346020 Green Fees	5253 MONTANA CONTRACTORS	GLFP-REFUND EVENT DE	7,000.00
5010 Golf Fund	346021 Golf Season Pass Fees	999999 MIKE SHOQUIST	GLFP-WON MVE SEASON	680.00
5010 Golf Fund	346023 Golf Cart Rental Fees	5253 MONTANA CONTRACTORS	GLFP-REFUND EVENT DE	2,300.00
5010 Golf Fund	346027 Driving Range	5253 MONTANA CONTRACTORS	GLFP-REFUND EVENT DE	200.00
5010 Golf Fund	460446 Golf Course -	2090 MISSION VIEW GREENHOUSE	GLFM-ANNUALS FOR GOL	136.50
5010 Golf Fund	460446 Golf Course -	4995 PINNACLE INVESTIGATIONS	GLFM-PRE EMPLY BACKG	110.50
5010 Golf Fund	460446 Golf Course -	000020 PROVIDENCE HEALTH &	GLFM-PRE EMPLY LAB W	25.00
5010 Golf Fund	460446 Golf Course -	000020 PROVIDENCE HEALTH &	GLFM-PRE EMPLY LAB W	25.00
5010 Golf Fund	460446 Golf Course -	000020 PROVIDENCE HEALTH &	GLFM-SHARED PRE EMPL	12.50
5010 Golf Fund	460446 Golf Course -	2090 MISSION VIEW GREENHOUSE	GLFM-ANNUALS	143.50
5010 Golf Fund	460446 Golf Course -	3025 FIRST BANKCARD	GLFM-OFFICE 365 RENE	99.99
5010 Golf Fund	460446 Golf Course -	3025 FIRST BANKCARD	GLFM-FLATHEAD LOCK &	35.00
5010 Golf Fund	460446 Golf Course -	3025 FIRST BANKCARD	GLFM-GOLF CART PARTS	67.63

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Fund	Department Name (Account)	Vendor #/Name	Description	Amount
5010 Golf Fund	460446 Golf Course -	3025 FIRST BANKCARD	GLFM-TIMECLOCK UPGRA	403.00
5010 Golf Fund	460446 Golf Course -	000011 MISSION VALLEY POWER	GLFM-GOLF SHED	264.82
5010 Golf Fund	460446 Golf Course -	000011 MISSION VALLEY POWER	GLFM-25 HP PUMP	1.65
5010 Golf Fund	460446 Golf Course -	000011 MISSION VALLEY POWER	GLFM-60 HP PUMP	83.95
5010 Golf Fund	460446 Golf Course -	000011 MISSION VALLEY POWER	GLFM-155 HP PUMP	31.25
5010 Golf Fund	460446 Golf Course -	000011 MISSION VALLEY POWER	GLFM-BAYVIEW PUMP ST	910.14
5010 Golf Fund	460446 Golf Course -	000026 POLSON AUTO PARTS, INC.	GLFM-OIL FILTERS	134.56
5010 Golf Fund	460446 Golf Course -	000026 POLSON AUTO PARTS, INC.	GLFM-'88 K1500 IGNIT	28.67
5010 Golf Fund	460446 Golf Course -	4895 8x8, INC.	GLFM-JUNE PHONE SERV	33.87
5010 Golf Fund	460446 Golf Course -	4895 8x8, INC.	GLFM-JUNE PHONE SERV	16.94
5010 Golf Fund	460446 Golf Course -	000644 CITY OF POLSON WATER	GLFM-COURSE RESTROOM	50.47
5010 Golf Fund	460446 Golf Course -	000644 CITY OF POLSON WATER	GLFM-COURSE RESTROOM	73.57
5010 Golf Fund	460446 Golf Course -	000644 CITY OF POLSON WATER	GLFM-COURSE RESTROOM	55.09
5010 Golf Fund	460446 Golf Course -	000644 CITY OF POLSON WATER	GLFM-MAINT SHOP/OLDE	154.75
5010 Golf Fund	460446 Golf Course -	4404 LANE MOUNTAIN CO.	GLFM-BUNKER SAND	1,330.65
5010 Golf Fund	460446 Golf Course -	2547 TREASURE STATE CONCRETE	GLFM-DELIVERY GREENS	900.00
5010 Golf Fund	460446 Golf Course -	4743 WEX BANK	GLFM-FUEL 06/01-30/2	34.16
5010 Golf Fund	460446 Golf Course -	4849 JOHN DEERE FINANCIAL	GLFM-FIMCO HIFLO PUM	69.99
5010 Golf Fund	460446 Golf Course -	4849 JOHN DEERE FINANCIAL	GLFM-ASST TOOLS, PAD	178.78
5010 Golf Fund	460446 Golf Course -	2234 ACE HARDWARE/ TREMPER'S	GLFM-ENGINE OIL	56.99
5010 Golf Fund	460446 Golf Course -	2234 ACE HARDWARE/ TREMPER'S	GLFM-POTTING MIX SOI	15.98
5010 Golf Fund	460446 Golf Course -	2234 ACE HARDWARE/ TREMPER'S	GLFM-CHALK, MARKING	69.64
5010 Golf Fund	460446 Golf Course -	2234 ACE HARDWARE/ TREMPER'S	GLFM-KEYS	7.00
5010 Golf Fund	460447 Golf Course - Pro Shop	000011 MISSION VALLEY POWER	GLFP-DWNSTAIR METER,	211.18
5010 Golf Fund	460447 Golf Course - Pro Shop	000020 PROVIDENCE HEALTH &	GLFP-SHARED PRE EMPL	12.50
5010 Golf Fund	460447 Golf Course - Pro Shop	000020 PROVIDENCE HEALTH &	GLFP--PRE EMPLY LAB	25.00
5010 Golf Fund	460447 Golf Course - Pro Shop	000020 PROVIDENCE HEALTH &	GLFP--PRE EMPLY LAB	25.00
5010 Golf Fund	460447 Golf Course - Pro Shop	000020 PROVIDENCE HEALTH &	GLFP--PRE EMPLY LAB	25.00
5010 Golf Fund	460447 Golf Course - Pro Shop	3025 FIRST BANKCARD	GLFP-PRESSURE WASHER	145.00
5010 Golf Fund	460447 Golf Course - Pro Shop	3025 FIRST BANKCARD	GLFP-LIQUID BLEACH C	2.32
5010 Golf Fund	460447 Golf Course - Pro Shop	3025 FIRST BANKCARD	GLFP-CONSTANT CONTAC	45.00
5010 Golf Fund	460447 Golf Course - Pro Shop	3025 FIRST BANKCARD	GLFP-WET-ERASE MARKE	53.00
5010 Golf Fund	460447 Golf Course - Pro Shop	3025 FIRST BANKCARD	GLFP-WALL CALENDARS	76.64
5010 Golf Fund	460447 Golf Course - Pro Shop	3025 FIRST BANKCARD	GLFP-TIMECLCK UPGRAD	201.50
5010 Golf Fund	460447 Golf Course - Pro Shop	000011 MISSION VALLEY POWER	GLFP-PRO SHOP/STRT L	144.97
5010 Golf Fund	460447 Golf Course - Pro Shop	000010 CENTURYLINK	GLFP-TELEPHONE SERVI	194.92
5010 Golf Fund	460447 Golf Course - Pro Shop	000316 WALLACES GOLF SHOP	GLFP-MAY WEBSITE FEE	26.59
5010 Golf Fund	460447 Golf Course - Pro Shop	000644 CITY OF POLSON WATER	GLFP-PRO SHOP UTILIT	104.15
5010 Golf Fund	460447 Golf Course - Pro Shop	000603 FLATHEAD VALLEY GOLF	GLFP-2020 MARKETING	3,000.00
5010 Golf Fund	460447 Golf Course - Pro Shop	000603 FLATHEAD VALLEY GOLF	GLFP-COVID-19 IMPACT	-1,500.00
5010 Golf Fund	460447 Golf Course - Pro Shop	000316 WALLACES GOLF SHOP	GLFP-CITY SHARE CC M	1,531.30
5010 Golf Fund	460447 Golf Course - Pro Shop	001107 VALLEY GLASS INC	GLFP-REPLACE WINDOWS	10,265.55
5010 Golf Fund	460448 Golf Course - Carts	001594 JOHNSON DISTRIBUTING	GLFM-GOLF CAR CABLE,	66.22
5010 Golf Fund	460450 Golf Course Restaurant	2693 GLACIER WHOLESALERS, INC.	GLFR-ASST SNACKS	139.12
5010 Golf Fund	460450 Golf Course Restaurant	4480 SYSCO MONTANA, INC.	GLFR-FOOD SUPPLY	1,614.06
5010 Golf Fund	460450 Golf Course Restaurant	4480 SYSCO MONTANA, INC.	GLFR-FOOD SUPPLY	316.25
5010 Golf Fund	460450 Golf Course Restaurant	4480 SYSCO MONTANA, INC.	GLFR-FOOD SUPPLY	94.94
5010 Golf Fund	460450 Golf Course Restaurant	4480 SYSCO MONTANA, INC.	GLFR-KITCHEN SUPPLY	29.55
5010 Golf Fund	460450 Golf Course Restaurant	4480 SYSCO MONTANA, INC.	GLFR-FOOD SUPPLY	159.26
5010 Golf Fund	460450 Golf Course Restaurant	4480 SYSCO MONTANA, INC.	GLFR-KITCHEN SUPPLY	160.31
5010 Golf Fund	460450 Golf Course Restaurant	4905 GEORGE'S DISTRIBUTING INC	GLFR-ASST WINES	161.55
5010 Golf Fund	460450 Golf Course Restaurant	4754 PEPSI-COLA BOTTLING OF	GLFR-ASST BEVERAGES	64.85

For doc #s from 136744 to 136916

Fund	Department Name (Account)	Vendor #/Name	Description	Amount
5010 Golf Fund	460450 Golf Course Restaurant	4754 PEPSI-COLA BOTTLING OF	GLFR-PRODUCT RETURNE	-10.00
5010 Golf Fund	460450 Golf Course Restaurant	3447 SUMMIT BEVERAGE	GLFR-ASST BEERS	348.00
5010 Golf Fund	460450 Golf Course Restaurant	3447 SUMMIT BEVERAGE	GLFR-EMPTY KEGS	-90.00
5010 Golf Fund	460450 Golf Course Restaurant	3447 SUMMIT BEVERAGE	GLFR-ASST BEERS	1,644.01
5010 Golf Fund	460450 Golf Course Restaurant	3447 SUMMIT BEVERAGE	GLFR-EMPTY KEGS	-30.00
5010 Golf Fund	460450 Golf Course Restaurant	3447 SUMMIT BEVERAGE	GLFR-PRODUCT PICKED	-15.50
5010 Golf Fund	460450 Golf Course Restaurant	3447 SUMMIT BEVERAGE	GLFR-PRODUCT PICKED	-20.22
5010 Golf Fund	460450 Golf Course Restaurant	3427 ZIP BEVERAGE	GLFR-ASST BEERS	336.30
5010 Golf Fund	460450 Golf Course Restaurant	5103 CLARK FORK CUSTOM MEATS	GLFR-ASST MEAT SNACK	365.00
5010 Golf Fund	460450 Golf Course Restaurant	4754 PEPSI-COLA BOTTLING OF	GLFR-ASST BEVERAGES	58.68
5010 Golf Fund	460450 Golf Course Restaurant	4754 PEPSI-COLA BOTTLING OF	GLFR-ASST BEVERAGES	633.00
5010 Golf Fund	460450 Golf Course Restaurant	3427 ZIP BEVERAGE	GLFR-ASST BEERS	349.12
5010 Golf Fund	460450 Golf Course Restaurant	4905 GEORGE'S DISTRIBUTING INC	GLFR-ASST WINES	75.48
5010 Golf Fund	460450 Golf Course Restaurant	2693 GLACIER WHOLESALERS, INC.	GLFR-ASST SNACKS	136.61
5010 Golf Fund	460450 Golf Course Restaurant	3447 SUMMIT BEVERAGE	GLFR-ASST BEERS	866.36
5010 Golf Fund	460450 Golf Course Restaurant	3447 SUMMIT BEVERAGE	GLFR-RETURNED EMPTY	-150.00
5010 Golf Fund	460450 Golf Course Restaurant	3447 SUMMIT BEVERAGE	GLFR-ASST BEERS	224.50
5010 Golf Fund	460450 Golf Course Restaurant	3447 SUMMIT BEVERAGE	GLFR-CREDITS TAKEN N	35.72
5010 Golf Fund	460450 Golf Course Restaurant	4480 SYSCO MONTANA, INC.	GLFR-FOOD SUPPLY	649.46
5010 Golf Fund	460450 Golf Course Restaurant	4480 SYSCO MONTANA, INC.	GLFR-KITCHEN SUPPLY	241.32
5010 Golf Fund	460450 Golf Course Restaurant	4480 SYSCO MONTANA, INC.	GLFR-FOOD SUPPLY	602.81
5010 Golf Fund	460450 Golf Course Restaurant	4480 SYSCO MONTANA, INC.	GLFR-FOOD SUPPLY	716.15
5010 Golf Fund	460450 Golf Course Restaurant	000316 WALLACES GOLF SHOP	GLFR-SNACKS	27.18
5010 Golf Fund	460450 Golf Course Restaurant	5252 KIM LEIBENGUTH	GLFR-BEER SUPPLY	103.94
5010 Golf Fund	460450 Golf Course Restaurant	4754 PEPSI-COLA BOTTLING OF	GLFR-GATOR LEMON LIM	75.00
5010 Golf Fund	460450 Golf Course Restaurant	4480 SYSCO MONTANA, INC.	GLFR-FOOD SUPPLY	434.32
5010 Golf Fund	460450 Golf Course Restaurant	4480 SYSCO MONTANA, INC.	GLFR-CLEANING SUPPLY	102.81
5010 Golf Fund	460450 Golf Course Restaurant	3427 ZIP BEVERAGE	GLFR-BEER	268.80
5010 Golf Fund	460450 Golf Course Restaurant	3427 ZIP BEVERAGE	GLFR-ASST BEERS	258.08
5010 Golf Fund	460450 Golf Course Restaurant	4905 GEORGE'S DISTRIBUTING INC	GLFR-ASST WINES	193.88
5010 Golf Fund	460450 Golf Course Restaurant	4754 PEPSI-COLA BOTTLING OF	GLFR-ASST BEVERAGES	102.36
5010 Golf Fund	460450 Golf Course Restaurant	4480 SYSCO MONTANA, INC.	GLFR-FOOD SUPPLY	640.11
5010 Golf Fund	460450 Golf Course Restaurant	3447 SUMMIT BEVERAGE	GLFR-ASST BEERS	452.00
5010 Golf Fund	460450 Golf Course Restaurant	3447 SUMMIT BEVERAGE	GLFR-ASST BEERS	456.24
5010 Golf Fund	460450 Golf Course Restaurant	3447 SUMMIT BEVERAGE	GLFR-EMPTY KEGS RETU	-50.00
5010 Golf Fund	460450 Golf Course Restaurant	000185 SUPER 1 FOODS	GLFR-FOOD SUPPLY	406.50
5010 Golf Fund	460460 G. C. Restaurant O & M	000011 MISSION VALLEY POWER	GLFR-CONCESSION STAN	5.41
5010 Golf Fund	460460 G. C. Restaurant O & M	000020 PROVIDENCE HEALTH &	GLFR-PRE EMPLY LAB W	25.00
5010 Golf Fund	460460 G. C. Restaurant O & M	000020 PROVIDENCE HEALTH &	GLFR-PRE EMPLY LAB W	25.00
5010 Golf Fund	460460 G. C. Restaurant O & M	000020 PROVIDENCE HEALTH &	GLFR-PRE EMPLY LAB W	25.00
5010 Golf Fund	460460 G. C. Restaurant O & M	000020 PROVIDENCE HEALTH &	GLFR-PRE EMPLY LAB W	25.00
5010 Golf Fund	460460 G. C. Restaurant O & M	3025 FIRST BANKCARD	GLFR-TIMECLOCK UPGRA	201.50
5010 Golf Fund	460460 G. C. Restaurant O & M	000011 MISSION VALLEY POWER	GLFR-RESTAURANT T102	279.18
5010 Golf Fund	460460 G. C. Restaurant O & M	5251 J&C EXHAUST HOOD CLEANING	GLFR-HOOD CLEAN/PWRW	1,500.00
5010 Golf Fund	460460 G. C. Restaurant O & M	4895 8x8, INC.	GLFR-JUNE PHONE SERV	33.15
5010 Golf Fund	460460 G. C. Restaurant O & M	000644 CITY OF POLSON WATER	GLFR-RESTAURANT UTIL	104.14
5010 Golf Fund	460460 G. C. Restaurant O & M	2520 CITY OF POLSON BUILDING	GLFR-CONCESSION STAN	45.00
5010 Golf Fund	460460 G. C. Restaurant O & M	2234 ACE HARDWARE/ TREMPER'S	GLFR-SWIFFER SWPR W/	14.99
			Total for Fund:	46,125.66
5210 Water Fund	343020 Water Revenues	999999 CHRIS BRENNER	WATR-REFUND PENALTIE	147.50

For doc #s from 136744 to 136916

Fund	Department Name (Account)	Vendor #/Name	Description	Amount
5210 Water Fund	430500 Water Utilities	000017 TOTAL SCREEN DESIGN	WATR-ASST CLOTHING	266.02
5210 Water Fund	430500 Water Utilities	4895 8x8, INC.	WATR-JUNE PHONE SERV	54.95
5210 Water Fund	430500 Water Utilities	3025 FIRST BANKCARD	WATR-SHOP SUPPLIES	7.19
5210 Water Fund	430500 Water Utilities	3025 FIRST BANKCARD	WATR-FIBERGLASS SHOVS	14.98
5210 Water Fund	430500 Water Utilities	3068 WALMART COMMUNITY CREDIT	WATR-OFFICE SUPPLIES	61.79
5210 Water Fund	430530 Source of Supply and	000011 MISSION VALLEY POWER	WATR-715 7TH AVE WES	128.98
5210 Water Fund	430530 Source of Supply and	5163 HDR ENGINEERING INC	WATR-T.O. #1 WELL HO	2,608.25
5210 Water Fund	430530 Source of Supply and	000011 MISSION VALLEY POWER	WATR-WELLS, BOOSTER	3,066.88
5210 Water Fund	430530 Source of Supply and	000011 MISSION VALLEY POWER	WATR-WELLS 6 & 7	481.80
5210 Water Fund	430550 Transmission and	5064 CORE & MAIN LP	WATR-STOCK PARTS	337.80
5210 Water Fund	430550 Transmission and	000026 POLSON AUTO PARTS, INC.	WATR-'05 WTR PUMP, D	214.96
5210 Water Fund	430550 Transmission and	000026 POLSON AUTO PARTS, INC.	WATR-NEW PIG ABS MAT	16.99
5210 Water Fund	430550 Transmission and	2007 UTILITIES UNDERGROUND	WATR-ANNUAL FEE 69-4	14.60
5210 Water Fund	430550 Transmission and	000010 CENTURYLINK	WATR-TELEPHONE SERVI	222.95
5210 Water Fund	430550 Transmission and	2434 MISSION VALLEY AUTO, INC.	WATR-2010 FORD TRANS	1,094.78
5210 Water Fund	430550 Transmission and	2547 TREASURE STATE CONCRETE	WATR-3/4 RECYCLE, PI	156.06
5210 Water Fund	430550 Transmission and	2007 UTILITIES UNDERGROUND	WATR-UTILITY LOCATES	35.33
5210 Water Fund	430550 Transmission and	4743 WEX BANK	WATR-FUEL 06/01-30/2	311.34
5210 Water Fund	430550 Transmission and	2234 ACE HARDWARE/ TREMPER'S	WATR-MISC PRODUCT	14.17
5210 Water Fund	430550 Transmission and	2234 ACE HARDWARE/ TREMPER'S	WATR-MARKING PAINT	13.98
5210 Water Fund	430550 Transmission and	2234 ACE HARDWARE/ TREMPER'S	WATR-WRNCH PIPE, GAL	62.44
5210 Water Fund	430550 Transmission and	2234 ACE HARDWARE/ TREMPER'S	WATR-PIPE TEES	26.47
5210 Water Fund	430550 Transmission and	2234 ACE HARDWARE/ TREMPER'S	WATR-CUTOFF WHL	17.96
5210 Water Fund	430550 Transmission and	2234 ACE HARDWARE/ TREMPER'S	WATR-FASTENERS	0.90
5210 Water Fund	430550 Transmission and	2234 ACE HARDWARE/ TREMPER'S	WATR-FASTENERS	57.60
5210 Water Fund	430550 Transmission and	2234 ACE HARDWARE/ TREMPER'S	WATR-MISC PRODUCT	70.95
5210 Water Fund	430550 Transmission and	2234 ACE HARDWARE/ TREMPER'S	WATR-D BATTERY	14.99
5210 Water Fund	430550 Transmission and	2234 ACE HARDWARE/ TREMPER'S	WATR-BUSHING PVC	9.05
5210 Water Fund	430550 Transmission and	2234 ACE HARDWARE/ TREMPER'S	WATR-CONDUIT LOCKNUT	10.68
5210 Water Fund	430550 Transmission and	2234 ACE HARDWARE/ TREMPER'S	WATR-SHARPIE MARKERS	3.98
5210 Water Fund	430550 Transmission and	2234 ACE HARDWARE/ TREMPER'S	WATR-SHOP PARTS	49.98
5210 Water Fund	430570 Customer Accounting and	5064 CORE & MAIN LP	WATR-METERS	1,484.22
			Total for Fund:	11,080.52
5310 Sewer Fund	214600 Retainage Payable	5031 SWANK ENTERPRISES	SEWR-PAY REQUEST #32	211,809.18
5310 Sewer Fund	343031 Sewer Service Charges	999999 CHRIS BRENNER	SEWR-REFUND PENALTIE	57.50
5310 Sewer Fund	430600 Sewer Utilities	000017 TOTAL SCREEN DESIGN	SEWR-ASST CLOTHING	266.02
5310 Sewer Fund	430600 Sewer Utilities	000010 CENTURYLINK	SEWR-TELEPHONE SERVI	194.13
5310 Sewer Fund	430600 Sewer Utilities	000010 CENTURYLINK	SEWR-TELEPHONE SERVI	111.42
5310 Sewer Fund	430600 Sewer Utilities	4895 8x8, INC.	SEWR-JUNE PHONE SERV	54.95
5310 Sewer Fund	430600 Sewer Utilities	3025 FIRST BANKCARD	SEWR-SHOP SUPPLIES	7.18
5310 Sewer Fund	430600 Sewer Utilities	3025 FIRST BANKCARD	SEWR-FIBERGLASS SHOVS	14.99
5310 Sewer Fund	430600 Sewer Utilities	3068 WALMART COMMUNITY CREDIT	SEWR-OFFICE SUPPLIES	61.78
5310 Sewer Fund	430630 Collection and	000011 MISSION VALLEY POWER	SEWR-715 7TH AVE WES	128.97
5310 Sewer Fund	430630 Collection and	5163 HDR ENGINEERING INC	SEWR-T.O. #8 SEWR CO	13,263.50
5310 Sewer Fund	430630 Collection and	001103 MID AMERICAN RESEARCH	SEWR-ROOM DISINFECTA	173.32
5310 Sewer Fund	430630 Collection and	000011 MISSION VALLEY POWER	SEWR-PUMP/LIFT STATI	1,387.32
5310 Sewer Fund	430630 Collection and	000026 POLSON AUTO PARTS, INC.	SEWR-TRAN OIL FLTR,	30.85
5310 Sewer Fund	430630 Collection and	2007 UTILITIES UNDERGROUND	SEWR-ANNUAL FEE 69-4	14.60
5310 Sewer Fund	430630 Collection and	2007 UTILITIES UNDERGROUND	SEWR-UTILITY LOCATES	35.32
5310 Sewer Fund	430630 Collection and	4743 WEX BANK	SEWR-FUEL 06/01-30/2	415.38

For doc #s from 136744 to 136916

Fund	Department Name (Account)	Vendor #/Name	Description	Amount
5310 Sewer Fund	430630 Collection and	2234 ACE HARDWARE/ TREMPER'S	SEWR-FASTNERS, COUPL	6.72
5310 Sewer Fund	430630 Collection and	2234 ACE HARDWARE/ TREMPER'S	SEWR-ASST MISC PRODU	93.98
5310 Sewer Fund	430630 Collection and	2234 ACE HARDWARE/ TREMPER'S	SEWR-ASST MISC PRODU	77.38
5310 Sewer Fund	430630 Collection and	2234 ACE HARDWARE/ TREMPER'S	SEWR-FASTENERS	6.57
5310 Sewer Fund	430630 Collection and	2234 ACE HARDWARE/ TREMPER'S	SEWR-ASST MISC PRODU	37.95
5310 Sewer Fund	430630 Collection and	2234 ACE HARDWARE/ TREMPER'S	SEWR-ASST ADAPTERS	5.15
5310 Sewer Fund	430630 Collection and	2234 ACE HARDWARE/ TREMPER'S	SEWR-CPL, BUSHING, A	11.03
5310 Sewer Fund	430630 Collection and	2234 ACE HARDWARE/ TREMPER'S	SEWR-CONCTR ROUNDUP	49.99
5310 Sewer Fund	430630 Collection and	2234 ACE HARDWARE/ TREMPER'S	SEWR-PVC NIPPLE, ELB	3.48
5310 Sewer Fund	430630 Collection and	2234 ACE HARDWARE/ TREMPER'S	SEWR-BUSHING, DRILL	11.28
5310 Sewer Fund	430630 Collection and	2234 ACE HARDWARE/ TREMPER'S	SEWR-BUSHING, PIPE,	4.73
5310 Sewer Fund	430630 Collection and	2234 ACE HARDWARE/ TREMPER'S	SEWR-ADAPTRS, BAL VA	6.47
5310 Sewer Fund	430640 Treatment and Disposal	2547 TREASURE STATE CONCRETE	SEWR-3/4 RECYCLE, PI	156.06
5310 Sewer Fund	430645 Wastewater Resource	000188 HACH COMPANY	SEWR-WWRF PH BUFFER	142.00
5310 Sewer Fund	430645 Wastewater Resource	000011 MISSION VALLEY POWER	SEWR-WWRF	5,241.21
5310 Sewer Fund	430645 Wastewater Resource	3487 THATCHER COMPANY OF	SEWR-T-CHLOR WWRF	5,156.40
5310 Sewer Fund	430645 Wastewater Resource	000188 HACH COMPANY	SEWR-WWRF GTWY OPR S	1,354.00
5310 Sewer Fund	430645 Wastewater Resource	5031 SWANK ENTERPRISES	SEWR-PAY REQUEST #32	740.00
5310 Sewer Fund	430645 Wastewater Resource	5031 SWANK ENTERPRISES	SEWR-CHANGE ORDER #1	8,755.00
5310 Sewer Fund	430645 Wastewater Resource	5031 SWANK ENTERPRISES	SEWR-PAY REQUEST #32	-2,213.04
5310 Sewer Fund	430645 Wastewater Resource	4425 DEPARTMENT OF REVENUE	SEWR-SWANK PAY REQ #	2,213.04
5310 Sewer Fund	430645 Wastewater Resource	2183 DOWL	SEWR-TASK ORDER #4	2,020.00
5310 Sewer Fund	430645 Wastewater Resource	2183 DOWL	SEWR-TASK ORDER #4 I	1,172.42
5310 Sewer Fund	430645 Wastewater Resource	4680 CINDY DOOLEY	SEWR-WWRF PAPERWORK	29.74
5310 Sewer Fund	430645 Wastewater Resource	1879 THE UPS STORE	SEWR-WWRF SHIPMENT	360.35
5310 Sewer Fund	430645 Wastewater Resource	2234 ACE HARDWARE/ TREMPER'S	SEWR-PIPE CUTTER, CP	61.65
5310 Sewer Fund	430670 Customer Accounting and	5064 CORE & MAIN LP	SEWR-METERS	1,484.22
Total for Fund:				255,014.19
Total:				391,689.55

Fund/Account	Amount
1000 General All-Purpose Fund	
101000	\$28,712.58
2020 Police Municipal Services Levy	
101000	\$949.39
2211 Skate Park Fund	
101000	\$1,246.26
2213 Dog Park/Travis Dolphin	
101000	\$5.49
2214 Rotary Donation	
101000	\$1.79
2225 Employee Christmas Fund	
101000	\$113.46
2380 Stormwater System Fund	
101000	\$6,844.17
2394 Building Code Enforcement	
101000	\$624.86
2401 Light Maintenance District #19	
101000	\$1,497.60
2402 Light Maintenance District #20	
101000	\$591.90
2703 Fire Memb. Donation Fund	
101000	\$40.00
2810 Police Training Fund	
101000	\$2,596.61
2820 Gas Apportionment Tax Fund	
101000	\$3,132.74
3542 SID #42 Streetscape Main St. Imp.	
101010	\$33,112.33
5010 Golf Fund	
101000	\$46,125.66
5210 Water Fund	
101000	\$11,080.52
5310 Sewer Fund	
101000	\$255,014.19
Total:	\$391,689.55

**CITY OF POLSON
COMMISSION PUBLIC HEARING MINUTES**

5c

Commission Chambers

June 15, 2020

6:30 p.m.

ATTENDANCE: Mayor Briney, Commissioners, Isbell, Howlett, Martin, Moll, Interim City Manager Wade Nash and City Clerk Cora Pritt

ABSENT: Commissioners Marchello, Pardini

OTHERS PRESENT (who voluntarily signed in): Jack Duffey, Karen Dunwell

CALL TO ORDER: (00:01) Mayor Briney called the meeting to order. The Pledge of Allegiance was recited. Roll call was taken.

APPROVAL OF PROPOSED AGENDA (01:02) –Commissioner Martin motion to approve the proposed agenda. Commissioner Moll second. Commission discussion: none Public comment none. **VOTE: Unanimous Motion carried**

PUBLIC COMMENT ON SIGNIFICANT MATTERS TO THE PUBLIC NOT ON THE AGENDA (01:31) – none

OPEN PUBLIC HEARING 6:32 p.m. (01:46) - Mayor Briney opened the Public Hearing

PRELIMINARY PLAT REVIEW (SD#19-05)-AMENDED PLAT OF LOT 1, BLOCK 1, SLACK VILLA AND ORCHARD TRACTS-2-LOT SUBSEQUENT MINOR SUBDIVISION WITH SUBDIVISION VARIANCE REQUEST (01:56)-City Planner Kyle Roberts presented this agenda item. This subdivision request also has a variance request. The subdivision request is straight forward. The City County Planning Board had a meeting on June 9th to hear the subdivision request. The City County Planning Board recommended approval of the Subdivision request. The application was received on April 28th and notices were mailed out on May 7th. *The Lake County Leader* ran the advertisement in the May 28th edition. The City did not receive any written comments regarding the application. The lot is located on Bayview Drive and is 1.21 acres in size. There are currently 2 dwellings and an out building on the property. The property is located in Low Residential Zoning District (LRZD). The proposed subdivision will be: Lot 1-A with one dwelling, Lot 1-B with one dwelling and one out building. Each home would be on their own lot. The reason for the variance request is that the new lots would not be in conformance with the Polson Development code for the front set back. Lot 1-B does not meet the current set back of 30 feet. Both lots have access to Bayview Drive and the owner(s) would be required to sign a Waiver of Protest for any future Bayview Drive upgrades. Lot 1-B will need a new waterline and Lot 1-A will need to grant an easement for Lot 1-B. There will be no new additional development at this time. There are 5 criteria that are required in order to have a variance. There are no issues with the first 4 criteria. The issue is criteria #5. There are 2 non-conforming uses, the set-backs and 2 dwelling on one lot. The smaller dwelling is non-accessory to the main dwelling. The variance would eliminate the non-conformance of 2 dwellings on 1 lot. Staff recommends approval with 10 Conditions of Approval. Commissioner Martin asked if there were 2 water hooks up required why not 2 sewer hook-ups? Jack Duffey-Ward 1 explained that water is metered and requires a separate meter. Both lots will be owned by the same person. The water hook up is for future use. Commissioner Martin asked that if adding the new water line will this require Impact Fees to be applied. City Planner Roberts answered no, there is no additional impact. Commissioner Isbell also asked about the Impact Fees. Commissioner Martin advised that the Impact Fee ordinance be carefully reviewed to see if the Impact Fees would apply

in this situation. Jack Duffey commented that the Gordon's would not have an issue paying the Impact Fee if it applies.

Mayor Briney Closed the Public Hearing at 6:55 p.m. (26:47)

Prior to adjourning Mayor Briney asked the Commission if Action Minutes are agreeable. The Commission stated yes Action Minutes are agreeable.

**Adjourn (26:56) - Commissioner Howlett motion to adjourn. Commissioner Martin second.
VOTE: Unanimous Motion carried.**

ADJOURN: 6:55 p.m.

Mayor Paul Briney

ATTEST: _____

Cora E. Pritt, City Clerk

**CITY OF POLSON
COMMISSION MEETING MINUTES**

Commission Chambers

June 15, 2020

5e

7:00 p.m.

ATTENDANCE: Mayor Briney, Commissioners, Isbell, Howlett, Martin, Moll, Interim City Manager Wade Nash and City Clerk Cora Pritt

ABSENT: Commissioners Marchello, Pardini

OTHERS PRESENT (who voluntarily signed in): Becky DuPuis, Bonnie Manicke, Lee Manicke

CALL TO ORDER: (00:01) Mayor Briney called the meeting to order. The Pledge of Allegiance was recited. Roll call was taken.

APPROVAL OF PROPOSED AGENDA (00:45) –**Commissioner Moll motion to approve the proposed agenda. Commissioner Martin second.** Commission discussion: none Public comment none. **VOTE: Unanimous Motion carried**

PUBLIC COMMENT ON SIGNIFICANT MATTERS TO THE PUBLIC NOT ON THE AGENDA (01:14) – none

CONSENT AGENDA (01:30) - a. May 16-29, 2020 Claims, b. June 1-12, 2020 Claims, c. City Commission Electronic Meeting Minutes May 18 2020, d. City Commission Written Summary Meeting Minutes May 18, 2020. **Commissioner Howlett motion to approve the Consent Agenda. Commissioner Moll second.** Commission discussion: Commissioner Moll asked about the \$16,000.00 claim for engineering fees for Waste Water Recovery Facility. Commissioner Martin commented the payment was to HDR Engineering for the Sewer Collection System Project. City Finance Officer Cindy Dooley answered yes it is for the Collection System project. Public comment: none **VOTE: Unanimous Motion carried**

CITY MANAGER COMMENTS (03:09) - City Planner Kyle Roberts is sitting in for Interim City Manager Wade Nash. Cameron Milton, Polson Golf Course Pro, has invited the Commission to come to the Golf Club House for lunch and a tour of the new golf simulators project. On Thursday and Friday the first round of interviews will be conducted with the City Manager applicants'. There will be two interviews on Thursday and two on Friday. The Commission will be conducting the interviews at the Polson School District Administration facility. The public may view the interviews at City Hall in the Commission Chambers. The interviews will be via Zoom. The public comments will be received until June 24th at 5:00 p.m. The second round of interviews will be in person. Jim Mercer will be assisting with the interview process. The Commission will be asking approximately 20 questions. Commissioner Moll thanked City Planner Roberts for all of his hard work throughout this process.

SUBDIVISION VARIANCE REQUEST: PRELIMINARY PLAT SUBDIVISION #19-05: AMENDED PLAT OF LOT 1, BLOCK 1, SLACK VILLA AND ORCHARD TRACTS-2-LOT SUBSEQUENT (10:37)- City Planner Roberts presented this agenda item. This proposal was presented during the Public Hearing. There is nothing new to add. If the variance request does not pass, the subdivision is not approvable. City staff recommends approving. **Commissioner Moll motion to approve the Subdivision Variance request. Requesting a variance from the LRZD minimum front yard setback provision. As it applies to the existing dwelling and shed located on proposed Lot 1B because the request complies with the Subdivision Variance Evaluation criteria as outlined in the**

Polson Development Code and discussed in the June 15th Staff Report. Commissioner Martin second. Commission discussion: Commissioner Isbell clarified this was just for the setbacks. Public comment: none **VOTE: Unanimous Motion carried**

PRELIMINARY PLAT SUBDIVISION #19-05: AMENDED PLAT OF LOT 1, BLOCK 1 SLACK VILLA AND ORCHARD TRACTS-2-LOT SUBSEQUENT MINOR (12:17) - City Planner Kyle Roberts presented this agenda item. This request did go through public hearing with the City County Planning Board. The CCPB voted to recommend this subdivision with the 10 Conditions of Approval. City Finance Officer Cindy Dooley commented that the developer pays half the Impact Fees at the time of development. The builder pays the second half at the time new construction begins. There will also be Fire and Parks Impact Fees. Commissioner Martin explained the situation of two homes on one lot with one water/sewer hook-up. There will not be two connections. Will the Impact Fees apply? City Finance Officer Dooley answered yes, the second lot will be new development. The City Attorney can be asked for his opinion on the matter. City Planner Roberts commented that according to the Impact Fee ordinance Impact Fees will be assessed at the time. The City will get clarification. Commissioner Martin commented that if Impact Fees apply that should be Condition number 11. **Commissioner Howlett motion to approve the Preliminary Plat of Amended Plat of Lot 1, Block 1, Slack Villa and Orchard Tracts Subdivision, subject to the Ten Conditions outlined in the June 15th Staff Report and also subject to the legal review of whether Impact Fees need to be paid. If so that would be an added 11th Condition.** Commissioner Moll second. Commission discussion: none Public comment: none **VOTE: Unanimous Motion carried**

PRA/TIF GRANT AGREEMENT TIME EXTENSION REQUEST: POLSON THEATRES, INC. DBA SHOWBOAT CINEMA (17:21) -City Planner Kyle Roberts presented this agenda item. The Polson Redevelopment Agency (PRA) recommended the Tax Increment Funding grant for expansion on August 15, 2018 for two years. The applicant is requesting a six month extension to complete the expansion. Beck DuPuis commented that hopefully half of the newly expanded theater will be open in July. The second section will be completed by the end of August. Commissioner Martin asked if six months would be long enough. Becky answered it should be. Commissioner Howlett commented it look nice. **Commissioner Martin motion to approve a six-month time extension to The Polson Theatres, Inc. PRA/TIF Grant agreement for a new expiration date of February 15, 2021. Commissioner Moll second.** Commission discussion: none Public comment: none **VOTE: Unanimous Motion carried**

CITY OF POLSON RESOLUTION 2020-TBD, TO ANNEX LOTS 11, 12, 13, AND 14 OF BLOCK 4, EAST SIDE ADDITION TO GRANDVIEW TOWNSITE AND 27.5 FEET OF ABANDONED STREET AND 8 FEET OF ABANDONED ALLEY (20:31) City Planner Kyle Roberts presented this agenda item. There are four lots petition to annex, then aggregate the four lots into one lot. A single family residence will then be built on the lot. Commissioner Moll asked about access. City Planner Roberts explained there is an easement that runs along the property to allow access. Commissioner Martin asked if the vote for only for the annexation. City Planner Roberts commented that the annexation is the only matter for vote. The aggregation is completed administratively by City Staff. The existing lots are fairly small lots. **Commissioner Martin motion to approve Resolution 2020-TBD to annex Lots 11, 12, 13, and 14 of Block 4, East Side Addition to Grandview Townsite and 27.5 feet of abandoned street and 8 feet of abandoned alley. Commissioner Howlett second.** Commissioner comment: none Public comment: none **VOTE: Unanimous Motion carried**

RIDGEWATER (PHASES 5 AND 6) SUBDIVISION IMPROVEMENT AGREEMENT EXTENSION (26:10) City Planner Kyle Roberts presented this agenda item. In 2014 Phase 5 and 6 were approved. The developer has not developed these lots. The City entered in to an agreement to develop the road. The developer is asking for a 1 year extension of the Subdivision Approval Agreement. The Lift Station is being worked on. A Letter of Credit for 2020 has been obtained from the bank. The developer's engineers are working on the design. The engineers have reached out to the City

asking for information. Commissioner Martin commented that he had spoken with Dennis Duty. Dennis has provided information to the City. The pressure line is currently being designed. **Commissioner Martin motion to approve the requested one-year Time Extension to the Subdivision Improvement Agreement for Phases 5 and 6 of the Ridgewater Subdivision until July 1, 2021. Commissioner Isbell second.** Commission discussion: Commissioner Howlett commented that she is very tired of this. Mr. Maddy has had extensions. We are like the 1st City Bank of Polson for Mr. Maddy. Every time he's not going to make it he needs five years, three years, one year and I'm done. If Mr. Maddy is going to run his business as a business he needs to apply himself and get things done. I will vote for this tonight but this is the last time I will vote to approve. I want him to understand that. It's time that he do or live up to his commitment as the City lives up to theirs. Commissioner Martin commented that the market is involved in selling the lots for development. Commissioner Moll commented that it would have been good for the applicants to have come to the meeting. Public Comment: none **VOTE: Unanimous Motion carried**

CITY OF POLSON RESOLUTION 2020-TBD, TO IMPLEMENT SECOND STEP IN RATE INCREASE FOR USERS OF THE CITY OF POLSON MUNICIPAL SEWER SYSTEM. (33:24)

City Finance Officer Cindy Dooley presented this agenda item. The subject of rate increase has been discussed several times. To fulfill the TSEP commitment the City of Polson needs to increase the water/sewer rates. In 2016 the rate was increased to \$59.00 and now it needs to be 100% will be \$88.62. The first phase was increased in 2016 and now the second increase needs to be implemented to close out the grant. The City is proposing a rate increase for August 1, 2020. This will encompass the August 15th utility billing cycle. Those bills will be mailed out on August 28th. The new sewer rate will be: 5,000 usage rate increase of \$9.16 and the 6,000 usage rate increase will be \$9.74. Commissioner Martin asked if there is enough operating data that the rate increase will be enough. City Finance Officer Dooley answered yes. The increase will cover the Waste Water Recovery Facility and the Sewer Expansion coverage of 10% at this point. There will be an annual review of the WWRF operations. Carl Brown compiled the rate analysis. Commissioner Howlett asked if this agreement had already been made. City Finance Officer Dooley answered yes. This resolution is for the second increase. Residents will be notified via a letter from the City as well as a notice on the utility bills. **Commissioner Howlett motion to approve Resolution 2020-TBD to implement second step in rate increase for users of the City of Polson Municipal Sewer System. Commissioner Moll second.** Commission discussion: none Public comment: none **VOTE: Unanimous Motion carried**

Prior to adjourning Mayor Briney asked the Commission if Action Minutes are agreeable. The Commission stated yes Action Minutes are agreeable.

Adjourn (41:24) - Commissioner Howlett motion to adjourn. Commissioner Martin second. VOTE: Unanimous Motion carried.

ADJOURN: 7:37 p.m.

Mayor Paul Briney

ATTEST: _____

Cora E. Pritt, City Clerk

CITY OF POLSON COMMISSION SPECIAL MEETING AGENDA

5g

Polson School District Administration Building June 18, 2020 9:30 A.M. – 1:00 P.M.

ATTENDANCE: Mayor Briney, Commissioners, Howlett, Isbell, Marchello, Martin, Moll, Pardini, and City Clerk Cora Pritt

CALL TO ORDER: (00:01) Mayor Briney called the meeting to order. The Pledge of Allegiance was recited. Roll call was taken.

APPROVAL OF PROPOSED AGENDA (00:43) –Commissioner Howlett motion to approve the proposed agenda. Commissioner Martin second. Commission discussion: none **VOTE: Unanimous Motion carried**

BREIFING WITH THE MERCER GROUP, INC. (01:00) - Karolyn Mercer, The Mercer Group, Inc. gave an outline for the process. Today's candidates will be Brian Bender and Ed Meece. Remember that the Commission is looking for someone they can work with.

CITY MANAGER CANDIDATE PRELIMINARY INTERVIEWS: (31:59)
BRIAN BENDER 10 AM - 11:15 AM (Audio 061820 Part 1)
ED MEECE 11:30 AM – 12:45 PM (Audio 061820 Part 2-0.04)

The following is a list of the questions that each candidate was asked. For a full review of their answers please refer to the audio file listed on the City of Polson website.

What trends are emerging in American society that promise to significantly influence local government organizations in the coming decade? As City Manager of Polson, how would you prepare or change the organization to cope with these trends?*

City Managers are constantly confronted with conflicting demands from different segments of the membership they serve. What structural, organizational or operational actions would you take to minimize or balance these conflicting demands?*

Describe actions you have initiated and taken that were unpopular with segments of the community. What did you do to gain an understanding with members regarding these actions?*

.What do you consider to be your major accomplishments in your current and previous positions as they relate to this position?*

What do you feel has been your greatest frustration or disappointment in your present or previous positions, and why do you feel this way?*

What three words would others use to describe you and how would they differ from your self-assessment? *

Why do you want this job?*

What makes you uniquely qualified to be the City Manager of Polson?*

What was the most difficult decision you had to make in your career and what did you learn from it?*

The Commission is severely split on most every issue and the situation is worsening. You can't get anything accomplished because of walking the tightrope between factions. How would you handle the situation? Why?*

If your current supervisor(s) were here right now, what would they say about you?*

What is your style of management? How do you manage your staff?*

What is your style of management? How do you manage your staff?*

What has been your direct experience working with furthering the development of a City Government and what tools do you utilize to find the optimum development pattern?*

What experience have you had in dealing with staff development and what is the most important tool to utilize for staff development?*

What are two traits that you think are essential to being an effective leader?*

You often have to make recommendations to the Commission on issues that have strong political implications. Give us an example of one such recommendation, and tell us how you handled it.*

From time to time, actions occur which damage the public's confidence in City government. Give us an example of how this has happened and tell us how you have handled it.*

During your professional career, you undoubtedly have had work-related situations evolve which have been significant problems for you to deal with. Sometimes the more you get into such a problem, the worse it gets. Give us an example of such a problem, and tell us how you have dealt with it.*

Do you have any experience working with Tribal government? If so, could you expand on it? If not, what approach would you use?

Prior to adjourning Mayor Briney asked the Commission if Action Minutes are agreeable. The Commission stated yes Action Minutes are agreeable

Commissioner Howlett motion to adjourn. Commissioner Martin second. **VOTE: Unanimous Motion carried. (01:06:00)**

ADJOURNMENT 12:48 p.m.

Mayor Paul Birney

City Clerk Cora E. Pritt

CITY OF POLSON COMMISSION SPECIAL MEETING AGENDA

5i

Polson School District Administration Building June 19, 2020 9:30 A.M. – 1:00 P.M.

ATTENDANCE: Mayor Briney, Commissioners, Howlett, Isbell, Marchello, Martin, Moll, Pardini, and City Clerk Cora Pritt

CALL TO ORDER: (00:05) Mayor Briney called the meeting to order. The Pledge of Allegiance was recited. Roll call was taken.

APPROVAL OF PROPOSED AGENDA (00:35) –Commissioner Martin motion to approve the proposed agenda. Commissioner Howlett second. Commission discussion: none **VOTE: Unanimous Motion carried**

BREIFING WITH THE MERCER GROUP, INC. (00:21) - Karolyn Mercer, The Mercer Group, Inc. gave an outline for the process. Today's candidates will be Troy Smith and Darcy Long. Karolyn Mercer reminded the Commission of the next steps. The public will have until June 24th to submit any written comments. Then the Commission will decide if there are any candidates they want to invite to Polson for another interview. There may be a Meet and Greet for the community to meet the candidates. The Commission could also decide to start over from the beginning. Commissioner Isbell asked what background checks had been completed on all the candidates. Karolyn explained that Jim had spoken with each candidate. There were a series of questions sent to each candidate. Commissioner Isbell asked if this were a good representation to only have a telephone interview. Karolyn explained that is how they normally conduct this process. There are also a staff of professionals that do research on the candidates as well. References are checked. Commissioner Isbell asked if any of the City Department Heads had been asked about the candidates. Karolyn answered that Jim would have to speak to that she couldn't answer that questions. Commissioner Isbell commented that he would like a deeper background check conducted. Karolyn answered that an in-depth background check would require authorization from the candidates. She gave an example of one of the candidates that asked that a credit check not be conducted. He had just had a credit background check done on June 3rd. Too many credit checks can affect the credit score. He had an excellent credit score. Commissioner Pardini asked if it would be appropriate to contact persons that had worked with the candidates. Karolyn answered that that practice is not encouraged. Information may not be shared to all the Commission or the information may not be accurate. The Mercer Group could do more background checks if the Commission wishes them to.

CITY MANAGER CANDIDATE PRELIMINARY INTERVIEWS: (30:33)

TROY SMITH 10 AM - 11:15 AM (30:40-061920 Part 1 audio)

DARCY LONG 11:30 AM – 12:45 PM (00:03-061920 Part 2 audio)

The following is a list of the questions that each candidate was asked. For a full review of their answers please refer to the audio file listed on the City of Polson website.

What trends are emerging in American society that promise to significantly influence local government organizations in the coming decade? As City Manager of Polson, how would you prepare or change the organization to cope with these trends?*

City Managers are constantly confronted with conflicting demands from different segments of the membership they serve. What structural, organizational or operational actions would you take to minimize or balance these conflicting demands?*

Describe actions you have initiated and taken that were unpopular with segments of the community. What did you do to gain an understanding with members regarding these actions?*

What do you consider to be your major accomplishments in your current and previous positions as they relate to this position?*

What do you feel has been your greatest frustration or disappointment in your present or previous positions, and why do you feel this way?*

What three words would others use to describe you and how would they differ from your self-assessment?

Why do you want this job?*

What makes you uniquely qualified to be the City Manager of Polson?*

What was the most difficult decision you had to make in your career and what did you learn from it?*

The Commission is severely split on most every issue and the situation is worsening. You can't get anything accomplished because of walking the tightrope between factions. How would you handle the situation? Why?*

If your current supervisor(s) were here right now, what would they say about you?*

What is your style of management? How do you manage your staff?*

What is your style of management? How do you manage your staff?*

What has been your direct experience working with furthering the development of a City Government and what tools do you utilize to find the optimum development pattern?*

What experience have you had in dealing with staff development and what is the most important tool to utilize for staff development?*

What are two traits that you think are essential to being an effective leader?*

You often have to make recommendations to the Commission on issues that have strong political implications. Give us an example of one such recommendation, and tell us how you handled it.*

From time to time, actions occur which damage the public's confidence in City government. Give us an example of how this has happened and tell us how you have handled it.*

During your professional career, you undoubtedly have had work-related situations evolve which have been significant problems for you to deal with. Sometimes the more you get into such a problem, the worse it gets. Give us an example of such a problem, and tell us how you have dealt with it.*

Do you have any experience working with Tribal government? If so, could you expand on it? If not, what approach would you use?

DISCUSS NEXT STEPS (52:50) – Karolyn Mercer reminded the Commission to wait until after June 24th to review the public comments. Get together with the comments and discuss whether to invite anyone to come for the next interview. Mercer Group will contact the candidates and let them know when you will be getting back with them. City Planner Roberts suggested July 7th. Commissioner Pardini asked for a work session before then. Mayor Briney commented that it couldn't be a formal decision made at a work session. Commissioner Pardini suggested a Special Meeting on June 29th. Commissioner Howlett suggested to begin the process on the 29th and make a decision during the July 6th Commission meeting. There was a consensus agreement to meet on June 29th at 6:30 p.m. to review Public Comment and to discuss the candidates. Karolyn Mercer commented she will contact the candidates and let them know that the City of Polson would get back with them on June 30th. Mayor Briney commented that this would be okay as long as Interim City Manager Nash is in agreement.

Prior to adjourning Mayor Briney asked the Commission if Action Minutes are agreeable. The Commission stated yes Action Minutes are agreeable

Commissioner Howlett motion to adjourn Commissioner Moll second. VOTE: Unanimous Motion carried

ADJOURNMENT 12:57 p.m.

Mayor Paul Birney

City Clerk Cora E. Pritt

**CITY OF POLSON
COMMISSION SPECIAL MEETING MINUTES**

5k

Commission Chambers

June 29, 2020

6:30 p.m.

ATTENDANCE: Mayor Briney, Commissioners, Howlett, Isbell, Martin, Marchello, Moll, Pardini, and City Clerk Cora Pritt

OTHERS PRESENT (who voluntarily signed in via Zoom): Larry Ashcraft, Lita Fonda, Dave Ritterhouse, and Gayle Siemers

CALL TO ORDER: (00:01) Mayor Briney called the meeting to order. The Pledge of Allegiance was recited. Roll call was taken.

APPROVAL OF PROPOSED AGENDA (00:43) –Commissioner Howlett motion to approve the proposed agenda. Commissioner Moll second. Commission discussion: none Public comment none.
VOTE: Unanimous Motion carried

PUBLIC COMMENT ON SIGNIFICANT MATTERS TO THE PUBLIC NOT ON THE AGENDA (01:12) – none

Prior to moving on to the New Business Mayor Briney took a few moments to thank the Search Committee for all of their hard work.

EVALUATE THE CITY MANAGER FINALIST CANDIDATES AND SELECT CANDIDATE(S) TO INVITE FOR FINAL ROUND OF INTERVIEW(S) (01:28)-Mayor Briney presented this agenda item. Mayor Briney explained the process for evaluating; there will be comment time for the Commission then the public. After all comments are completed then a motion may be given. Each candidate will be evaluated one at a time.

Brian Bender:

Commissioner Howlett commented she was very impressed with Mr. Bender. He presented himself well, was knowledgeable, seems to fit in all the brackets, is involved in the community, and gave clear staff direction.

Commissioner Martin commented that he concurred with Commissioner Howlett’s comments. Mr. Bender was very articulate, organized, connected with the State entities, has a clear record, has had no disciplinary actions taken against him, comfortable with small communities, would be able to hit the ground running, and his salary was okay.

Commissioner Isbell commented that Mr. Bender was the most personable, the strongest, and best suited, has experience in Montana.

Commissioner Moll commented that he agreed. Mr. Bender seemed to be a strong candidate, seems to like to engage in the community.

Mayor Briney commented that he liked the fact that Mr. Bender is familiar with Montana code, gave good solid answers, and is a good candidate.

Darcy Long:

Commissioner Martin commented that Mr. Long is the first candidate he would eliminate. Mr. Long had been removed from the job two different times. He would be familiar with a small staff. The removals were unfortunate but Commissioner Martin would eliminate Mr. Long first.

Commissioner Moll commented that he was not interested in having a second conversation with Mr. Long. Some of Mr. Long's comments raised red flags.

Commissioner Howlett commented that she like Mr. Long. He had strong equalities, was personable, has the education, and he is a leader. Commissioner Howlett felt his background was suited.
Public comment: none

Ed Meece:

Commissioner Howlett commented that Mr. Meece would not be a good fit. He is inexperienced, didn't present himself well. Answers were not good. He would not be a good match.

Commissioner Isbell seconded Commissioner Howlett's comments.

Commissioner Moll commented that Mr. Meece has 20 years of experience as a City Manager, Mr. Meece is a Montana guy and knows the people.

Commissioner Martin commented that Mr. Meece has a long background in city government. It does appear that Mr. Meece rides roughshod on getting things done.

Commissioner Marchello commented that he agreed with Commissioner Martin's comments. Mr. Meece was articulate, went straight through the questions and would like to see him come to Polson for the second round of interviews.

Mayor Briney commented that Mr. Meece makes him nervous. Mayor Briney received comments from some of the people who knew Mr. Meece while he worked in Livingston. The community had negative comments. Commissioner Pardini asked if the comments were from people who knew Mr. Meece. Mayor Briney answered yes. One of the comments was from a Commissioner.

Commissioner Martin commented that there had been an editorial in the Helena newspaper that was not very favorable to Mr. Meece. It appeared he was rough to work with.

Commissioner Pardini commented that Mr. Meece was the only candidate that had experience working with Tribal Government. Commissioner Martin commented that it was a friendly work situation.

Commissioner Isbell commented that it wasn't until he was asked about the Tribal work that he answered that he did have experience working with the Crow nation.

Public comment: none

Troy Smith:

Commissioner Howlett commented that she like Mr. Smith. The Search Committee had done their homework. All of the candidates possess the education needed. Mr. Smith has been to Polson. He is a very strong candidate.

Commissioner Martin commented that Mr. Smith is a strong candidate but Commissioner Martin has several reservations about him. Most of Mr. Smith's career has been in law enforcement. He has only been a City Manager for three years. Mr. Smith was about to receive a vote of no-confidence from the police department when he was shuffled around and put in as City Manager. That didn't bother Commissioner Martin but only three years of experience was the first reservation. Second reservation was the fact that Mr. Smith's experience has been with large organizations. Mr. Smith gave the smoothest interview, but the salary may be a tough negotiation. Commissioner Pardini asked where Commissioner Martin received his information and why wasn't it shared by Mr. Mercer. Commissioner Martin answered the *Denver Post*.

Commissioner Isbell commented that a simple internet search would give you answers about the candidates. Several of the nine candidates had issues but Mr. Mercer did not include that information.

Commissioner Howlett commented that there is no class entitled How to Become a City Manager. Most candidates have either a financial, planning, or law enforcement background. Mr. Smith had no major mistakes and he seemed eager to learn.

Commissioner Pardini commented that the cost of living in Polson may be less than the cost of living in Colorado. Commissioner Pardini stated that she hadn't expected to appreciate him as much as she did. Commissioner Pardini's concern is that Mr. Mercer was paid a lot of money and none of this issue was disclosed. The gentleman has higher pressure experience. He may help us. He would be Commissioner Pardini's first choice.

Commissioner Moll commented that he had Mr. Smith on his list. Commissioner Moll stated he wondered how Mr. Smith would fit in.

Public comment: none

Commissioner Martin motion to invite Brian Bender for a meet and greet and a final round of interviews. Commissioner Moll second. Commission discussion: none Public comment: none
VOTE: Unanimous Motion carried

Commissioner Howlett motion to invite Ed Meece for a meet and greet and a final round of interviews. Commissioner Moll second. Commission discussion: none Public comment: none
VOTE: Unanimous Motion carried

Prior to adjourning Mayor Briney asked the Commission if Action Minutes are agreeable. The Commission stated yes Action Minutes are agreeable.

Adjourn (35:41) - Commissioner Howlett motion to adjourn. Commissioner Martin second.
VOTE: Unanimous Motion carried.

ADJOURN: 7:06p.m.

Mayor Paul Briney

ATTEST: _____

Cora E. Pritt, City Clerk

LIQUOR LICENSE APPLICATIONS
 FY 2020-2021 AS OF JULY 1, 2020

5I

<u>NAME OF ESTABLISHMENT</u>	<u>AMOUNT</u>	<u>DATE PAID</u>	<u>RECEIPT #</u>	<u>LIC #</u>
ALL BEVERAGE				
❖ CHINA GATE RESTAURANT	\$225	06/16/20	14450-04	1243
❖ LAKE BAR	\$225	06/18/20	14452-45	1248
❖ MACKENZIE RIVER CO	\$225	05/29/20	14421-05	1249
❖ THE SHOE LAKEVIEW	\$225	05/22/20	14415-23	1261
❖ SPORTSPAGE LOUNGE	\$225	06/24/20	14458-15	1259
❖ THE SALISH/FIESTA EN JAL	\$225	05/27/20	14419-01	1258
❖ PERFECT SHOT TAVERN	\$225	06/10/20	14440-44	1252
NON-PROFIT / ALL BEVERAGE				
❖ ELKS CLUB	\$225	06/08/20	14436-01	1246
❖ VFW	\$218.95	05/26/20	14415-27	1263
BEER AND WINE				
❖ 4B'S RESTAURANT	\$200	06/08/20	14436-81	1241
❖ BIG CHEESE (Betty's & Stageline)	\$200	05/27/20	14419-02	1242
❖ D BERARDINIS WINERY	\$200	06/29/20	14460-24	1245
❖ JACK'S PIER 93	\$200	06/01/20	14424-52	1253
❖ MRS. WONDERFUL	\$200	06/11/20	14442-39	1251
❖ POLSON BAY GROCERY	\$200	06/03/20	14429-24	1255
❖ RED LION INN & SUITES	\$200	06/01/20	14424-51	1256
❖ SAFEWAY STORE	\$200	06/12/20	14445-60	1257
❖ SUPER 1 FOODS	\$200	05/29/20	14421-04	1260
❖ THE COVE DELI & PIZZA	\$200	06/12/20	14445-60	1244
❖ TOWN PUMP OF POLSON	\$200	06/03/20	14429-03	1262
❖ WALGREENS #16084	\$200	06/04/20	14429-37	1264
❖ WALMART	\$200	06/18/20	14452-74	1265
BEER				
❖ GLACIER BREWING COMPANY	\$100	06/11/20	14442-40	1247
❖ MAIN STREET MARKET	\$100	06/03/20	14429-04	1250
❖ PIZZA HUT	\$100	06/24/20	14458-20	1254
❖ Transfer of license	\$100	06/04/18	13421-25	

CITY OF POLSON

CITY COMMISSION AGENDA ITEM SUMMARY

Agenda Item No.: 7 (Motion) Findings of Fact and Final Decision of the City Commission: Amended Plat of Lot 1, Block 1, Slack Villa and Orchard Tracts Subdivision
Meeting Date: July 6, 2020
Staff Contact: Kyle Roberts, City Planner
Phone and Email: 406-883-8213 | cityplanner@cityofpolson.com

AGENDA ITEM SUMMARY: This Agenda Item requests the City Commission make a motion to approve or deny the Findings of Fact and Final Decision in regard to the preliminary plat of Amended Plat of Lot 1, Block 1, Slack Villa and Orchard Tracts Subdivision.

BACKGROUND: On June 15th the City Commission conducted a public hearing to hear the proposed Amended Plat of Lot 1, Block 1, Slack Villa and Orchard Tracts Subdivision. Immediately following the public hearing during the Commission’s regular meeting, the Commission unanimously voted to approve the proposed subdivision. The subdivision proposed to divide Lot 1, Block 1, Slack Villa and Orchard Tracts, creating Lots 1A and 1B.

ANALYSIS: As the final step in the review process of a subsequent minor subdivision, the governing body must issue written findings of fact that discuss and weigh the proposed subdivision’s compliance with zoning and subdivision regulations within 30 working days of the City Commission’s decision on the proposed subdivision (Sec. 6.06.610(8)(d)(ii), Polson Development Code).

Per direction from the City Commission, staff added Condition #11 to the subdivision’s preliminary approval. For clarification purposes, while the property owner of Lot 1B will be subject to paying a connection fee when installing and connecting a water service line (per Condition #3), payment of an impact fee is not applicable as the need for a new connection does not stem from new development (Sec. 2.06.870, Polson Municipal Code).

STAFF RECOMMENDATION: Staff recommends approval of the Findings of Fact and Final Decision of the City Commission in regard to the preliminary plat of Amended Plat of Lot 1, Block 1, Slack Villa and Orchard Tracts Subdivision.

SUGGESTED MOTION: *I MAKE A MOTION TO APPROVE THE FINDINGS OF FACT AND FINAL DECISION IN REGARD TO THE PRELIMINARY PLAT OF AMENDED PLAT OF LOT 1, BLOCK 1, SLACK VILLA AND ORCHARD TRACTS SUBDIVISION.*

ATTACHMENTS: i) Findings of Fact and Final Decision of the City Commission of the City of Polson in regard to: Amended Plat of Lot 1, Block 1, Slack Villa and Orchard Tracts Subdivision

FINDINGS OF FACT AND FINAL DECISION OF THE CITY COMMISSION OF THE CITY OF POLSON IN REGARD TO: Amended Plat of Lot 1, Block 1, Slack Villa and Orchard Tracts Subsequent Minor Subdivision

Statement of Case

In rendering its decision to approve, conditionally approve, or deny the proposed subdivision the governing body shall issue written findings of fact that discuss and weigh the proposed subdivision's compliance with the Polson Development Code and Montana Subdivision and Platting Act.

When the governing body approves, denies, or conditionally approves the proposed subdivision, it shall send the subdivider a written decision within 30 working days, with the appropriate signature, and make the letter available to the public.

Ordinance and Regulations

Identify the regulations and statutes that are used in reaching the decision to approve, deny, or impose conditions:

The City Commission's decision to unanimously approve the subsequent minor subdivision with conditions was based according to the Polson Development Code, Polson Growth Policy, and Montana Subdivision and Platting Act.

Findings of Fact

Provide the facts and conclusions that the governing body relied upon in making its decision and reference documents, testimony, or other materials that form the basis of the decision:

On June 9, 2020, the Polson City-County Planning Board, in a public hearing, heard the subsequent minor subdivision application and respective subdivision variance request with regard to Amended Plat of Lot 1, Block 1, Slack Villa and Orchard Tracts. The property owners, Carey and Marie Gordon, were not present, but were represented by Jack Duffey, Registered Land Surveyor. After presentation of the staff report and findings, both Mr. Duffey and the City-County Planning Board were in agreement of the findings presented. The City-County Planning Board made a unanimous recommendation of approval of the variance request and subdivision to the City Commission.

On June 15, 2020, the Polson City Commission, in a public hearing, heard the subsequent minor subdivision application and respective subdivision variance request with regard to Amended Plat of Lot 1, Block 1, Slack Villa and Orchard Tracts. The property owners, Carey and Marie Gordon, were not present, but were represented by Jack Duffey, Registered Land Surveyor. Kyle Roberts, City Planner, presented an overview and staff report to the Commission which recommended that the subdivision variance request be approved, and subsequently, the subsequent minor subdivision be approved with 10 conditions.

Mr. Roberts recommended that the Commission waive the applicant's requirement to provide a parkland dedication based upon: i) [76-3-621\(3\)\(d\) MCA](#); ii) the applicant's request to have the requirement waived; and iii) the fact that there would be no new development as a result of approving

the subdivision. The Commission supported waiving the parkland dedication requirement. The Commission asked whether the existing dwelling on proposed lot 1B would be subject to paying impact fees when installing a water service line (Condition #3). Furthermore, the Commission requested that a condition be added (Condition #11) that addresses the procedure for connecting into the City's water line. The procedure and fees for connecting are processed and determined by the Building Department per City ordinance 2.06.881.

The Commission approved the findings for the subdivision variance request and subsequent minor subdivision as presented in the staff report (provided below) and approved the subdivision with 11 conditions.

Subdivision Design & Improvement Standards (Article 6, Division 6 of the Polson Development Code)

- i. Floodplain: Although the proposed subdivision abuts Flathead Lake, the subject property is not located in a floodway of a 100-year flood event per FEMA's Flood Insurance Rate Map.
- ii. Zoning conformance: All newly-created lots must conform to the City of Polson zoning regulations:
 - a. Minimum lot size: The minimum lot size in LRZD is 7,000 square feet. Proposed lots 1A and 1B will meet the minimum lot size.
 - b. Maximum lot coverage: The maximum lot coverage allowable in LRZD is 40%. Proposed lot 1A's lot coverage is 16.1% and proposed lot 1B's is 13.7%.
 - c. Minimum lot width: The minimum lot width at the front property line must be 50 feet. Proposed lots 1A and 1B will meet the minimum lot width as measured at the front property lines.
 - d. Setbacks: The existing dwelling on proposed lot 1A will meet all minimum setback requirements of LRZD; however, the existing dwelling and shed on proposed lot 1B do not meet the minimum front yard setback of 30 feet. As part of this proposed subdivision, the applicant is requesting a subdivision variance from the front yard setback requirement for proposed lot 1B (see *Subdivision Variance Request* below).
- iii. Legal & physical access: Proposed lots 1A and 1B have existing legal and physical access to a dedicated public street, Bayview Drive. While Bayview Drive is a public street, it currently does not comply with the *City of Polson Standards for Design and Construction* as the street is only 21 feet in pavement width (26 feet is the City standard) and the street does not contain sidewalk(s) and curbs and gutters. There is potential for the street to be improved to a greater standard, albeit not to full City standards as the right-of-way width is only 30 feet. As such, the property owners shall be required to waive their right to protest the formation of a special improvement district (SID) related to any potential undertaking to create an SID to improve Bayview Drive [[Sec. 6.06.830\(6\)](#), Polson Development Code].
- iv. Parks and trails: Per [Sec. 6.04.290](#) of the Polson Development Code, parkland dedication requirements apply to subsequent minor and major residential subdivisions. However, a parkland dedication *may* not be required for a subdivision in which only one additional parcel is created [[Sec. 6.04.290\(2\)\(d\)](#), Polson Development Code]. The applicant has requested exemption from the parkland requirement as the proposed subdivision will only create one additional parcel and the fact that the golf course is in very close proximity to the subdivision.
- v. Municipal utilities: The property's two existing dwellings currently share one water service line and one sewer service line. The dwelling on proposed lot 1B will be required to have a separate water line from lot 1A. The new water service line will connect to the water mainline located in Bayview Drive. Moreover, proposed lot 1A will need to obtain a utility easement for its water and sewer service lines running through proposed lot 1B.

Montana Subdivision & Platting Act [76-3-608(3) MCA]

- i. Effect on agriculture: The proposed subdivision will have no effect on agricultural production as the property is not used for agricultural production and is not located in close proximity to intensive agricultural production or prime farmland.
- ii. Effect on agricultural water user facilities: The subject parcel does not qualify as an agricultural tract under 15-7-202 MCA. The subject parcel does not have irrigation rights. The proposed subdivision will not degrade or cause harm to an irrigation district.
- iii. Effect on local services: As the proposed lots are currently developed, no additional public services will be required as a result of the proposed subdivision.
 - a. Each proposed lot will have City water and sewer service. The existing dwelling located on proposed lot 1B will be required to have its own separate water service line that will connect to the water mainline in Bayview Drive.
 - b. The proposed subdivision will continue to receive law enforcement services from the Polson Police Department and Fire protection services from the Polson Fire Department.
 - c. There are no dedicated City streets being created with the proposed subdivision. However, the proposed subdivision will be provided physical access via a substandard City street. As per the discussion above, the property owners will be required to waive their right to protest the formation of any potential SID.
- iv. Effect on the natural environment: The proposed subdivision will not result in new development or the provision of additional infrastructure. The purpose of the subdivision is simply to create an additional lot so that each existing dwelling can be situated on their own respective lot. That said, the proposed subdivision is not anticipated to have any effect on the natural environment. Lastly, zoning performance standards are in place to account for and mitigate any impacts to the natural environment (e.g. runoff management, shoreline buffers, etc.).
- v. Effect on wildlife and wildlife habitat: There are no known endangered species on, or near the subject property. The adjacent properties are all zoned LRZD with single-family residences as well. The proposed subdivision will not result in new development or the provision of additional infrastructure. That said, the proposed subdivision is not anticipated to have any effect on wildlife and wildlife habitat.
- vi. Effect on public health and safety: The subject property and surrounding area are not subject to potential natural hazards such as high winds, steep slopes, wildfire, flooding, nor potential manmade hazards such as high voltage power lines, high-pressure gas lines, or nearby industrial or mining activity. As mentioned previously, the subject property is not located in a floodway of a 100-year flood event per FEMA's Flood Insurance Rate Map. Additionally, per the Polson Growth Policy, the Montana Department of Natural Resources has not designated any parcels within the Polson city limits as wildland-urban interface parcels.
- vii. Provision of easements: Proposed lot 1A will need to obtain a utility easement for its water and sewer service lines running through proposed lot 1B. Said easement shall be denoted on the final plat.
- viii. Provision of legal and physical access: The existing dwelling on proposed lot 1B has direct physical access to Bayview Drive as the proposed lot abuts Bayview Drive. However, in the event in the future the existing dwelling on proposed lot 1B seeks physical access via the existing driveway currently serving the dwelling on proposed lot 1A, lot 1B will need to obtain an access agreement from proposed lot 1A.

Conformance to adopted Polson Growth Policy

The proposed subdivision conforms to the Polson Growth Policy. Low Density Residential Zoning is intended to permit single-family residential. The proposed subdivision will create an additional lot so that each existing single-family dwelling can be situated on their own respective lot.

SUBDIVISION VARIANCE REQUEST:

As part of the preliminary plat review, the applicant is requesting a subdivision variance from the LRZD minimum front yard setback provision as it applies to the existing dwelling and shed located on proposed lot 1B. Both structures do not comply with said provision as they were constructed in the first half of the twentieth century, well before Polson zoning regulations were adopted. The current regulation states the minimum front yard setback in LRZD is 30 feet. The dwelling is located 5.5 feet from the front property line, and the shed is located only a few feet from the front property line.

By proposing to subdivide, the applicant would be creating a nonconforming lot (lot 1B) that does not comply with current zoning standards because the structures do not meet front yard setbacks. To create a nonconforming lot is not permitted, per [Sec. 6.01.060](#) of the Polson Development Code that states that no land shall be divided unless it is in conformance with the development code.

A subdivision variance request will not be approved unless it is found that the request meets the following [[Sec. 6.06.250\(2\)](#), Polson Development Code]:

1. *The granting of the variance will not be detrimental to the public health, safety, or general welfare or injurious to other adjoining properties.*

No change is occurring as a result of creating proposed lot 1B. The existing structures on proposed lot 1B have existed since the first half of the twentieth century and no changes to the structures are anticipated at this time. In the event that changes do occur to the structures, Chapter 3, Division 7 of the Polson Development Code includes provisions that limit alterations to nonconforming structures. In sum, proposed lot 1B with pre-existing structures that do not comply with the current front yard setback requirement will not be detrimental to the public health, safety, general welfare, or injurious to other adjoining properties.

2. *Due to the physical surroundings, shape, or topographical conditions of the property involved, strict compliance with the regulations will impose an undue hardship on the owner. Undue hardship does not include personal or financial hardship, or any hardship that is self-imposed.*

No limiting physical characteristic of the subject property in conjunction with the application of regulations will result in an undue hardship on the owner. However, as the existing structures on proposed lot 1B are some of the oldest structures in the neighborhood, built well before zoning regulations were adopted, they could be considered a long-standing characteristic of the property. Short of removing the historic structures, the subject property cannot be altered.

3. *The variance will not cause a substantial increase in public costs.*

There will be no public cost as a result of an approval of the variance request. Granting approval of the variance will not result in a demand for the provision of additional public infrastructure or services.

4. *The variance will not place the subdivision in nonconformance with any adopted zoning regulations or performance standards.*

While approval of the variance would place proposed lot 1B in nonconformance with regard to the front yard setback requirement, this nonconformity already exists.

5. *When applicable, the subdivision will decrease nonconforming use, and there will be no increase in nonconformity, even though all nonconforming uses will not be eliminated.*

The existing property currently has two nonconforming issues. In addition to the historic dwelling's and shed's nonconforming front yard setbacks, the existing property has two dwellings, which is not permitted in LRZD unless the smaller dwelling is an accessory dwelling to the primary dwelling. The smaller dwelling does not meet the criteria to be considered an accessory dwelling ([Sec. 6.04.430](#), Polson Development Code).

Granting approval of the variance, thereby allowing the creation of lot 1B, will not eliminate the nonconformity of the historic structures' front yard setbacks. However, granting approval of the variance will allow for the existing dwellings to be situated on their own respective lots, thus eliminating an existing nonconformity. In sum, approving the variance will decrease the total nonconformity of the property.

Conditions of Approval:

1. This preliminary plat approval is valid for **three years** from the date of approval by the City Commission. The preliminary approval may be extended by the City Commission for a mutually agreed upon period of time, if the applicant requests an extension of time *prior* to the expiration date ([Sec. 6.06.610\(9\)](#), Polson Development Code).
2. If the applicant proposes to change the plat after preliminary plat approval but before the final plat approval, the applicant shall submit the proposed changes, all supporting documents, and required fee to the Planning Department for review ([Sec. 6.06.310](#), Polson Development Code).
3. The existing dwelling on proposed lot 1B shall have a separate water line from proposed lot 1A. The new water service line shall connect to the water mainline located in Bayview Drive.
4. The owner of proposed lot 1B shall consult the Building Department for applicable fees related to connecting the new water service line to the water mainline.*
5. Proposed lot 1A will need to obtain a utility easement for its water and sewer service lines running through proposed lot 1B [[Sec. 6.06.610\(8\)\(a\)\(i\)](#)], Polson Development Code].
6. All utility easements shall be shown on the face of the final plat.
7. The property owners of proposed lot 1A and 1B shall sign and submit to the City a waiver of right to protest the creation of a special improvement district (SID) for any potential improvements made to Bayview Drive [[Sec. 6.06.830\(6\)](#)], Polson Development Code].

8. Any proposed modification(s) to the existing structures located on proposed lot 1B are subject to the Nonconformity provisions as contained in [Chapter 3, Division 7](#) of the Polson Development Code.
9. Any future development of either lot will require a zoning conformance/building permit ([Sec. 6.03.020](#), Polson Development Code).
10. The City of Polson reserves the right to revoke approvals, terminate or enjoin the use of the property, and order any structures removed if the applicants violate any conditions of preliminary plat approval.
11. After the City Commission has approved the final plat, the applicant shall provide the City of Polson Planning Department with a copy of the recorded final plat within five working days of its recording (including an electronic version).

*The City Commission imposed this condition on June 15th

Additional Matters

Provide the conditions that apply to the preliminary plat approval that must be satisfied before the final plat may be approved:

1. This preliminary plat approval is valid for **three years** from the date of approval by the City Commission. The preliminary approval may be extended by the City Commission for a mutually agreed upon period of time, if the applicant requests an extension of time *prior* to the expiration date ([Sec. 6.06.610\(9\)](#), Polson Development Code).
2. The existing dwelling on proposed lot 1B shall have a separate water line from proposed lot 1A. The new water service line shall connect to the water mainline located in Bayview Drive.
3. Proposed lot 1A will need to obtain a utility easement for its water and sewer service lines running through proposed lot 1B [[Sec. 6.06.610\(8\)\(a\)\(i\)](#), Polson Development Code].
4. All utility easements shall be shown on the face of the final plat.
5. The property owners of proposed lot 1A and 1B shall sign and submit to the City a waiver of right to protest the creation of a special improvement district (SID) for any potential improvements made to Bayview Drive [[Sec. 6.06.830\(6\)](#), Polson Development Code].

Set forth the time limit for final approval

The preliminary plat has been approved for three calendar years.

Information regarding the appeal process for the denial or imposition of conditions

Per [Sec. 6.06.280](#) of the Polson Development Code, Subdivision Appeals are as follows:

A person who has filed with the governing body an application for a subdivision under the MSPA and these regulations may bring an action in district court to sue the governing body to recover actual damages caused by a final action, decision, or order of the governing body or a regulation adopted pursuant to the MSPA that is arbitrary or capricious.

A party who is aggrieved by a decision of the governing body to approve, conditionally approve or deny an application and preliminary plat for a proposed subdivision or a final subdivision plat may, within 30 calendar days after the written decision, appeal to the district court in the county in which the property involved is located. The petition must specify the grounds upon which the appeal is made.

Done this 6th day of July, 2020

Dated this ___ day of July, 2020.

Paul Briney, Mayor

Ayes: _____

Nays: _____

Abstentions: _____