

CITY OF POLSON

COMMISSION MEETING MINUTES

Commission Chambers

September 21, 2020

7:00 p.m.

ATTENDANCE: Mayor Briney, Commissioners, Isbell, Howlett, Marchello, Moll, Pardini, Interim City Manager Wade Nash and City Clerk Cora Pritt

OTHERS PRESENT (who voluntarily signed in): Cindy Dooley, Rick Ekness, Matthew Ellermann, Lita Fonda, Lee Manicke, Patrick Nowlen, Kyle Roberts, and Will

CALL TO ORDER: (00:01) Mayor Briney called the meeting to order. The Pledge of Allegiance was recited. Roll call was taken.

APPROVAL OF PROPOSED AGENDA (00:54) –**Commissioner Howlett motion to approve the proposed agenda. Commissioner Marchello second.** Commission discussion: none Public comment none. **VOTE: Unanimous Motion carried**

PUBLIC COMMENT ON SIGNIFICANT MATTERS TO THE PUBLIC NOT ON THE AGENDA (01:36) – Lita Fonda, Ward I commented that she had given City Clerk Cora Pritt information regarding the sidewalks. Lita commented that she hoped the information had been shared with the Commission.

CONSENT AGENDA (02:22) - a. June 30, 2020 Claims, b. September 1-17, 2020 Claims, c City Commission Electronic Meeting Minutes September 9, 2020, d. City Commission Written Summary Meeting Minutes September 9, 2020, Prior to the Consent Agenda being approved, Mayor Briney made a change to the minutes. There was an error during the Erik Barsness agenda item. On line 4 it states that Cindy Dooley was a part of the Impact Fee Review Committee. Mayor Briney commented that Cindy was not a part of the Committee and her name should be removed and Kyle Roberts name should replace hers. **Commissioner Marchello motion to approve the Consent Agenda with the changes. Commissioner Moll second.** Commission discussion: none Public comment: none
VOTE: Unanimous Motion carried

CITY MANAGER COMMENTS (04:05) - Interim City Manager Wade Nash congratulated the Polson Pirates football and volley ball teams on their recent wins against Ronan. There was a wager between the two school principals and the Ronan principal wore Polson Pirate gear on Monday. Interim City Manager Nash has been in contact with Mr. Meece. Mr. Meece will be in the office on October 1st. Also, Interim City Manager Nash has reached out regarding the garbage on Main St. City Planner Kyle Roberts also addressed the Commission during this time. He explained there was a technical issue with the Resort Tax Resolution. The Economic Development Council had tabled the subject during the July 23rd meeting. At the August 20th meeting there wasn't a quorum. The City Commission held a Public Hearing on August 24th and then the Economic Development Council recommended the Resort Tax but had failed to remove the item from the table. So, the resolution that was passed by the Commission on September 9th will need to be withdrawn. The Economic Development Council will meet and remove the Resort Tax from the table and vote. It will then be on the City Commission agenda October 5th.

RESOLUTION 2020-TBD TO ADOPT THE 2021 PARKS AND RECREATION DEPARTMENT FEE SCHEDULE AND THE 2021 GOLF FEES (08:06) - Parks & Recreation Director Patrick Nowlen presented this agenda item. The amount of park shelter refunds this year have been more than usual due to the Covid-19 restrictions. There has been a \$5.00 increase to the shelter reservations for each time slot for the week-ends and a \$5.00 overall increase for an all- day reservation. The Pickle Ball courts have a fee for corporate or if someone is teaching lesson using the City Pickle Ball courts. There will now be a \$10.00 per hour charge for court use if someone is charging for lessons. The Golf 2021 Season Pass was increase \$15.00 per season pass. That is a 2-2.25% increase. There was no increase for

the Junior Golf or cart fee. The Cart storage there were no fee increases. The Trail fees increased \$10.00. Those are the major highlights to the 2021 Golf fees. Mayor Briney asked if the Park Board was unanimous in the fee increases. Parks & Recreation Director Nowlen replied yes, the Park Board was unanimous other than the Pickle Ball courts. Some Board members want to rent the courts for private uses. Some Board members want the courts public only. The courts are first come first serve. People want to form leagues and the management of the courts will change at that point. Commissioner Pardini asked if there was a booking keeping fee if someone cancels a shelter reservation. Parks & Recreation Director Nowlen answered that no there is no book keeping fee at this time. It was discussed 3 years ago but there are usually very few cancellations. This year was more due to Covid-19. **Commissioner Howlett motion to approve Resolution 2020-TBD to adopt the 2021 Parks and Recreation Department Fee Schedule and the 2021 Golf Fees. Commissioner Moll second.** Commission discussion: none Public comment: none **VOTE: Unanimous Motion carried**

DONATION OF 6 GOLF SEASON PASSES TO CHARITABLE ORGANIZATIONS (17:52) - Parks & Recreational Director Patrick Nowlen presented this agenda item. There were a couple of organizations that didn't request the passes this year so there are only 4 to be donated. The Elks and the Rotary Club each requested 2. **Commissioner Marchello motion to award the 2021 golf season passes to community non-profits in the following manner: 2 passes to the Polson Elks, 2 passes to the Polson Rotary. Commissioner Isbell second.** Commission discussion: none Public comment: none **VOTE: Unanimous Motion carried**

RESOLUTION 2020-TBD TO LEVY AND ASSESS SPECIAL IMPROVEMENT DISTRICTS, TO DEFRAY THE COST OF MAKING AND ACQUIRING IMPROVEMENTS THEREIN; AND TO LEVY AND ASSESS CERTAIN STREET LIGHT MAINTENANCE DISTRICTS AND DELINQUENT UTILITY ACCOUNTS (20:27) – There was a Public Hearing earlier to go over the Districts. In addition Special Improvement District #42 and some delinquent utility accounts to be lien. Total assessments for FY21 are \$98,712.11; Special Improvement District #42-\$65,603.16, Residential Lighting District #19-\$24,614.33, Commercial Lighting District #20-\$3,512.26, and the Delinquent Utilities \$4,982.36. **Commissioner Moll motion to approve Resolution No. 2020-tbd to levy and assess special improvement districts to defray the cost of making and acquiring improvements therein; and to levy and assess certain street light maintenance districts and delinquent utility accounts for fiscal year 2021. Commissioner Marchello second.** Commission discussion: none Public comment: none **VOTE: Unanimous Motion carried**

TAX INCREMENT DISTRICT FUND ANNUAL REPORT FOR FY 2019-2020 (24:21) – City Finance Officer Cindy Dooley and City Planner Kyle Roberts presented this agenda item. The Montana Code Annotated requires an annual report of all Tax Increment District funds. The City of Polson has one such district. The Polson Redevelopment Agency handles the oversight of the funds. The final oversight belongs to the City Commission as the Polson Redevelopment Agency is an advisory board. The current principal port of the long-term debt is \$68,314.55 and the long-term principal portion of debt is: \$333,765.45. The final payment will be made on August 15, 2025. City Planner Roberts provided a spread sheet on the Polson Redevelopment Agency activities during FY 2019-2020. **Commissioner Howlett motion to approve the FY2020-2021 Tax Increment District Financial Report. Commissioner Moll second.** Commission discussion: Mayor Briney thanked Cindy, Kyle and the Polson Redevelopment Agency board for all of their hard work. Commissioner Howlett commented that both had dug very deep. Public comment: Lee Manicke-Ward II thanked the City staff for presenting the Annual Report before September 30th. Also he thanked City staff for clearing up the funds that were left at the County. Mr. Manicke also thanked City Planner Roberts for beginning the process of clearing up the confusion with the maps that show the boundary of the Tax Increment District. **VOTE: Unanimous Motion carried**

Prior to adjourning Mayor Briney asked the Commission if Action Minutes are agreeable. The Commission stated yes Action Minutes are agreeable.

**Adjourn (34:37) - Commissioner Howlett motion to adjourn. Commissioner Marchello second.
VOTE: Unanimous Motion carried.**

ADJOURN: 7:34 p.m.

Mayor Paul Briney

ATTEST: _____
Cora E. Pritt, City Clerk