

**CITY OF POLSON**

**RESOLUTION NUMBER 2023-006**

**A RESOLUTION TO AMEND BUILDING DIVISION FEES FOR THE PLANNING AND BUILDING DEPARTMENT AND THE PUBLIC WORKS DEPARTMENT TO REFLECT COSTS INCURRED BY THE CITY OF POLSON.**

**WHEREAS**, section 12.01.020 of the City of Polson Municipal Code provides for amendment to the building division fees in the fee table by resolution to the city commission;

**WHEREAS**, some of the Building and Planning Department and Public Works Department fees no longer reflect the actual cost incurred by the City; **FURTHER** that property owners should be responsible for the actual cost incurred by the City for their improvement or development of each parcel;

**WHEREAS**, the City Commission deems it appropriate and in the best interest of the City of Polson that the Building and Planning Department and Public Works Department update those fees to reflect actual costs incurred by the city.

**NOW THEREFORE BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF POLSON, MONTANA** that the Planning and Public Works Fee Schedule dated October 1, 2021, be amended as follows:

**1. Subdivision Review:**

<b>Fee Schedule</b>	<b>Fee</b>	<b>Prior if Different</b>
<b>Subdivision Review</b>		
...		
Examining Land Surveyor Review	<u>Costs + 5% Admin Fee</u>	<u>\$150</u>

**2. City Engineer Review:**

<b>Fee Schedule</b>	<b>Fee</b>	<b>Prior if Different</b>
<b>City Engineer Review</b>		
<u>Administration fee (applies to all City Engineer Review)</u>	<u>5%</u>	
Plan Review – Water Main Extension	<u>\$300 + \$50/lot</u>	<u>\$275 + \$30/lot</u>
Plan Review – Sewer Main Extension	<u>\$300 + \$50/lot</u>	<u>\$275 + \$30/lot</u>
Plan Review – Subdivision Stormwater	<u>\$750 + \$50/lot</u>	<u>\$775 + \$55/lot</u>
Plan Review – Water Well Improvements	<u>\$750</u>	<u>\$775</u>
Plan Review – Storage Reservoir Improvements	<u>\$750</u>	<u>\$625</u>
Plan Review – Sewer Lift Station Improvements	<u>\$750</u>	<u>\$775</u>
Municipal Facility Exclusion Checklist	<u>\$500</u>	<u>\$225</u>
Runoff Manage Plan (for construction on existing lots)	<u>\$500</u>	<u>\$325</u>
Other Plan Review Improvements not listed above	<u>\$270/hr with total hours quoted on a project-by-project basis</u>	<u>\$150/hr with total hours quoted on a project-by-project basis</u>

**3. Public Works:**

<b>Fee Schedule</b>	<b>Fee</b>	<b>Prior if Different</b>
<b>Public Works</b>		
...		
Meter Pit Assembly plus Associated Materials	<u>Costs + 5% Admin Fee</u>	<u>788.37</u>

**BE IT FURTHER RESOLVED** that the Planning and Public Works Fee Schedule dated October 1, 2021 will now read the “Planning and Public Works Fee Schedule Effective April 3, 2023”; and

**BE IT FURTHER RESOLVED** that the minutes of the City Commission of the City of Polson, Montana, incorporate this Resolution.

**APPROVED AND ADOPTED** this 3rd day of April 2023.

**THE CITY OF POLSON**

BY:

\_\_\_\_\_  
Eric Huffine, Mayor

Attest:

\_\_\_\_\_  
Ed Meece, City Manager

\_\_\_\_\_  
Cora E. Pritt, City Clerk

STATE OF MONTANA     )  
  :SS  
County of Lake            )

On this \_\_\_ day of \_\_\_\_\_, 2023, before me the undersigned Notary Public for the State of Montana, personally appeared **Eric Huffine**, known to me to be the Mayor of the City of Polson and known to me to be the person whose name is subscribed to the within instrument and acknowledged to me that he executed the same.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed my Notarial Seal the day and year in this certificate first above written.

\_\_\_\_\_  
Notary Public for the State of Montana

\_\_\_\_\_  
Printed Name of Notary  
Residing at Polson, Montana  
My commission expires: \_\_\_/\_\_\_/\_\_\_