



Montana

CITY OF POLSON POLICE:
LAW ENFORCEMENT
www.polsonpolice.com 106 First St. East
Tel. 406-883-8233

ALCOHOL CATERING REQUEST FORM

Fee: \$50.00 (included \$15. nonrefundable app fee) A copy of your Catering Endorsement is required.

LICENSE INFORMATION:

Licensee: \_\_\_\_\_ Date of Notification: \_\_\_\_\_

Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Event: \_\_\_\_\_

Event Date(s): \_\_\_\_\_ Location: \_\_\_\_\_

1. Please check

one: \_\_\_\_\_ I am requesting to sell alcohol at the above stated event.

\_\_\_\_\_ I am requesting to give alcohol away as a "tasting" at the above named event.

2. If you are conducting an alcohol "tasting", what is the maximum number of drinks per person? \_\_\_\_\_

How will this be monitored? \_\_\_\_\_

3. What type of alcohol are you planning to serve? \_\_\_\_\_ Beer \_\_\_\_\_ Wine

4. How will IDs be checked? \_\_\_\_\_

5. If you're required to have a Type 2 beer garden, what materials are you planning to use to construct this garden? \_\_\_\_\_

6. If you're required to have a Type 2 beer garden, what will the approximate dimensions of the garden be? \_\_\_\_\_

7. If you're required to have a Type 2 beer garden, how will the beer garden be monitored? \_\_\_\_\_

MCA 16-4-111. Catering endorsement for beer and wine licensees.

- 1) a) A person who is engaged primarily in the business of providing meals with table service and who is licensed to sell beer at retail or beer and wine at retail for on-premises consumption may, upon the approval of the liquor division, be granted a catering endorsement to the license to allow the catering and sale of beer or beer and wine to persons attending a special event upon premises not otherwise licensed for the sale of beer or beer and wine for on-premises consumption. The beer or wine must be consumed on the premises where the event is held.
b) A person who is licensed pursuant to 16-4-420 to sell beer at retail or beer and wine at retail for on-premises consumption may, upon the approval of the liquor division, be granted a catering endorsement to the license to allow the catering and sale of beer and wine to persons attending a special event upon premises not otherwise licensed for the sale of beer or beer and wine, along with food equal in cost to 65% of the gross revenue from the catering contract, for on-premises consumption. The beer or wine must be consumed on the premises where the event is held.
2) A written application for a catering endorsement and an annual fee of \$200 must be submitted to the department for its approval.
3) A licensee who holds a catering endorsement may not cater an event in which the licensee is the sponsor. The catered event must be within 100 miles of the licensee's regular place of business.
4) The licensee shall notify the local law enforcement agency that has jurisdiction over the premises that the catered event is to be held. A fee of \$35 must accompany the notice.
5) The sale of beer or beer and wine pursuant to a catering endorsement is subject to the provisions of 16-6-103.
6) The sale of beer or beer and wine pursuant to a catering endorsement is subject to the provisions of 16-3-306, unless entities named in 16-3-306 give their written approval for the on-premises sale of beer or beer and wine on premises where the event is to be held.
7) A catering endorsement issued for the purpose of selling and serving beer or beer and wine at a special event conducted on the premises of a county fairground or public sports arena authorizes the licensee to sell and serve beer or beer and wine in the grandstand and bleacher area of the premises, as well as from a booth, stand, or other fixed place on the premises.

Applicant Signature \_\_\_\_\_

\_\_\_\_\_ Date

For Staff Use Only

Request Approved \_\_\_\_\_

Police Chief Signature

\_\_\_\_\_ Date

Request Declined

Reasons: \_\_\_\_\_