

## LETTER OF UNDERSTANING

I am applying for a position with the Polson Police Department. I understand that there are certain requirements I must meet before I can be accepted into this position. I also understand that I must submit to and cooperate fully with an extensive background investigation, which consists of, but is not necessarily limited to, the following concerns:

1. Through criminal history check and driver's license record check
2. Thorough examination of my prior employment
3. Examination of my personal credit/financial report
4. Through investigation of all those elements deemed necessary by the Polson Police Department to determine whether I meet the standards of high moral and ethical character required for Polson Police Department personnel

I understand that the background investigation will be conducted in accordance with procedures established by the Polson Police Department. The Polson Police Department will select applicants who meet the department's minimum selection criteria. If I am not selected to be interviewed, I will not be investigated any further.

I understand that if I am interviewed by an interview board, this is neither an offer of employment, nor a guarantee that any such offer is forthcoming. However, I am designated as a candidate for the position; a more extensive background investigation will be conducted.

The Police Chief is responsible for all decisions regarding which applicants, if any, will receive an offer of employment. Those determinations are based upon the Police Chief's assessment of the needs of the Polson Police Department, and the totality of my qualifications as those qualifications are reflected in all phases of the application process.

I acknowledge and accept that if an offer of employment as a probationary Police Officer is extended to me, the following conditions apply:

1. I must pass a physical examination conducted by a physician selected and paid for by the Polson Police Department.
2. I must pass a psychological examination conducted by a licensed professional selected and paid for by the Polson Police Department.

3. I must pass a drug screen conducted at the time of the physical examination paid for by the Polson Police Department.
4. I must again complete the Montana Physical Agility Test (MPAT) prior to employment to ensure that I can meet the admission standards of the Montana Law Enforcement academy Basic Course.
5. I must successfully complete a 12 week Field Training program upon employment.
6. I must successfully complete the Montana Law Enforcement Academy Basic Course within one year of employment, unless my failure to do so is the result of scheduling problems beyond my control or:
  - A. I currently possess a Montana Police Officer Standards and Training Council Basic Certificate, or,
  - B. I possess a current Police Officer Standards and Training Basic Certificate from another state.
 However, in this instance I must successfully complete the Montana Law Enforcement Academy's Legal Equivalency test within twelve months of my employment.
7. I must resolve any other issues that may arise as a result of the physical and psychological examinations, drug screen, and physical agility test, as well as any other issues that are properly raised by the Polson Police Department, City of Polson, or me at the time of the employment offer.

All of the aforementioned tests and examination will be administered in a manner selected by the Polson Police Department. I understand that the test results are the property of the Polson Police Department and these results are not available to me unless, in the opinion of the professional conducting the tests, they reveal a health condition that is important to my well-being.

I understand that all documents, interviews, reports and any other information regarding all phases of the background investigation and selection process are treated as confidential information with me except in response to a court order.

I understand that my failure to cooperate fully in all facets of the background investigation will result in my immediate disqualification from further consideration for the position with the Polson Police Department.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

Subscribed and sworn to before me on the \_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_

\_\_\_\_\_  
Notary Signature

\_\_\_\_\_  
Printed or Typed Notary Name

Notary Public for the State of \_\_\_\_\_

Residing in \_\_\_\_\_

My Commission Expires \_\_\_\_\_