



**POLSON REDEVELOPMENT AGENCY  
URBAN RENEWAL PROGRAM APPLICATION**

Project Name: \_\_\_\_\_ Date Submitted: \_\_\_\_\_

**APPLICANT INFORMATION**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Telephone Number(s): \_\_\_\_\_

E-mail: \_\_\_\_\_

If the applicant is not an individual doing business under his/her own name, the application has the status indicated below and is organized or operating under the laws of:

- A corporation
- A nonprofit or charitable institution or corporation
- A partnership known as \_\_\_\_\_
- Other (explain) \_\_\_\_\_

**PROJECT INFORMATION**

Project Address: \_\_\_\_\_

Legal Description: \_\_\_\_\_

**Property Owner** (if property is not owned by the Applicant, list leasehold interests and attach evidentiary materials):

\_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number(s): \_\_\_\_\_

E-mail: \_\_\_\_\_

**Project Architectural Firm:** \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number(s): \_\_\_\_\_

E-mail: \_\_\_\_\_

**Project Financial Lending Institution:** \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number(s): \_\_\_\_\_

E-mail: \_\_\_\_\_

**Project Contractor** (please note that two bids or estimates are required for all contractor/vendor provided services):

\_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number(s): \_\_\_\_\_

E-mail: \_\_\_\_\_

Has such contractor or builder ever failed to qualify as a responsible bidder, refused to enter into a contract after an award has been made, or failed to complete a construction or development contract within the last 10 years?

- Yes, please explain       No

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Existing/Proposed Business(es):** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Description of Project.** On a separate sheet, please provide a full written description of your project, including type of use, square footage, number of stories, number of parking spaces, general building materials, etc. Please indicate if the items are existing or new construction.

**Project Renderings.** Submit design schematic and/or site and landscaping plans for project.

**Total Cost of the Project.** Please summarize a full breakdown of costs required on the *Project Cost Worksheet* (refer to page 4). Additionally, identify summarized costs for project's category (refer to page 3 of Program Overview). Note that a project is eligible for more than one category with the exception of a large-scale project.

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**Property Ownership.** Do you own the property or are you currently purchasing it?

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**Job Creation.** Will there be any new permanent or part-time jobs as a result of this project, excluding construction jobs associated with the development of the project? If so, how many?

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**Project Financing.** Briefly describe how the project will be financed.

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**Project Completion.** What is the expected completion date of the project?

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**Property Taxes.** How much are the annual property taxes including any improvements? Is the payment of taxes current?

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**References.** Please list contact information for three references who can attest to the Applicant's ability to perform.

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

## PROJECT COST WORKSHEET

### Construction/Rehabilitation Costs (use general construction trade divisions)

1.	\$
2.	\$
3.	\$
4.	\$
5.	\$
6.	\$
7.	\$
8.	\$
9.	\$
10.	\$

SUBTOTAL: \$ \_\_\_\_\_

### Design and Permitting Costs

1. Architectural Design/Supervision	\$
2. Permit Fees	\$
3. Other fees	\$
4.	\$

SUBTOTAL: \$ \_\_\_\_\_

**Total Project Development Costs** \$ \_\_\_\_\_

**SUPPLEMENTAL INFORMATION  
FOR ELIGIBLE IMPROVEMENTS UNDER SPECIFIC PROGRAMS**

List eligible items that pertain to the particular program you are applying for (see the applicable program narrative for a description of eligible items). Use the "Construction Costs" portion of the Project Cost Worksheet to fill out the information below. If in doubt about an item's eligibility, include it. Staff will review the items and help determine eligibility.

1.	\$
2.	\$
3.	\$
4.	\$
5.	\$
6.	\$
7.	\$
8.	\$
9.	\$
10.	\$

**Total Program request**

\$ \_\_\_\_\_

## PROJECT FINANCING WORKSHEET

**Lender Commitments** (attach evidence i.e. Letters of Credit or other documentation.)

Amount Interest Term Payment/Period

Lender	Loan Amount	Interest %	Term Yrs.	Payment/Period
	\$			

**Total Lender Commitments** \$ \_\_\_\_\_

**Developer Investment**

**Total Developer Investment** \$ \_\_\_\_\_

**PRA Request for Eligible items (from page 5)**

**Total PRA Request** \$ \_\_\_\_\_

**TOTAL PROJECT FINANCING** \$ \_\_\_\_\_

**Additional Developer Investment in Property & Improvements**

1. Cash Invested in recent improvements (5 years)	\$
2. Land & Buildings if recently purchased (5 years)	\$
3. Other (Specify)	\$

**Total Developer Additional Investment** \$ \_\_\_\_\_